



**Philippine International Trading Corporation  
BIDS & AWARDS COMMITTEE I**

**MINUTES OF THE PRE-BID CONFERENCE  
SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF NINE  
(9) LOTS SOLID WASTE MANAGEMENT EQUIPMENT CONSISTING OF BRAND  
NEW MULTI-PURPOSE WASTE SHREDDER AND BRAND NEW COMPOSTER FOR  
THE DENR-EMB TO SUPPORT LOCAL GOVERNMENT UNITS (LGUs) IN THE  
MANILA BAY REGION AND OTHER SELECTED LGUs  
BID REF. NO. GPG-B1-2019-067 Rebid  
28 February 2019, 5<sup>th</sup> Floor Conference Room**

There being a quorum, Chair convened the meeting at 11:00 A.M.

In attendance are:

FOR PITC BAC-I	FOR PROPONENT – DENR-EMB
Atty. Ma. Victoria C. Magcase, Chairperson	As per attached attendance sheet
Atty. Ma. Gudelia C. Guese, Vice-Chair	
Christabelle P. Ebriega, Member	
Myra T. Alvarez, Member	
David A. Inocencio, Member	
PITC TWG/BAC Secretariat (as per attached attendance Sheet)	
<b>BIDDERS</b>	
As per attached attendance sheet	

**HIGHLIGHTS OF PROCEEDINGS:**

- Chair welcomed everyone to the pre-bid conference for the Supply, Delivery, Installation, Testing and Commissioning of Nine (9) Lots Solid Waste Management Equipment consisting of Brand New Multi-Purpose Waste Shredder and Brand New Composter for the DENR-EMB to Support Local Government Units (LGUs) in the Manila Bay Region and Other Selected LGUs. After which, Chair introduced the BAC members and the DENR-EMB Representative/s.
- Chair acknowledged the presence of the following prospective bidders present in this pre-bid conference; namely:
  1. Agri Component Corp.
  2. Mariñas Technologies, Inc.
  3. Califern Trading
  4. Jjesteban Enterprises
  5. Accent Micro Technologies, Inc.
  6. Liamtech Envirosystem Enterprises
  7. RU Foundry and Machine Shop
  8. Boston Home Inc.
  9. Suki Trading Corp.
  10. S&S Enterprises Inc.
  11. Lakas Agritech Marketing
  12. C&G Environmental
- Chair informed the Bidders that there are nine (9) Lots involved in this project. A bidder can bid for one, some, or all of the Lots.

- Chair informed that to be able to participate in this bid project, the prospective Bidder should have completed a contract of similar nature within the last five (5) years from the date of submission and receipt of bids amounting to at least fifty percent (50%) of the ABC of the lot being bid.

Similar contract shall mean "Industrial Equipment".

- At the same time, this bid project is open to authorized Philippine Fabricators/ Manufacturers/ Distributors who have been in the fabricating business for the last five (5) years, who must be Filipino citizens / sole proprietorships, partnerships, or organization with at least sixty percent (60%) interest or outstanding capital stock belonging citizens of the Philippines.
- Chair explained that the first part of the Bidding Documents is the Instructions to Bidders which should be read by the prospective Bidders at their own good time. What will be discussed in this pre-bid conference are the documents that are required to be submitted on Bid Opening Day;
- Chair started to discuss the Envelope System:
  - **Envelope System:** The system of submission is a two envelope system wherein **Envelope 1** will contain the eligibility and technical documents and **Envelope 2** will only contain the Financial Bid.
  - **Number of Copies:** All documentary submission must come in three sets. These will be placed in 3 folders marked: "original", "duplicate" and "triplicate".
  - **Sealing/Markings:** The two envelopes will then be placed in a master envelope. The master envelope will then be sealed and marked in accordance with the instructions stated in the Bidding Documents.

