



**INVITATION TO BID**

**SUPPLY AND DELIVERY OF ONE (1) LOT – SIX HUNDRED SEVENTY- FOUR (674) SARI-SARI STORE KIT COMPONENTS FOR THE LIVELIHOOD SEEDING PROGRAM OF THE DEPARTMENT OF TRADE AND INDUSTRY – NATIONAL CAPITAL REGION OFFICE (DTI-NCRO)**

**Bid Ref. No. GPG-B1-2019-086**

**Approved Budget for the Contract – ₱ 2,965,414.65**

1. The **Philippine International Trading Corporation (PITC)** and the **Department of Trade and Industry – NCRO** intend to apply the sum of **Pesos: Two Million Nine Hundred Sixty Five Thousand Four Hundred Fourteen and 65/100 only (₱ 2,965,414.65)** the following being the Approved Budget for the Contract (ABC) to payment under the contract for the **Supply and Delivery of One (1) Lot Store - Six Hundred Seventy Four (674Sari-Sari) Kits Components for the Livelihood Seeding Program of the Department of Trade and Industry – National Capital Region Office.**

Description		Qty.	TOTAL ABC (VAT Inclusive) (₱)	Funding Source	Bid Security (in any of the following forms)	Cost / Price of Bid Documents (cash payment only) (₱)
<b>One (1) Lot , each kit to contain the following;</b>						
1	Canned Tuna Flakes in Oil (155g regular can)	3,370 cans	2,965,414.65	TL-2018-145 dated 10 October 2018	<ul style="list-style-type: none"> <li>• Bid Securing Declaration</li> <li>• Cash or Cashier's/ Manager's Check* equivalent to at least 2% of the ABC</li> <li>• Bank Guarantee/ Bank draft or Irrevocable Letter of Credit to at least 2% of the ABC*</li> <li>• Surety bond callable upon demand to at least 5% of the ABC**</li> </ul>	3,000.00
2	Canned Sardines in Tomato Sauce, Spicy (155g regular can)	3,370 cans				
3	Canned Sardines in Tomato Sauce (155g regular can)	3,370 cans				
4	Canned Meat Loaf- Classic (150g regular can)	3,370 cans				
5	Canned Carne Norte– Classic Guisado (150g regular can)	3,370 cans				
6	Banana Ketchup (200g)	4,044 pouches				
7	Dark brown sugar (1/4 kg)	4,044 packs				
8	Palm cooking oil (250ml)	5,392 pouches				
9	Instant Mami Beef fortified with Iron, (55g)	3,370 pcs				
10	Instant Mami Chicken fortified with Vitamin A, (55g)	3,370 pcs.				
11	Instant Pancit Canton Calamansi (80g)	3,370 pcs.				
12	Cane Vinegar 4.5% Natural Acidity (200ml)	4,044 pouches				
13	Soy Sauce with Allergen information (200ml/pouch)	4,044 pouches				

14	All-in-one Seasoning granules (8g sachet x 12s/pack)	3,370 packs			
15	Beef Broth Cubes, singles (10g)	6,740 pcs			
16	Chicken Broth Cubes, Singles (10g)	6,740 pcs			
17	Pork Broth Cubes, Singles (10g)	6,740 pcs			
18	Choco malt powdered milk drink – (24g sachet x 12s)	3,370 packs			
19	Plain Crackers (25g x 10 pcs.)	3,370 packs			
20	Chocolate Cream Sandwich (30g x 10pcs.)	3,370 packs			
21	3 in 1 coffee twin sachet Original Blend (34g sachet x 10s)	2,696 packs			
22	Iced Tea Powdered Juice (25g sachet x 12s)	674 packs			
23	Plain White Toothpaste- Twin pack, regular flavor (24g x 6s)	3,370 packs			
24	Fabric Softener Original Scent anti-bacterial formula (27ml sachet x 12s)	3,370 packs			
25	Detergent Bar Original Scent white, with anti-bacterial formula(400g)	4,718 pcs			
26	Detergent Powder Original Scent with fabric conditioner (40g by 12s)	3,370 packs			
27	Shampoo and Conditioner (12 ml shampoo and 10 ml conditioner sachet x 12s)	3,370 packs			
28	Anti-germicide Body Soap White (60g )	4,718 pcs			

\*Only those issued and confirmed by a Local Universal or Local Commercial Bank

\*\*Must be callable upon demand issued by a Surety or Insurance Company duly certified by the Insurance Commission as authorized to issue such bond.

**EACH KIT SHALL BE DIVIDED INTO THREE BAGS AND EACH BAG SHALL CONTAIN THE FOLLOWING:**

**A) BAG 01**

NO.	ITEM /DESCRIPTION	QUANTITY PER KIT
1	Canned Tuna Flakes in Oil (155g regular can)	5 cans
2	Canned Sardines in Tomato Sauce spicy, (155g regular can)	5 cans
3	Canned Sardines in Tomato sauce (155g regular can)	5 cans
4	Canned Meat Loaf- Classic (150g regular can)	5 cans
5	Canned Carne Norte– Classic Guisado (150g regular can)	5 cans
6	Banana Ketchup (200g)	6 pouches
7	Dark brown sugar (1/4 kg)	6 packs
8	Palm cooking oil (250ml)	8 pouches

