



BIDS AND AWARDS COMMITTEE I

**Supplemental/Bid Bulletin No. 1
SUPPLY AND DELIVERY OF BRAND NEW CATERPILLAR ELECTRONIC
TECHNICIAN (ET) DIAGNOSTIC LAPTOP FOR THE
PHILIPPINE COAST GUARD (PCG)**

Bid Ref. No. GPG-B1-2019-074

Approved Budget for the Contract: ₱ 1,599,500.00

This **Supplemental/Bid Bulletin No. 1** is being issued to further clarify, modify and amend the provisions in the Bidding Documents and in response to clarification from prospective bidders for the aforementioned project.

A) AMENDMENT TO BIDDING DOCUMENTS:

FROM	TO
SECTION I. INVITATION TO BID (ITB)	
<p>...XXX...</p> <p>4. Delivery Period: <u>Within Sixty (60) calendar days</u> after receipt of Notice to Proceed.</p> <p>...XXX...</p>	<p>...XXX...</p> <p>4. Delivery Period: <u>Within One Hundred (100) calendar days</u> after receipt of Notice to Proceed.</p> <p>...XXX...</p>
SECTION III. BID DATA SHEET (BDS)	
Under Clause 12.1 – (a.1) Eligibility Documents	
<p>...XXX...</p> <p>(vii) Duly signed Certificate of Net Financial Contracting Capacity (NFCC) per Annex II, in accordance with ITB Clause 5.5 OR Committed Line of Credit</p> <p>a) Should the bidder opt to submit NFCC, computation must be equal to the ABC of the project. The detailed computation using the required formula must be shown as provided for in Annex II.</p> <p>NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.</p> <p><u>Notes:</u></p> <ol style="list-style-type: none"> The values of the bidder's current assets and current liabilities shall be based on the latest Audited Financial Statements submitted to the BIR The value of all outstanding or uncompleted contracts refers to those listed in Annex I. The detailed computation must be shown using the required formula provided above. The NFCC computation must at least be equal to the ABC of the project. 	<p>...XXX...</p> <p>(vii) Duly signed Certificate of Net Financial Contracting Capacity (NFCC) per Annex II, in accordance with ITB Clause 5.5 OR Committed Line of Credit</p> <p>Should the bidder opt to submit NFCC, computation must be equal to the ABC of the project. The detailed computation using the required formula must be shown as provided for in Annex II.</p> <p>NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.</p> <p><u>Notes:</u></p> <ol style="list-style-type: none"> The values of the bidder's current assets and current liabilities shall be based on the latest Audited Financial Statements submitted to the BIR The value of all outstanding or uncompleted contracts refers to those listed in Annex I. The detailed computation must be shown using the required formula provided above. The NFCC computation must at least be equal to the ABC of the project.

FROM	TO
<p><u>OR</u></p> <p>b) Should the bidder opt to submit a Committed Line of Credit, it must be at least equal to ten percent (10%) of the ABC of the project issued by a Local Universal or Local Commercial Bank. The amount of the committed Line of Credit MUST BE MACHINE VALIDATED. (See sample Bank Form per <u>Annex II-A</u>).</p> <p>...xxx...</p>	<p><u>OR</u></p> <p>b) Should the bidder opt to submit a Committed Line of Credit, it must be at least equal to ten percent (10%) of the ABC of the project issued by a Local Universal or Local Commercial Bank. The amount of the committed Line of Credit MUST BE MACHINE VALIDATED. (See sample Bank Form per <u>Revised Annex II-A</u>).</p> <p>(Please use the attached Revised Annex II-A).</p> <p>...xxx...</p>
Under Clause 12.1 – (a.2) Class “B” Document: (For Joint Venture)	
<p>...xxx...</p> <p>NOTE:</p> <p>* The following Eligibility – Technical and Eligibility – Financial Documents may be submitted by only ONE of the parties to the JV:</p> <p>...xxx...</p> <p>D. Duly signed Net Financial Contracting Capacity (NFCC) per Annex II, in accordance with ITB Clause 5.5.</p> <p>OR</p> <p>Should the bidder opt to submit a committed Line of Credit, it must be at least equal to ten percent (10%) of the ABC of the project issued by a Local Universal or Local Commercial Bank. The amount of the committed Line of Credit MUST BE MACHINE VALIDATED. (<u>Annex II-B</u>)</p> <p>...xxx...</p>	<p>...xxx...</p> <p>NOTE:</p> <p>* The following Eligibility – Technical and Eligibility – Financial Documents may be submitted by only ONE of the parties to the JV:</p> <p>...xxx...</p> <p>D. Duly signed Net Financial Contracting Capacity (NFCC) per Annex II, in accordance with ITB Clause 5.5.</p> <p>OR</p> <p>Should the bidder opt to submit a committed Line of Credit, it must be at least equal to ten percent (10%) of the ABC of the project issued by a Local Universal or Local Commercial Bank. The amount of the committed Line of Credit MUST BE MACHINE VALIDATED. (<u>Revised Annex II-A</u>)</p> <p>(Please use the attached Revised Annex II-A).</p> <p>...xxx...</p>
SECTION III. BID DATA SHEET (BDS)	
<p>...xxx...</p> <p>(ii) Duly signed, conformed and completed Technical Bid Form. Bidder must use, accomplish and submit the Technical Bid Form attached as <u>Annex V</u>.</p> <p>...xxx...</p>	<p>...xxx...</p> <p>(ii) Duly signed, conformed and completed Technical Bid Form. Bidder must use, accomplish and submit the Technical Bid Form attached as <u>Revised Annex V</u>.</p> <p>(Please use the attached Revised Annex V).</p> <p>...xxx...</p>