**ENVELOPE I – ELIGIBILITY & TECHNICAL DOCUMENTS**

<b><u>Class "A" Eligibility Documents</u></b>	<b><u>Chair's Instructions</u></b>
SEC/DTI Registration Certificate	<p><b>For Corporation</b>, submission will be the SEC Registration Certificate.</p> <p><b>For the Sole Proprietorship</b> a copy of valid and current DTI business registration; and</p> <p><b>For Cooperatives</b> a copy of valid and current Cooperative Development Authority (CDA)</p>
Valid and current Business/Mayor's Permit	<p>Bidders must submit their valid and current Mayor's Permit.</p> <p>In case of recently expired Mayor's/Business Permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as post-qualification requirement.</p>

Valid and Current Tax Clearance	<p>Bidders must submit their valid and current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018.</p> <p>Chair informed the bidders that PITC does not accept any provisional Tax Clearance, renewal certificate or claim stub because the GPPB has already issued a ruling that only the Tax Clearance itself is acceptable.</p> <p>Chair advised Bidders to only transact with legitimate employees of BIR.</p>
Audited Financial Statements for 2016 and 2017	Submission will be the 2016-2017 Audited Financial Statements comprising of: Independent Auditor's Report, Balance Sheet and Income Statements, all pages of which must have the stamp "Received" by the BIR.
Valid and Current PhilGEPS Certificate of Registration and Membership (Platinum Registration).	<p>If a Bidder is already a PhilGEPS Platinum Member he can submit the Platinum Membership Certificate together with the Annex "A". The Platinum Membership will substitute for the four (4) eligibility documents enumerated earlier.</p> <p>However, if any of the documents listed in Annex A of the certificate has expired Bidders must submit the valid and current one.</p> <p>Chair emphasized that any documents that have expired, the valid and current document together with the PhilGEPS Certificate must be submitted.</p>
<b>Annex I</b> Statement of all Ongoing government and private contracts including contracts awarded but not yet started	<p>Chair's instructions to the Bidders with respect to this document is:</p> <ul style="list-style-type: none"> <li>• Form Annex I is already provided in the Bidding Documents. Bidders to use Annex I;</li> <li>• Bidders to check the box pertaining to the Lot being bid for;</li> <li>• Bidders to provide the information called for;</li> <li>• Additional sheets can be used for as long as the authorized representative signs the last page.</li> </ul>
<b>Annex I-A</b> Statement of Single Largest Contract similar to the contract being bid within the last 5 yrs. equivalent to at least 50% of the ABC.	<ul style="list-style-type: none"> <li>• A form is again provided;</li> <li>• Bidders to check the box pertaining to the Lot being bid for;</li> <li>• Bidders to supply the data or information required in the form and to attach any of the following documents: <ol style="list-style-type: none"> <li>1. Copy of Official Receipt;</li> <li>2. End User's Acceptance</li> <li>3. Sales Invoice together with Collection Receipt (They go together)</li> </ol> </li> </ul>
<b>Annex II</b> Net Financial Contracting Capacity (NFCC)	<p><b>For NFCC</b></p> <ul style="list-style-type: none"> <li>• A form is provided for as Annex II;</li> <li>• Bidders to check the box pertaining to the Lot being bid for.</li> </ul> <p>As the sample form was flashed on the screen, Chair's instructions is for the Bidder to supply the necessary details as required. A formula is already provided for the bidder to come up with the NFCC.</p> <p>The NFCC must at least be equal to the ABC of the project.</p>