**B) BAG 02**

NO.	ITEM /DESCRIPTION	QUANTITY PER KIT
1	Instant Mami Beef fortified with Iron <sub>7</sub> (55g)	5 pieces
2	Instant Mami Chicken fortified with Vitamin A, (55g)	5 pieces
3	Instant Pancit Canton Calamansi (80g)	5 pieces
4	Cane Vinegar 4.5% Natural Acidity (200ml)	6 pouches
5	Soy Sauce with Allergen information (200ml/pouch)	6 pouches
6	All-in-one Seasoning granules (8g sachet x 12 s/pack)	5 packs
7	Beef Broth Cubes, singles (10g)	10 pieces
8	Chicken Broth Cubes, Singles (10g)	10 pieces
9	Pork Broth Cubes, Singles (10g)	10 pieces
10	Choco malt powdered milk drink – (24g sachet x 12s)	5 packs
11	Plain Crackers-classic (25g x 10 pcs.)	5 packs
12	Chocolate Cream Sandwich (30 grams x 10pcs.)	5 packs
13	3 in 1 coffee twin sachet Original Blend (34g sachet x 10s)	4 packs
14	Iced Tea Powdered Juice (25g sachet x 12s)	1 pack

**C.) BAG 03**

NO.	ITEM /DESCRIPTION	QUANTITY PER KIT
1	Plain White Toothpaste- Twin pack, regular flavor (24g x 6s)	5 packs
2	Fabric Softener Original Scent anti-bacterial formula (27ml sachet x 12s)	5 packs
3	Detergent Bar Original Scent white, with anti-bacterial (400g)	7 pieces
4	Detergent Powder Original with fabric conditioner (40g x 12s)	5 packs
5	Shampoo and Conditioner (12 ml shampoo and 10 ml conditioner sachet x 12s)	5 packs
6	Anti-germicidal Body Soap White (60g )	7pieces

2. Bids received in excess of the ABC shall automatically be rejected at Bid opening.
3. PITC and DTI-NCRO now invite Bids from eligible Philippine Suppliers/Distributors/ Traders for the Supply and Delivery of One (1) Lot – Six Hundred Seventy-Four (674) Sari-Sari Store Kit Components for the Livelihood Seeding Program of the Department of Trade and Industry – National Capital Region Office (DTI-NCRO)
4. A prospective Bidder must have completed a single largest contract of similar nature within last **five (5) years** amounting to at least **twenty-five percent (25%)** of the ABC of the lot being bid.  
Similar contract shall mean “**Grocery Items**”.
5. **Delivery Period: Within thirty (30) calendar days** upon receipt of Notice to Proceed.

6. **Delivery Place:**

No.	Delivery Location	TOTAL NO. OF KITS
1	<b>Paradise Heights</b> – Unit 106 1 <sup>st</sup> Bldg. 23 Paradise Heights Balut Brgy. 128 Zone 010 Tondo, Manila	221
2	<b>Disiplina Village</b> - Gulod St. Ugong Valenzuela	276
3	<b>Camarin Residences</b> – Brgy. 175 Camarin, North Caloocan	177
	<b>TOTAL</b>	<b>674</b>

7. Open competitive bidding procedures will be conducted using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) 9184, otherwise known as the “Government Procurement Reform Act”. All particulars relative to this bidding including Eligibility Checking, Bid Security, Evaluation and Post-Qualification Procedures and Award of Contract shall be governed by R.A. 9184 and its **2016** Revised IRR.
8. The Invitation to Bid and Bidding Documents may be downloaded from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and PITC website at [www.pitc.gov.ph](http://www.pitc.gov.ph). Interested bidders may inspect the Bidding Documents upon presentation of proper identification during office hours (8:00am – 4:00pm) on weekdays only.
9. The complete set of Bidding Documents may be acquired by interested bidders during office hours (8:00am – 4:00pm) but not later than 4:00pm upon payment of a non-refundable fee as indicated above. The Bidding Documents shall be received personally by the prospective Bidder or his duly authorized representative upon presentation of proper identification document.

It may also be downloaded free of charge from the website of the PhilGEPS and the PITC website, PROVIDED that bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

For the Pre-Bid Conference, bidders are encouraged to send their authorized technical representatives or personnel who are familiar with the bid requirements and will prepare the documents for the bidder.

10. The **Schedule of Bidding Activities** shall be as follows:

ACTIVITIES	TIME	VENUE
1. Sale and Issuance of Bid Documents	<b>8:00 AM to 4:00 PM only Mondays to 06 February 2019</b>	BAC I Secretariat c/o Ms. Ana DG Asprec at 5/F NDC Building, 116 Tordesillas Street Salcedo Village, 1227 Makati City
2. Pre-Bid Conference	<b>13 February 2019 Wednesday 9:00 AM</b>	5/F Conference Room, NDC Bldg 116 Tordesillas Street, Salcedo Village 1227 Makati City
3. Submission and Opening of Bid Documents	<b>28 February 2019* Thursday 10:00 AM</b>	

\*Late Bids shall not be accepted.

11. Interested bidders may obtain further information from the BAC I Secretariat c/o Ms. Ana DG Asprec at the 5/F NDC Building, 116 Tordesillas Street, Salcedo Village, 1227 Makati City, from 8:00 AM to 4:00 PM only, Mondays to Fridays starting **06 February 2019** at tel. No. 818-98-01 loc. 308. **However, any queries relative to the contents of the bid documents and the project requirements can only be made not later than ten (10) calendar days prior to the Submission and Opening of Bids.**
12. PITC reserves the right to accept or reject any bid proposal, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.

***PITC Bids & Awards Committee I***

*Posting of Invitation to Bid and Bidding Documents @ PhilGEPS and PITC Bulletin Board on 06 February 2019*