FROM	TO
<p>...XXX...</p> <p>(iii) Duly signed/conformed PCG Terms of Reference attached as <u>Annex V-A</u>.</p> <p>...XXX...</p>	<p>...XXX...</p> <p>(iii) Duly signed/conformed PCG Terms of Reference attached as <u>Revised Annex V-A</u>.</p> <p><i>(Please use the attached Revised Annex V-A).</i></p> <p>...XXX...</p>
<p>...XXX...</p> <p>(vii) Valid and current Certification of Original Equipment Manufacturer (OEM) issued by the manufacturer that the Software (CAT ET) being offered are original/genuine.</p> <p>...XXX...</p>	<p>...XXX...</p> <p>(vii) Valid and current Certification of Original Equipment Manufacturer (OEM) issued by the manufacturer that the Software (CAT ET) being offered are original/genuine.</p> <p><u>(This requirement shall be waived if the Bidder is an authorized dealer as shown in the Section III. Bid Data Sheet (BDS) Clause 12.1 –Technical Documents (v).</u></p> <p>...XXX...</p>
<p>...XXX...</p> <p>Under Clause <u>20.3</u></p> <p>All envelopes shall:</p> <p>(a) contain the name of the contract to be bid in capital letters;</p> <p>(b) bear the name and address of the Bidder in capital letters;</p> <p>(c) be addressed to the Procuring Entity’s BAC in accordance with ITB Clause Error! Reference source of found.;</p> <p>(d) bear the specific identification of this bidding process indicated in the ITB Clause 1.2; and</p> <p>(e) bear a warning “DO NOT OPEN BEFORE...” the date and time for the opening of bids, in accordance with ITB Clause Error! Reference source not found..</p> <p>...XXX...</p>	<p>...XXX...</p> <p>Under Clause <u>20.4</u></p> <p>All envelopes shall:</p> <p>(a) contain the name of the contract to be bid in capital letters;</p> <p>(b) bear the name and address of the Bidder in capital letters;</p> <p>(c) be addressed to the Procuring Entity’s BAC in accordance with ITB Clause Error! Reference source not found.;</p> <p>(d) bear the specific identification of this bidding process indicated in the ITB Clause 1.2; and</p> <p>(e) bear a warning “DO NOT OPEN BEFORE...” the date and time for the opening of bids, in accordance with ITB Clause Error! Reference source not found..</p> <p>...XXX...</p>
<p>...XXX...</p> <p>Under Clause 29.2</p> <p>4) Presentation of Prototype Sample:</p> <ul style="list-style-type: none"> • Presentation of the actual brand and model of the being offered <u>within seven (7) calendar days</u> from receipt of Notice of SCB/LCB for validation of compliance to PCG Specifications. • Equipment may be brand new or already in used, complete with software and accessories for product presentation. <p>...XXX...</p>	<p>...XXX...</p> <p>Under Clause 29.2</p> <p>5) Presentation of Prototype Sample:</p> <ul style="list-style-type: none"> • Presentation of the actual brand and model of the being offered <u>within fourteen (14) calendar days</u> from receipt of Notice of SCB/LCB for validation of compliance to PCG Specifications. • Equipment may be brand new or already in used, complete with software and accessories for product presentation. <p>...XXX...</p>

FROM	TO
SECTION V. SPECIAL CONDITIONS OF CONTRACT	
Under Clause 10.1	
<p>Payment is made through Corporate check within fifteen (15) calendar days after delivery and acceptance of all items indicated in the Contract and submission of all required documents. All payments are subject to applicable withholding taxes.</p> <p>Documentary requirements for payment are as follows:</p> <ol style="list-style-type: none"> 1) Original and duplicate BIR VAT registered Supplier's Invoice issued under the name of the Philippine Coast Guard (PCG) indicating PITC Contract. All entries in the Invoice must be typewritten or computer printed; 2) Original and duplicate Delivery Receipt issued under the name of PCG duly acknowledged and received by PITC's authorized representative; 3) Certification from PCG that that the following documents were submitted and/or complied by the Supplier: <ol style="list-style-type: none"> a. Operations and Maintenance Manual in English one (1) set per unit (hard copies); b. Certificate of Replacement of Defective Items; c. <u>Certification to provide lifetime subscription for CAT ET software for the utilization of CAT Electronic Engines aboard PCG vessels.</u> d. Warranty Certificate including the following: <ul style="list-style-type: none"> • One (1) year on parts and services; • Warranty period shall commence from the date of acceptance by the end user. e. Certificate of After Sales Service and Availability of Spare Parts; 4) Original joint Certificate of Acceptance issued by authorized representatives of PCG and PITC; 5) One percent (1%) retention money (to cover the first twelve (12) months of the warranty period) will be deducted on the payment UNLESS a Special Bank Guarantee (issued by a local commercial bank equivalent to the 1% retention money) is submitted to PITC. The Retention Money or Special Bank Guarantee shall only be released after the lapse of the said first twelve (12) months, provided that the supplies delivered are free from patent and latent defects and all the conditions imposed under this Contract have been fully met; and <p>As applicable, certified true copies of pertinent tax receipts and duties paid on the imported parts/equipment pursuant to COA Memo No. 90-684 dated Dec. 5, 1990/Administrative Order No. 200 dated November 20, 1990. For locally purchased materials, the BIR registered sales invoice of the seller is acceptable.</p>	<p>Payment is made through Corporate check within fifteen (15) calendar days after delivery and acceptance of all items indicated in the Contract and submission of all required documents. All payments are subject to applicable withholding taxes.</p> <p>Documentary requirements for payment are as follows:</p> <ol style="list-style-type: none"> 1) Original and duplicate BIR VAT registered Supplier's Invoice issued under the name of the Philippine Coast Guard (PCG) indicating PITC Contract. All entries in the Invoice must be typewritten or computer printed; 2) Original and duplicate Delivery Receipt issued under the name of PCG duly acknowledged and received by PITC's authorized representative; 3) Certification from PCG that that the following documents were submitted and/or complied by the Supplier: <ol style="list-style-type: none"> a. Operations and Maintenance Manual in English one (1) set per unit (hard copies); b. Certificate of Replacement of Defective Items; c. <u>Certification to provide two (2) years subscription for CAT ET software for the utilization of CAT Electronic Engines aboard PCG vessels.</u> d. Warranty Certificate including the following: <ul style="list-style-type: none"> • One (1) year on parts and services; • Warranty period shall commence from the date of acceptance by the end user. e. Certificate of After Sales Service and Availability of Spare Parts; 4) Original joint Certificate of Acceptance issued by authorized representatives of PCG and PITC; 5) One percent (1%) retention money (to cover the first twelve (12) months of the warranty period) will be deducted on the payment UNLESS a Special Bank Guarantee (issued by a local commercial bank equivalent to the 1% retention money) is submitted to PITC. The Retention Money or Special Bank Guarantee shall only be released after the lapse of the said first twelve (12) months, provided that the supplies delivered are free from patent and latent defects and all the conditions imposed under this Contract have been fully met; and <p>As applicable, certified true copies of pertinent tax receipts and duties paid on the imported parts/equipment pursuant to COA Memo No. 90-684 dated Dec. 5, 1990/Administrative Order No. 200 dated November 20, 1990. For locally purchased materials, the BIR registered sales invoice of the seller is acceptable.</p>