<b>Annex II-A</b> Committed Line of Credit (CLC)	<p>In case Bidders does not want to submit the NFCC, they have an option to submit Committed Line of Credit, issued by a local commercial/Universal Bank.</p> <p>A form is provided for as <b>Annex II-A</b>.</p> <p>Chair reminded the Bidders that the Committee does not accept any CLC issued by a Rural Bank or Savings Bank.</p>										
<b>Class "B" Documents</b> <b>(For Joint Ventures)</b>	<b>Chair Instruction's</b>										
Joint Venture Agreement (JVA)	<ol style="list-style-type: none"> <li>1. Bidders to submit a copy of <b>Joint Venture Agreement</b> in case joint venture is already in existence;</li> <li>2. If not submission will be a copy of <b>Protocol/ Undertaking of Agreement</b> to enter into Joint Venture signed by all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.</li> </ol> <p>Submission shall be within (10) calendar days from receipt by the bidder of the notice from the BAC that the bidder is the Lowest Calculated and Responsive Bid [Sec 37.1.4 (a) (i) of the 2016 Revised IRR of RA 9184].</p> <table border="1" data-bbox="706 934 1421 1283"> <thead> <tr> <th data-bbox="706 934 1063 966">Bidder's Query</th> <th data-bbox="1063 934 1421 966">Committee's Reply</th> </tr> </thead> <tbody> <tr> <td data-bbox="706 966 1063 1059">Regarding the SLCC, can it be a combined SLCC of the JV?</td> <td data-bbox="1063 966 1421 1059"></td> </tr> <tr> <td data-bbox="706 1059 1063 1121"></td> <td data-bbox="1063 1059 1421 1121">No, it cannot be combined.</td> </tr> <tr> <td data-bbox="706 1121 1063 1258"></td> <td data-bbox="1063 1121 1421 1258">You cannot add the JV partner's SLCC and yours. It has to be only one JV partner.</td> </tr> <tr> <td data-bbox="706 1258 1063 1283">Okay.</td> <td data-bbox="1063 1258 1421 1283"></td> </tr> </tbody> </table>	Bidder's Query	Committee's Reply	Regarding the SLCC, can it be a combined SLCC of the JV?			No, it cannot be combined.		You cannot add the JV partner's SLCC and yours. It has to be only one JV partner.	Okay.	
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Okay.											
<b>For Local JV Partner</b>	<p>Aside from the JVA or JVP, the local partner shall also submit the four (4) mandatory eligibility documents as follows:</p> <ol style="list-style-type: none"> <li>1. Registration Certificate from the Securities and Exchange Commission (SEC) for corporation, or from Department Trade of Industry (DTI) for Sole Proprietorship, or from Cooperative Development Authority (CDA) for cooperatives.</li> <li>2. Business Permit issued by the city or municipality where the place of business is located OR the equivalent document for Exclusive Economic Zones or Areas.</li> <li>3. Valid and Current Tax Clearance.</li> <li>4. 2016 and 2017 Audited Financial Statements comprising of: Independent Auditor's Report, Balance Sheet and Income Statements, all page of which must have the stamp "Received" by the BIR.</li> </ol>										

<p><b>For Foreign JV Partner</b></p>	<ol style="list-style-type: none"> <li>1. Valid and Current Certificate/ license/ authority to conduct business issued by the regulatory authority in the country where bidder is based.</li> <li>2. Valid and Current Tax Clearance issued by Philippines' Bureau of Internal Revenue (BIR) Accounts Receivable Monitoring Division per Executive Order 398, Series of 2005.</li> <li>3. Corporate Financial Statement or Annual Report for 2017 or 2016.</li> </ol>
<p>PhilGEPS Certificate of Registration and Membership (Platinum Registration).</p>	<p>The PhilGEPS Certificate of Registration as discussed earlier shall apply.</p> <p>Chair emphasized that any documents that have expired, the valid and current document together with the PhilGEPS Certificate must be submitted.</p> <p>Chair reminded the Bidders that in case the JV Partners opt to submit their eligibility documents, the Certificate of PhilGEPS Registration (Platinum Membership) shall be a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184. <i>"GPPB Circular 07-2017 dated 31 July 2017"</i></p>
	<p>For the rest of the Eligibility and Technical Documents, any of the JV partners can submit and it will be considered as collective compliance, i.e.</p> <ul style="list-style-type: none"> <li>• Duly filled up and signed form Annex I;</li> <li>• Duly filled up and signed form Annex I-A, complete with the required attachment;</li> <li>• NFCC or CLC.</li> </ul>
<p><b>Technical Documents</b></p>	<p><b>Chair 's Instructions</b></p>
<p><b>Annex IV Bid Security</b></p>	<p>Chair enumerated the types of Bid Security acceptable to PITC. These are:</p> <p><b>a. Bid Securing Declaration.</b></p> <ul style="list-style-type: none"> <li>• A form is provided for as Annex IV;</li> <li>• Bidders to check the box pertaining to the lot being bid for.</li> </ul> <p>Bidders should use the form provided by PITC because it is complete in contents.</p> <p>In order not to miss out on anything, Chair advised Bidders to photocopy the form or scan it, and then have the authorized representative sign the form and submit it notarized.</p> <p>The other forms of Bid Security are:</p> <p><b>b. Cash or Manager's Check issued by the local commercial/universal bank equivalent to at least 2% of the ABC;</b></p> <p><b>c. A Bank Guarantee / Bank Draft or Irrevocable LC equivalent to at least 2% of the ABC; OR</b></p> <p><b>d. Surety bond callable upon demand equivalent to at least 5% of the ABC</b></p>

	<p>In case Bidders will opt for a Surety Bond, The Bidder has to submit a Certification from the Insurance Commission that the bonding company is authorized to issue Surety Bond. In addition to this, the Surety Bond should contain all the 14 grounds for the forfeiture of the Bid Security and it be written on Bond Itself.</p> <p>Chair advised the Bidders to show the 14 grounds to their bonding company so that the latter can include or type them on the copy of the bond itself.</p> <p>The fourteen (14) grounds is found in Clause 12.1(b) (i) (c) (3) (i) to (xiv) of the Bid Data Sheet.</p>
<p>Duly signed and completed Technical Bid Form</p> <p>Annex V-A For Lot 1: 20 Sets  Annex V-B For Lot 2: 21 Sets  Annex V-C For Lot 3: 24 Sets  Annex V-D For Lot 4: 31 Sets  Annex V-E For Lot 5: 22 Sets  Annex V-F For Lot 6: 23 Sets  Annex V-G For Lot 7: 30 Sets  Annex V-H For Lot 8: 14 Sets  Annex V-I For Lot 9: 21 Sets</p>	<p>As the Technical Bid Form for Lot 1 was flashed on the screen Chair's instructions are as follows:</p> <ul style="list-style-type: none"> <li>• There is an instruction on the top most part of the form that states "Please use the Bid Form. Do not retype or alter";</li> <li>• Bidders to put the word "Comply" on all the line item on the column "Bidder's Statement of Compliance";</li> <li>• Bidders to specify the Brand and Model Number of the item being offered;</li> <li>• All pages must be signed by the authorized representative of the Bidder.</li> </ul> <p>Chair reminded the bidders that each Lot has its own Technical Bid Form and the same instruction will apply for Lot 2, 3, 4, 5, 6, 7, 8 and 9.</p> <p>Chair reminded the Bidder that if there are any blanks left out unfilled, the TBF will fail because it will mean that the Bidder cannot comply with the technical specifications.</p>
<p><b>Annex V-J</b>  Duly signed/conformed DENR-EMB Terms of Reference</p>	<ul style="list-style-type: none"> <li>• Bidder's authorized representative/s to sign the "Conforme" box provided on all pages.</li> </ul>
<p><b>Annex V-K</b>  Duly signed/conformed Post Qualification Checklist</p>	
<p><b>Annex V-L</b>  Duly signed/conformed Acceptance Checklist</p>	
<p><b>Annex V-M</b>  Duly signed/conformed DENR-EMB Delivery and Installation Sites</p>	
<p>For Fabricator/Manufacturers:</p> <p>For Distributors:</p>	<p>For Fabricator/Manufacturers bidders to submit a valid and current Certification that the manufacturer/fabricator has been in the business of manufacturing the industrial equipment for at least five (5) years per <b>Annex V-N</b>.</p> <p>1) Valid and current Certificate of Distributorship issued by the manufacturer of the product authorizing the bidder to sell/distribute the industrial equipment. If not directly issued by manufacturer to the bidder, bidder must also submit other certifications linking the manufacturer/principal to the bidder; <b>AND</b></p>