FROM	TO
SECTION VI. BIDDING FORMS	
...XXX... <u>Annex II-A –</u> <u>COMMITTED CREDIT LINE CERTIFICATE</u> ...XXX...	...XXX... <u>Revised Annex II-A –</u> <u>COMMITTED LINE OF CREDIT</u> <i>(Please use the attached Revised Annex II-A).</i> ...XXX...
...XXX... <u>Annex V – Technical Bid Form</u> ...XXX...	...XXX... <u>Revised Annex V – Technical Bid Form</u> <i>(Please use the attached Revised Annex V).</i> ...XXX...
...XXX... <u>Annex V-A – Terms of Reference</u> ...XXX...	...XXX... <u>Revised Annex V-A – Terms of Reference</u> <i>(Please use the attached Revised Annex V-A).</i> ...XXX...
...XXX... <u>Annex V-B – Certification as Manufacturer</u> ...XXX...	...XXX... <u>DELETED</u> ...XXX...

B) REPLIES TO BIDDERS' QUERIES:

QUERY FROM PROPMECH CORPORATION dated 21 May 2019	
Query 1	<p>1. <i>SAMPLE AVAILABILITY/PRESENTATION in 7 Days</i> The Laptop Unit required will need to be brand new as it has to be of a new model to comply.</p> <p>We are requesting 14 days lead time to present the laptop (to allow for ordering and delivery time). Also, it will be presented without the software because it will entail added cost to us as we already need to buy a customer version ET software package sample only for this purpose. We can present the software separately using our existing ET Unit that is loaded with the latest Dealer Version of the Software but in a laptop of a different model from what will be offered.</p>
BAC/PCG Reply 1	<p>Request granted. <i>As included in this Bid Bulletin the Terms of Reference has been revised.</i></p>

Query 2	<p>2. COMPUTER SPECIFICATIONS The required 2.0 GHZ is already obsolete. Also, the RS Port with 16550AF UART (for use with Comm Adapter II) was already replaced by Caterpillar as its latest update of the system.</p> <p>The specification is required to change from <u>2.0GHZ</u> to Core I3 and the <u>RS Port with 16550AF UART (for use with Comm Adapter II)</u> needs to be changed to the latest <u>USB TO SERIAL CONVERTER (RS-232) MODEL: UC232A.</u></p>
BAC/PCG Reply 2	<p>Request granted. <i>As included in this Bid Bulletin the Terms of Reference has been revised.</i></p>
Query 3	<p>3. DELIVERY PERIOD The required delivery period of 60 x CD will not be sufficient to have the Caterpillar ET Software available.</p> <p>We respectfully request that the delivery period be amended to read 100 x calendar days to allow for the CAT specified delivery of 60-90 days for the Software. The remaining 10 x days will be used for the installation of the software and subsequent tests prior delivery.</p>
BAC/PCG Reply 3	<p>Request granted. <i>As included in this Bid Bulletin the Terms of Reference has been revised.</i></p>
Query 4	<p>4. REQUIRED SOFTWARE MANUALS In reference to item 3, we request that the manuals required after declaration of LCB be made part of the deliverables on or before 100 x CD.</p>
BAC/PCG Reply 4	<p>Request granted.</p>
Query 5	<p>5. VALID AND CURRENT CERTIFICATION OF ORIGINAL EQUIPMENT MANUFACTURER (OEM) ISSUED BY THE MANUFACTURER THAT THE SOFTWARE (CAT ET) BEING OFFERED ARE ORIGINAL / GENUINE If the bidder is the Authorized Dealer of the Product, can this requirement be waived? If not, can it be submitted with the delivery of the product instead of including it in the bid submittal? This will allow us to submit a bid on the original SOBE schedule.</p>
BAC/PCG Reply 5	<p>The requirement has been revised to: “Valid and current Certification of Original Equipment Manufacturer (OEM) issued by the manufacturer that the Software (CAT ET) being offered are original/genuine <u>(this requirement be waived if the Bidder is an authorized dealer)</u>”.</p>

Query 6	<p>6. PROVIDE LIFETIME SUBSCRIPTION FOR THE ET The subscription for the ET which contains the latest updates at the time of renewal comes with an annual subscription renewal fee of PhP 32,388.00 and as such will not make it possible for the ABC to cover. We then request that this requirement be deleted from the project deliverables list.</p>
BAC/PCG Reply 6	<p>The requirement has been revised to: “Supplier must provide two (2) years free subscription for CAT ET software for the utilization of CAT Electronic Engines aboard PCG vessels”.</p>

Please use the attached **Revised Annex II-A, Revised Annex V, Revised Annex V-A** together with all other required documents for the Bid Opening on **19 June 2019, Wednesday, 10:00AM**. Please use the **Revised Checklist** of requirements as reference.

This **Supplemental/Bid Bulletin 1** shall form part of the Bidding Documents. Any provisions in the Bidding Documents inconsistent herewith is hereby amended, modified and superseded accordingly.

For guidance and information of all concerned.

Issued this **6th June 2019** in Makati City.

Reviewed and Approved by:

(Sgd)CHRISTABELLE P. EBRIEGA
Chairperson, Bids and Awards Committee - I

(OB)ATTY. MA. GUDELIA C. GUESE
Vice Chairman

(Sgd)MYRA CHITELLA T. ALVAREZ
Member

(Sgd)DAVID A. INOCENCIO
Member

(Sgd)JOEL S. RODRIGUEZ
Member

Concurred by:

(Sgd)CDR JOSE RONNIE T. ONG JR
BAC Provisional Member - PCG

(Name of Bank)

COMMITTED LINE OF CREDIT

Date: _____

PHILIPPINE INTERNATIONAL TRADING CORPORATION

NDC Building, 116 Tordesillas St.
Salcedo Village, Makati City

CONTRACT/PROJECT	:	_____
COMPANY/FIRM	:	_____
ADDRESS	:	_____
BANK/FINANCING INSTITUTION	:	_____
ADDRESS	:	_____
AMOUNT	:	_____

This is to certify that the above Bank/Financing Institution with business address indicated above, has granted the (Supplier/Distributor/Manufacturer/Contractor), a credit line in the amount specified above which shall be used to finance the performance of the above-mentioned contract.

The credit line shall be available from (date of bid submission) and such line of credit shall be maintained until issuance of Certificate of Acceptance of the goods/services subject of the Contract/project by the joint PITC and PCG Representatives.

This Certification is being issued in favor of said (Supplier/Distributor Manufacturer/ Contractor) in connection with the bidding requirement of the Philippine International Trading Corporation for the above-mentioned Contract/Project. We are aware that any false statements issued by us will make us liable for perjury.

This committed line of credit cannot be terminated or cancelled without the prior written approval of Philippine International Trading Corporation.

Name and Signature of Authorized Financing Institution Office

Official Designation

Concurred by:

Name & Signature of (Supplier/Distributor/Manufacturer/Contractor's) Authorized Representative

Official Designation

SUBSCRIBED AND SWORN TO BEFORE ME this _____ day of _____ at _____, Philippines. Affiant exhibited to me his/her competent Evidence of Identity (as defined by the 2004 Rules on Notarial Practice _____ issued _____ at _____, Philippines.

NOTARY PUBLIC

Doc. No. : _____
Page No. : _____
Book No. : _____
Series of : _____

PLEASE USE THIS BID FORM. DO NOT RETYPE OR ALTER

Revised Annex V (page 2 of 5)

PHILIPPINE INTERNATIONAL TRADING CORPORATION

SUPPLY AND DELIVERY OF BRAND NEW CATERPILLAR ELECTRONIC TECHNICIAN (ET) DIAGNOSTIC LAPTOP FOR THE PHILIPPINE COAST GUARD (PCG)

Bid Ref No. GPG-B1-2019-074

Approved Budget for the Contract – ₱ 1,599,500.00

TECHNICAL BID FORM

PHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPIN

INSTRUCTION TO THE SUPPLIER: Indicate **"COMPLY"** (per line number) under **Supplier's Statement of Compliance** if bidder can meet the technical specifications and project requirements. DO NOT LEAVE ANY BLANK. A "YES OR NO" ENTRY WILL NOT BE ACCEPTED. FAILURE TO CONFORM WILL RESULT IN A RATING OF "FAILED".

Line No:	ADDITIONAL REQUIREMENTS TO BE PROVIDED BY THE SUPPLIER IF DECLARED SINGLE/ LOWEST CALCULATED BID (SCB/LCB)	Bidder's Statement of Compliance
1)	<ul style="list-style-type: none">• Presentation of the actual brand and model of the being offered within <i>fourteen (14) calendar days</i> from receipt of Notice of SCB/LCB for validation of compliance to PCG Specifications.• Equipment may be brand new or already in used, complete with software and accessories for product presentation.	

BIDDER'S UNDERTAKING

I/We, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable, hereby BID to (supply/deliver/perform) the above described items.

I/We undertake, if our bid is accepted, to deliver the items in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security within ten (10) calendar days from receipt of the Notice of Award.

Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us.

Name of Company (in print)

Signature of Company Authorized Representative

Name & Designation (in print)

Date

PLEASE USE THIS BID FORM. DO NOT RETYPE OR ALTER

Revised Annex V (page 3 of 5)

PHILIPPINE INTERNATIONAL TRADING CORPORATION

SUPPLY AND DELIVERY OF BRAND NEW CATERPILLAR ELECTRONIC TECHNICIAN (ET) DIAGNOSTIC LAPTOP FOR THE PHILIPPINE COAST GUARD (PCG)

Bid Ref No. GPG-B1-2019-074

Approved Budget for the Contract – ₱ 1,599,500.00

TECHNICAL BID FORM

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INSTRUCTION TO THE BIDDER: Indicate "COMPLY" (per line no.) under Bidder's Statement of Compliance if bidder can meet the technical specifications. DO NOT LEAVE ANY BLANK. A "YES OR NO" ENTRY WILL NOT BE ACCEPTED. FAILURE TO CONFORM WILL RESULT IN A RATING OF "FAILED".

Line No.	REQUIREMENTS IF AWARDED THE CONTRACT	Bidder's Statement of Compliance
5)	Delivery Period Within <i>One Hundred (100) calendar days</i> after receipt of Notice to Proceed.	
	Delivery Place Coast Guard Surface Support Force, Pier 13, Port Area, Manila	
6)	Final Testing/ Acceptance <ul style="list-style-type: none"> • All delivered brand new diagnostic laptops complete with software will be subject to functional and compatibility testing upon delivery on board for the PCG vessels. • Deliveries must be done within the delivery period / completion period. Deliveries are subject to inspection consisting of at least two (2) PITC and one (1) representative of the PCG at designated delivery site. • The supplier must inform PITC account officer at least seven (7) calendar days prior to the delivery of goods in delivery place/site. Failure to give due notice shall be a ground for non-acceptance of delivery. • During delivery, the supplier shall be responsible in unloading the items from the container/truck to the designated delivery center. All costs including delivery and assembly, handling and other related expenses shall be borne by the supplier. In the absence of materials handling equipment at the site, the supplier shall provide the necessary equipment such as but not limited to: forklifts, hand pallet truck, etc. at the expense of the supplier. 	

BIDDER'S UNDERTAKING

I/We, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable, hereby BID to (supply/deliver/perform) the above described items.

I/We undertake, if our bid is accepted, to deliver the items in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security within ten (10) calendar days from receipt of the Notice of Award.

Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us.

Name of Company (in print)

Signature of Company Authorized Representative

Name & Designation (in print)

Date

PLEASE USE THIS BID FORM. DO NOT RETYPE OR ALTER

Revised Annex V (page 4 of 5)

**PHILIPPINE INTERNATIONAL TRADING CORPORATION
SUPPLY AND DELIVERY OF BRAND NEW CATERPILLAR ELECTRONIC TECHNICIAN (ET)
DIAGNOSTIC LAPTOP FOR THE PHILIPPINE COAST GUARD (PCG)**

Bid Ref No. GPG-B1-2019-074

Approved Budget for the Contract – ₱ 1,599,500.00

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INSTRUCTION TO THE BIDDER: Indicate "COMPLY" (per line no.) under Bidder's Statement of Compliance if bidder can meet the technical specifications. DO NOT LEAVE ANY BLANK. A "YES OR NO" ENTRY WILL NOT BE ACCEPTED. FAILURE TO CONFORM WILL RESULT IN A RATING OF "FAILED".