	<p>2) Manufacturer's certification that they have been in the business of manufacturing the industrial equipment for at least five (5) years per <b>Annex V-N</b>.</p> <p>Note: If not in English, must be subject to requirement per Clause 11 of the Instruction to Bidders.</p>				
<p>Shop Drawings and Technical Data Sheet (original or internet download or equivalent document showing compliance to required technical specifications)</p>	<ul style="list-style-type: none"> <li>• Bidders must make sure that the brochure is complete enough to show compliance to the Technical Specification of the item;</li> <li>• Internet Downloads may be included to supplement the information contained in the original brochures of the Item.</li> </ul> <p>Note: If not in English, must be subject to requirement per Clause 11 of the Instruction to Bidders.</p>				
<p><b>Annex V-O</b> Duly signed and completed Bidder's Certification on Product Development.</p>	<p>Chair instructions are as follows:</p> <ul style="list-style-type: none"> <li>• To transpose the form in bidders company's letterhead;</li> <li>• Check the box pertaining to the Lot being bid for;</li> <li>• Fill all the required information called for;</li> <li>• Bidder's authorized representative/s to sign the form.</li> </ul>				
<p>Duly notarized Affidavit of Site Inspection that bidders conducted site inspection of the delivery sites.</p>	<p>Duly notarized Affidavit of Site Inspection that bidders conducted site inspection of delivery sites, Chair instructions are as follows:</p> <ul style="list-style-type: none"> <li>• A sample form is provided for as <b>Annex V-P</b>;</li> <li>• Bidders to check the box pertaining to the Lot being bid for;</li> <li>• Fill all the required information called for;</li> <li>• Signed by Bidder's authorized representative/s and notarized.</li> </ul> <p><b>DELIVERY SITES:</b></p> <ul style="list-style-type: none"> <li>• <b>Lot 1</b> – two (2) for Metro Manila, one (1) for Antique, one (1) for Davao del Norte and one (1) for Davao del Sur</li> <li>• <b>Lot 2</b> - one (1) for Bataan, one (1) for Zambales, and one (1) for Tarlac</li> <li>• <b>Lot 3</b> – two (2) for Bulacan</li> <li>• <b>Lot 3</b> – two (2) for Nueva Ecija</li> <li>• <b>Lot 4</b> – two (2) for Pampanga</li> <li>• <b>Lot 5</b> – two (2) for Cavite</li> <li>• <b>Lot 6</b> – two (2) for Laguna</li> <li>• <b>Lot 7</b> – two (2) for Rizal</li> <li>• <b>Lot 8</b> – two (2) for Nueva Ecija</li> <li>• <b>Lot 9</b> - one (1) for Batangas, and one (1) for Quezon</li> </ul> <table border="1" data-bbox="716 1682 1433 1906"> <thead> <tr> <th data-bbox="716 1682 1065 1714">Bidder's Query</th> <th data-bbox="1065 1682 1433 1714">Committee's Reply</th> </tr> </thead> <tbody> <tr> <td data-bbox="716 1714 1065 1906"> <p>If nine sites does it mean nine affidavits din po ang isa-submit? Because in the sample form po kasi mayroon yung iche-check lang yung lot no.</p> </td> <td data-bbox="1065 1714 1433 1906"></td> </tr> </tbody> </table>	Bidder's Query	Committee's Reply	<p>If nine sites does it mean nine affidavits din po ang isa-submit? Because in the sample form po kasi mayroon yung iche-check lang yung lot no.</p>	
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<p>If nine sites does it mean nine affidavits din po ang isa-submit? Because in the sample form po kasi mayroon yung iche-check lang yung lot no.</p>					