Line No.	REQUIREMENTS IF AWARDED THE CONTRACT		Bidder's Statement of Compliance
7)	Supplier must provide <i>two (2) years</i> free subscription for CAT ET software for the utilization of CAT Electronic Engines aboard PCG vessels.		
8)	Warranty Period	<ul style="list-style-type: none">• At least one (1) year on parts and service. Warranty Period shall commence from issuance of Certificate of Final Acceptance.	
9)	Packaging per Unit	<ul style="list-style-type: none">• Manufacturer's Standards suitable for shipment and storage.	
10)	Operations/ Maintenance Manual	<ul style="list-style-type: none">• Bidder must provide ORIGINAL and HARD COPY of Operator's and Maintenance Service Manual in ENGLISH LANGUAGE <i>on or before 100 calendar days upon delivery.</i>• One (1) set manual per unit of Laptop and Software.	
11)	Training	<ul style="list-style-type: none">• Supplier shall provide training to at least Eight (8) PCG Personnel for five (5) days guided with the course requirement and outlines (for CAT Engine) per Revised Annex V-A.• All expenses shall for the account of the supplier.	

BIDDER'S UNDERTAKING

I/We, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable, hereby BID to (supply/deliver/perform) the above described items.

I/We undertake, if our bid is accepted, to deliver the items in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security within ten (10) calendar days from receipt of the Notice of Award.

Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us.

Name of Company (in print)

Signature of Company Authorized Representative

Name & Designation (in print)

Date

PLEASE USE THIS BID FORM. DO NOT RETYPE OR ALTER

Revised Annex V (page 5 of 5)

**PHILIPPINE INTERNATIONAL TRADING CORPORATION
SUPPLY AND DELIVERY OF BRAND NEW CATERPILLAR ELECTRONIC TECHNICIAN (ET)
DIAGNOSTIC LAPTOP FOR THE PHILIPPINE COAST GUARD (PCG)**

Bid Ref No. GPG-B1-2019-074

Approved Budget for the Contract – ₱ 1,599,500.00

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INSTRUCTION TO THE BIDDER: Indicate "COMPLY" (per line no.) under Bidder's Statement of Compliance if bidder can meet the technical specifications. DO NOT LEAVE ANY BLANK. A "YES OR NO" ENTRY WILL NOT BE ACCEPTED. FAILURE TO CONFORM WILL RESULT IN A RATING OF "FAILED".

Line No.	REQUIREMENTS IF AWARDED THE CONTRACT	Bidder's Statement of Compliance
12)	Replacement of Defective Items a. The Supplier shall replace any newly delivered unit found to be defective and with failures b. Replacement shall be made within fifteen (15) calendar days after receipt of Notice from PITC. c. All expenses shall be for the account of the Supplier. For defective units and all defective integral parts of the equipment, supplier shall only be allowed up to two (2) replacements. After which, project shall be cancelled and performance security shall be forfeited.	
13)	Licenses/ Permits PER EQUIPMENT Supplier shall be responsible for securing the required permits / licenses, if any, for the importation and delivery of the items to the site.	
14)	As one of documentary requirements for payment (as applicable), submit certified true copies of pertinent tax receipts and duties paid on the imported parts/equipment pursuant to COA Memo No. 90-684 dated Dec. 5, 1990/Administrative Order No. 200 dated November 20, 1990. For locally purchased materials, the BIR registered sales invoice of the seller is acceptable.	

BIDDER'S UNDERTAKING

I/We, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable, hereby BID to (supply/deliver/perform) the above described items.

I/We undertake, if our bid is accepted, to deliver the items in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security within ten (10) calendar days from receipt of the Notice of Award.

Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us.

Name of Company (in print)

Signature of Company Authorized Representative

Name & Designation (in print)

Date

PCG TERMS OF REFERENCE



PUNONGHIMPILAN TANOD BAYBAYIN NG PILIPINAS
 (Headquarters Philippine Coast Guard)
 139 25th Street, Port Area
 1018 Manila

TERMS OF REFERENCE

(As of 20 February 2019)

1.	Name of Project: Procurement of Equipment for Coast Guard Ready Force – Maintenance and Repair Group Supply and Delivery of <u>Marine Engine Equipment</u> for <u>Philippine Coast Guard</u>	
Requirements		
2.	Components: • CATERPILLAR ELECTRONIC TECHNICIAN (ET) DIAGNOSTIC LAPTOP	
3.	Technical Specification: CATERPILLAR ELECTRONIC TECHNICIAN (ET) DIAGNOSTIC LAPTOP CAT ET Diagnostic Laptop Kit consisting of: - CAT ET software (NEXG5039) - CAT ET Communications Adaptor (5385051) - CAT ET Manual (JEBD3003) - Laptop Computer Laptop Computer Specifications - PC Containing at least A Core i3 Processor with 2.0 GHz or higher - 4 GB RAM - 1 TB of available hard disk drive - 15.4 inches XGA screen (1280x1024 compatible) - Install with suitable Microsoft OS - USB to serial converter (RS-232) model: UC232A - USB 2.0 or 3.0 port (for use with communication adaptor 3) - Ethernet RJ45 connector - Built-in pointing device or mouse	
		5 sets
4.	Requirement/s if declared as Lowest/Single Calculated Bids (as applicable) - Presentation of prototype sample within 14 calendar days	
5.	Requirement/s if awarded the contract: 5.1. Delivery Period: within One Hundred (100) Calendar Days from receipt of Notice to Proceed (NTP). 5.2. Delivery Place: Coast Guard Surface Support Force, Pier 13, Port Area, Manila 5.3. Testing Parameters for Acceptance: The brand new diagnostic laptops complete with software will be subject to functional and compatibility testing upon delivery on board for the PCG vessel. 5.4. Contractor must provide two (2) year free subscription for CAT ET software for the utilization of CAT Electronic Engines aboard PCG vessels.	
Other requirements to be submitted by the Bidder during bid opening (as applicable)		
1.	List of Service Center/s for deployed vessels all across the country	
2.	Certificate of Performance Evaluation (PITC format)	

Conforme:

Bidder's Company Name

Name & Signature of Authorized Representative

Designation

Date

PCG TERMS OF REFERENCE

3.	Required Licenses or Certification Original Equipment Manufacturer (OEM) Certificate (This requirement can be waived if the bidder is an authorized dealer)
Training and Course Outline Requirements and Description	
1.	Venue: Coast Guard Surface Support Force, Pier 13, Port Area, Manila Contractor must provide training to eight (8) PCG personnel for five (5) days guided with the following course requirements and outlines (for CAT Engines): <ul style="list-style-type: none"> a. COURSE DESCRIPTION <ul style="list-style-type: none"> 1. The program will mainly focus on the use of the CAT Electronic Technician 2. The program will run for 5 days culminating in a sea-trial phase b. COURSE OBJECTIVES: <ul style="list-style-type: none"> 1. Understand what CAT ET is all about 2. Employ CAT ET properly to better manage the maintenance of Caterpillar engines c. COURSE OUTLINE <ul style="list-style-type: none"> 1. INTRODUCTION 2. ET DEFINED 3. ET FEATURES AND FUNCTIONS 4. DEFINING EACH ET FUNCTION 5. OPERATING THE ET 6. ET INTERPRETATION 7. PRACTICUM
2.	Contractor must provide the necessary Training Kits, Lunch & Snacks (AM and PM) and Certificate for the PCG personnel during the whole session of the said course.

Prepared by:


ENS ZEUS CRAIG V PENALES PCG
 TWG Representative

Recommended by:


CDR JEROME L JECIEL PCG
 TWG Chairman

Approved by:


CDR JOSE RONNIE T ONG JR PCG
 Provisional Member

<p>Conforme:</p> <p>_____</p> <p>Bidder's Company Name</p> <p>_____</p> <p>Name & Signature of Authorized Representative</p> <p>_____</p> <p>Designation</p> <p>_____</p> <p>Date</p> <p>_____</p>

PITC BIDS AND AWARDS COMMITTEE I
REVISED CHECKLIST OF REQUIREMENTS FOR BIDDERS

Name of Company: _____
SUPPLY AND DELIVERY OF BRAND NEW CATERPILLAR ELECTRONIC TECHNICIAN (ET) DIAGNOSTIC LAPTOP FOR THE PHILIPPINE COAST GUARD (PCG)

Project: _____

Bid Ref. No. **GPG-B1-2019-074**

APPROVED BUDGET FOR THE CONTRACT: ₱ 1,599,500.00

Ref. No.	Particulars
ENVELOPE 1: ELIGIBILITY AND TECHNICAL DOCUMENTS	
12.1 (a)	<u>ELIGIBILITY DOCUMENTS</u>
	CLASS "A" DOCUMENTS
12.1 (a.1.)	<u>ELIGIBILITY DOCUMENTS</u>
(i)	Registration Certificate from the Securities and Exchange Commission (SEC) for corporations, or from Department of Trade and Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for cooperatives;
(ii)	Valid and current Business / Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas; In cases of recently expired Mayor's / Business permits, said permit shall be submitted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement.
(iii)	Valid and Current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018.
(iv)	Copy of Audited Financial Statements for 2018 and 2017 (in comparative form or separate reports): (a) Independent Auditor's Report; (b) Balance Sheet (Statement of Financial Position); and (c) Income Statement (Statement of Comprehensive Income). Each of the above statements must have stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.

OR

Submission of valid and current **PHILGEPS Certificate of Registration and Membership (Platinum Registration*) together with Annex A** in lieu of items (i), (ii), (iii) and (iv) above.

*Note: Bidder must ensure that all Class "A" Eligibility Documents are valid and current at the time of submission of PhilGEPS Certificate of Registration and Membership (Platinum Registration). In case any of the submitted Eligibility Documents are not valid and current at the time of submission of Platinum Registration, bidders are required to submit the valid and current documents together with the Platinum Registration.

In case the bidder opts to submit their Class "A" Documents, the Certificate of PhilGEPS Registration (Platinum Membership) shall remain as a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184. *"GPPB Circular 07-2017 dated 31 July 2017"*.

(v)	Statement of all ongoing government and private contracts (including contracts awarded but not yet started), if any whether similar or not in nature and complexity to the contract to be bid. (Annex I) ;	
(vi)	<p>Statement of Single Largest Completed Contract of similar nature within the last five (5) years from date of submission and receipt of bids equivalent to at least fifty percent (50%) of the total ABC (Annex I-A).</p> <p>“Similar contract” shall mean Marine Equipment.</p> <p>Any of the following documents must be submitted/attached corresponding to the listed completed largest contracts per Annex I-A:</p> <ul style="list-style-type: none"> (a) Copy of End User’s Acceptance; or (b) Copy of Official Receipt/s; or (c) Sales Invoice and Collection Receipt 	
(vii)	<p>Duly signed Certificate of Net Financial Contracting Capacity (NFCC) per Annex II, in accordance with ITB Clause 5.5 OR Committed Line of Credit</p> <p>a. Should the bidder opt to submit NFCC, computation must be equal to the ABC of the project. The detailed computation using the required formula must be shown as provided for in Annex II.</p> <p>NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.</p> <p>Notes:</p> <ol style="list-style-type: none"> 1. For Local Bidders: The values of the bidder’s current assets and current liabilities shall be based on the latest Audited Financial Statements submitted to the BIR 2. The value of all outstanding or uncompleted contracts refers to those listed in Annex I. 3. The detailed computation must be shown using the required formula provided above. 4. The NFCC computation must at least be equal to the ABC of the project. <p>OR</p> <p>b. Should the bidder opt to submit a Committed Line of Credit, it must be at least equal to ten percent (10%) of the ABC of the project issued by a Local Universal or Local Commercial Bank. The amount of the committed Line of Credit MUST BE MACHINE VALIDATED. (See sample Bank Form per Revised Annex II-A).</p>	
Class “B” Document: (For Joint Venture)		
	<p><i>The participating entities entering a Joint Venture Agreement (JVA) are to be treated as a single entity and shall be jointly and severally responsible or liable for the obligations and liabilities incurred by any partner to the JV pertinent to the project requirements. Hence, any Blacklisting Order and/or overdue deliveries intended for end-user or PITC shall apply to the JVA as the JV is deemed as one bidder.</i></p> <p>a) For Joint Ventures, Bidder to submit either:</p> <ul style="list-style-type: none"> (i) Copy of the JOINT VENTURE AGREEMENT (JVA) in case the joint venture is already in existence, or (ii) Copy of Protocol/Undertaking of Agreement to Enter into Joint Venture signed by all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful. (Annex III) <p>In case the joint venture is not yet in existence, the submission of a valid JVA shall be within ten (10) calendar days from receipt by the bidder of the notice from the BAC that the bidder is the Lowest Calculated and Responsive Bid [Sec 37.1.4 (a) (i) of the 2016 Revised IRR of RA 9184]</p> <p><u>The JVA or the Protocol/Undertaking of Agreement to Enter into Joint Venture (Annex III) must include/specify the company/partner and the name of the office designated as authorized representative of the Joint Venture.</u></p>	

b) Each JV Partner, must also submit the following:		
<u>Local JV Partner</u>		
(i)	Registration Certificate from the Securities and Exchange Commission (SEC) for corporations, or from Department of Trade and Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for cooperatives;	
(ii)	Valid and current Business / Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas; In cases of recently expired Mayor's / Business permits, said permit shall be submitted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement.	
(iii)	Valid and Current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018.	
(iv)	Copy of Audited Financial Statements for 2018 and 2017 (in comparative form or separate reports): (a) Independent Auditor's Report; (b) Balance Sheet (Statement of Financial Position); and (c) Income Statement (Statement of Comprehensive Income). Each of the above statements must have stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.	
<u>Foreign JV Partner</u>		
(i)	Valid and current certificate/license/authority to conduct/operate business issued by the regulatory authority in the country where the bidder is based;	
(ii)	Valid and Current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018.	
(iii)	Corporate Financial Statement or Annual Report for 2018 or 2017 .	
<u>OR</u>		
Submission of valid and current PHILGEPS Certificate of Registration and Membership (Platinum Registration*) together with Annex A.		
<p>*Note: Bidder must ensure that all Class "A" Eligibility Documents are valid and current at the time of submission of PhilGEPS Certificate of Registration and Membership (Platinum Registration). In case any of the submitted Eligibility Documents are not valid and current at the time of submission of Platinum Registration, bidders are required to submit the valid and current documents including:</p> <p>In case the JV Partners opt to submit their Class "A" Documents, the Certificate of PhilGEPS Registration (Platinum Membership) shall remain as a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184. "GPPB Circular 07-2017 dated 31 July 2017"</p> <p><i>For other required Class "A" Eligibility Documents, submission by any of the partner(s) constitutes collective compliance.</i></p>		

NOTE:

*** The following Eligibility – Technical and Eligibility – Financial Documents may be submitted by only ONE of the parties to the JV:**

- A. Statement of all ongoing government and private contracts (including contracts awarded but not yet started), if any whether similar or not in nature and complexity to the contract to be bid. (Annex I);
- B. Statement of Single Largest Completed Contract similar to the contract to be bid within the last five (5) years from date of submission and receipt of bids equivalent to at least **fifty percent (50%)** of the total ABC (Annex I-A)

“Similar contract” shall mean **Marine Equipment**.

Any of the following documents must be submitted/attached corresponding to listed completed largest contracts per Annex I-A:

- i. Copy of End User’s Acceptance; or
 - ii. Copy of Official Receipt/s; or
 - iii. Copy of Sales Invoice with Collection Receipt/s
- C. Copy of Audited Financial Statements for **2018 and 2017** (in comparative form or separate reports):
- i. Independent Auditor’s Report;
 - ii. Balance Sheet (Statement of Financial Position); and
 - iii. Income Statement (Statement of Comprehensive Income).

Each of the above statements must have stamped “received” by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.

- D. Duly signed Net Financial Contracting Capacity (NFCC) per **Annex II**, in accordance with ITB Clause 5.5.

OR

Should the bidder opt to submit a committed Line of Credit, it must be at least equal to ten percent (10%) of the ABC of the project issued by a Local Universal or Local Commercial Bank. The amount of the committed Line of Credit MUST BE MACHINE VALIDATED.

(Revised Annex II-A).

**** The determination as to (i) whose Audited Financial Statement should be used / submitted; and (ii) who submits the Statement of All-Ongoing Contracts – lies with the Partners Contracting the Joint Venture since the audited Financial Statements and the Ongoing Contracts of that JV partners should be the basis for the Computation of the NFCC.**

OR

Submission of valid and current **PHILGEPS Certificate of Registration and Membership (Platinum Registration*)**

*Note: Bidder must ensure that all Class “A” Eligibility Documents are valid and current at the time of submission of PhilGEPS Certificate of Registration and Membership (Platinum Registration). In case any of the submitted Eligibility Documents are not valid and current at the time of submission of Platinum Registration, bidders are required to submit the valid and current documents including:

For Local JV Partner: Audited Financial Statements for **2018 and 2017** (stamped received by the BIR or its duly accredited authorized institutions) together with the Platinum Registration

For Foreign JV Partner: Corporate Financial Statement or Annual Report for **2018 or 2017**.

In case the JV Partners opt to submit their Class “A” Documents, the Certificate of PhilGEPS Registration (Platinum Membership) shall remain as a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184. *“GPPB Circular 07-2017 dated 31 July 2017”*

For other required Class “A” Eligibility Documents, submission by any of the partner(s) constitutes collective compliance.

(b)	TECHNICAL DOCUMENTS													
(i)	<p>(i) Bid security must be issued in favor of the PHILIPPINE INTERNATIONAL TRADING CORPORATION (PITC) in any of the following forms:</p> <ol style="list-style-type: none"> 1) Bid Securing Declaration per Annex IV; 2) Cash or Cashier's/ Manager's Check equivalent to at least 2% of the ABC; 3) Bank Guarantee/ Bank draft or Irrevocable LC equivalent to at least 2% of the ABC; OR 4) Surety bond callable upon demand equivalent to at least 5% of the ABC. 													
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2" style="width: 45%;">DESCRIPTION</th> <th rowspan="2" style="width: 15%;">TOTAL ABC (VAT Inclusive) (₱)</th> <th colspan="2" style="width: 40%;">Bid Security</th> </tr> <tr> <th style="width: 15%;">2% of ABC</th> <th style="width: 15%;">5% of ABC</th> </tr> </thead> <tbody> <tr> <td>SUPPLY AND DELIVERY OF BRAND NEW CATERPILLAR ELECTRONIC TECHNICIAN (ET) DIAGNOSTIC LAPTOP FOR THE PHILIPPINE COAST GUARD (PCG)</td> <td style="text-align: center;">1,599,500.00</td> <td style="text-align: center;">31,990.00</td> <td style="text-align: center;">79,975.00</td> </tr> </tbody> </table>			DESCRIPTION	TOTAL ABC (VAT Inclusive) (₱)	Bid Security		2% of ABC	5% of ABC	SUPPLY AND DELIVERY OF BRAND NEW CATERPILLAR ELECTRONIC TECHNICIAN (ET) DIAGNOSTIC LAPTOP FOR THE PHILIPPINE COAST GUARD (PCG)	1,599,500.00	31,990.00	79,975.00	
DESCRIPTION	TOTAL ABC (VAT Inclusive) (₱)	Bid Security												
		2% of ABC	5% of ABC											
SUPPLY AND DELIVERY OF BRAND NEW CATERPILLAR ELECTRONIC TECHNICIAN (ET) DIAGNOSTIC LAPTOP FOR THE PHILIPPINE COAST GUARD (PCG)	1,599,500.00	31,990.00	79,975.00											
(ii)	Duly signed, conformed and completed Technical Bid Form . Bidder must use, accomplished and submit the Technical Bid Form attached as Revised Annex V .													
(iii)	Duly signed/conformed PCG Terms of Reference attached as Revised Annex V-A .													
(v)	<p>Product Brochure and/or Technical Data Sheet for of the brand/model of the Software and Laptop being offered showing compliance to the technical specifications.</p> <p><i>Note: If not in English, must be subject to requirement per Clause 11 of the Instructions to Bidders</i></p>													
(vi)	Valid and Current Certificate of Distributorship/Dealership/Resellership of the Software being offered, issued by the principal or manufacturer of the product (if Bidder is not the manufacturer). If the certificate is not issued by the manufacturer, bidder must also present an appropriate document showing the relationship between the manufacturer and the issuing company.													
(vii)	Valid and current ISO Certification in the name of the manufacturer of the Software being offered issued by an Independent Certifying Agency. The ISO Certification must cover the manufacture/design or production of the item subject to this Bid Project													
(viii)	Valid and current Certification of Original Equipment Manufacturer (OEM) issued by the manufacturer that the Software being offered are original/genuine (<i>this requirement can be waived if the Bidder is an authorized dealer</i>).													
(ix)	<p>List of Authorized Service Center/s for the Laptop within the Philippines (indicating address, contact numbers and email address).</p> <p>In the event of closure of business, termination of franchisee/ service center, the supplier shall notify the PCG and PITC accordingly of the new service centers with telephone numbers and address who can provide the needed parts, supplies and service;</p>													
(x)	Certificate of Performance Evaluation (Annex VI) with a rating of Very Satisfactory issued by the Single Largest Completed Contract/s Client/s of the bidder per submitted Annex I-A .													

(xi)	<p>Proof of Authority of the bidder's authorized representative/s:</p> <ol style="list-style-type: none"> 1. FOR SOLE PROPRIETORSHIP (IF OWNER OPTS TO APPOINT A REPRESENTATIVE): Duly notarized Special Power of Attorney 2. FOR CORPORATIONS, COOPERATIVE OR THE MEMBERS OF THE JOINT VENTURE: Duly notarized Secretary's Certificate evidencing the authority of the designated representative/s. <p>IN THE CASE OF UNINCORPORATED JOINT VENTURE: Each member shall submit a separate Special Power of Attorney and/or Secretary's Certificate evidencing the authority of the designated representative/s.</p>					
(xii)	<p>Omnibus Sworn Statements using the form prescribed. (Annex VII)</p> <ol style="list-style-type: none"> a) Authority of the designated representative b) Non-inclusion in blacklist or under suspension status c) Authenticity of Submitted Documents d) Authority to validate Submitted Documents e) Disclosure of Relations f) Compliance with existing labor laws and standards g) Bidders Responsibilities h) Did not pay any form of consideration 					
ENVELOPE 2: FINANCIAL DOCUMENTS						
13.1	<p>Completed and signed Financial Bid Form.</p> <table border="1" data-bbox="379 909 1449 1126"> <thead> <tr> <th data-bbox="379 909 1072 969">DESCRIPTION</th> <th data-bbox="1072 909 1449 969">FINANCIAL BID FORM</th> </tr> </thead> <tbody> <tr> <td data-bbox="379 969 1072 1126">SUPPLY AND DELIVERY OF BRAND NEW CATERPILLAR ELECTRONIC TECHNICIAN (ET) DIAGNOSTIC LAPTOP FOR THE PHILIPPINE COAST GUARD (PCG)</td> <td data-bbox="1072 969 1449 1126" style="text-align: center;">Annex VIII</td> </tr> </tbody> </table> <p>The ABC is inclusive of VAT. Any proposal with a financial component exceeding the ABC shall not be accepted.</p>	DESCRIPTION	FINANCIAL BID FORM	SUPPLY AND DELIVERY OF BRAND NEW CATERPILLAR ELECTRONIC TECHNICIAN (ET) DIAGNOSTIC LAPTOP FOR THE PHILIPPINE COAST GUARD (PCG)	Annex VIII	
DESCRIPTION	FINANCIAL BID FORM					
SUPPLY AND DELIVERY OF BRAND NEW CATERPILLAR ELECTRONIC TECHNICIAN (ET) DIAGNOSTIC LAPTOP FOR THE PHILIPPINE COAST GUARD (PCG)	Annex VIII					
<p>Note:</p> <ol style="list-style-type: none"> 1. In case of inconsistency between the Checklist of Requirements for Bidders and the provisions in the Instruction to Bidders/Bid Data Sheet, the Instruction to Bidders/Bid Data Sheet shall prevail. 2. In order to facilitate efficiency in evaluating all the documents submitted by the prospective bidder/supplier, we encourage all prospective bidders to put tabs in all documents to be submitted with the same number as indicated in this Eligibility, Technical and Financial Documents checklist. 						