	<p>If you want to save on notarization, you can list down all the lots in one affidavit, but you have to indicate/specify the sites and date of inspection.</p>
	<p>Where do we see it?</p>
	<p>It's in the Bidding Documents. (page 41 of 190 in the Bid Data Sheet)</p>
	<p>Do not forget to check the box of the lot you're bidding for.</p>
	<p>Can we use the previous one we submitted before?</p>
	<p>No, because the Bid Reference Number was changed.</p>
	<p>Anyway you have visited before then just fill up another one and have it signed and notarized.</p>
	<p>You don't have to visit again.</p>
	<p>So affidavit lang po ang submission no other attachment?</p>
	<p>None. Just an Affidavit that you have visited the following sites for this lots.</p>
<p>List of Authorized Service Center/s</p>	<p>List of Authorized Service Center/s:</p> <p>1) For Lot 1: At least one (1) in Luzon, One (1) in Visayas and One (1) in Mindanao;</p> <p>2) For Lots 2 to 9: At least one (1) in Luzon.</p> <p>(With available spare parts, indicating address, telephone &amp; fax numbers, email address and contact person).</p> <p>In the event of closure of business, termination of franchisee/ service center, the supplier shall notify the DENR-EMB and PITC accordingly of the new service centers with telephone numbers and address who can provide the needed parts, supplies and service;</p>
<p><b>Annex VI</b> Certificate of Performance Evaluation</p>	<p>Bidders to submit a Certificate of Performance Evaluation (Annex VI) showing a rating of at least <b>Very Satisfactory</b>, issued by the Bidder's Client for the following:</p> <ul style="list-style-type: none"> <li>a) Single Largest Completed Contract of Similar Nature within the last five (5) year; <b>AND</b></li> <li>b) One (1) from a previous client.</li> </ul> <p>Chair emphasized that the form must be in Bidder's Client's letterhead.</p>



<p>Proof of Authority of the Designated Representative</p>	<p>Submission of a Proof of Authority of the Bidder's Authorized Representative:</p> <ul style="list-style-type: none"> <li>a) <u>For Sole Proprietorship</u> submission of Duly Notarized Special Power of Attorney.</li> <li>b) <u>For Corporation, Cooperative, or the Members of the Joint Venture</u> submission of Duly Notarized Secretary's Certificate evidencing the authority of the designated representative/s.</li> </ul> <p>In the case of Unincorporated Joint Venture each member shall submit a separate Special Power of Attorney and/or Secretary's Certificate evidencing the authority of the designated representative/s.</p> <p>Once again, Chair advised Bidders to check the wordings. In case the Board appoints more than one person, it is safe that it be worded "any of the following" or "or" so that even only one person can bind the company.</p> <p>However, if not stated this way, then the Committee will look for all the names and signatures of the persons named in the Secretary's Certificate. And if one signature is missing, the submission is non-compliant and will fail.</p>
<p><b>Annex VI</b> Omnibus Sworn Statement (OSS)</p>	<p>Chair informed that the OSS is standard in all government biddings.</p> <p>Chair advised Bidders to use the form that PITC provided in this Bidding Document.</p> <p>The form must be copied verbatim. But to be sure that nothing is missed out, Chair suggested that the form just be scanned or photocopied and then filled up.</p> <p>Bidders to check the box pertaining to the item being bid for.</p> <p>On the "I/We", the name of the authorized representative named in the Secretary's Certificate will appear on the line.</p> <p>All blanks must be filled up, appropriate boxes must be ticked off.</p> <p>On the Authority of the Designated Representative, the portion: <u>Name, Title and Specimen Signature</u> must be filled up.</p> <p>All statements from "a" to "h" must be complete.</p> <p>The last page must be signed by the authorized representative and notarized.</p>

<p><b>ENVELOPE 2: FINANCIAL ENVELOPE</b></p> <p>Completed and signed Financial Bid Form</p> <p>Lot no. 1: 20 Sets <b>Annex VIII-A</b>  Lot no. 2: 21 Sets <b>Annex VIII-B</b>  Lot no. 3: 24 Sets <b>Annex VIII-C</b>  Lot no. 4: 31 Sets <b>Annex VIII-D</b>  Lot no. 5: 22 Sets <b>Annex VIII-E</b>  Lot no. 6: 23 Sets <b>Annex VIII-F</b>  Lot no. 7: 30 Sets <b>Annex VIII-G</b>  Lot no. 8: 14 Sets <b>Annex VIII-H</b>  Lot no. 9: 21 Sets <b>Annex VIII-I</b></p>	<p>Envelope 2 will contain the Financial Bid of the Bidders where he will indicate the Total Bid price in words and figures which should not exceed the ABC per Lot.</p> <p>Chair explained that the Financial Bid Form cannot be retyped. It may be photocopied for purpose of the other 2 copies required.</p> <p>Chair emphasized that each Lot has its own Financial Bid Form and the same instruction will apply for Lot no. 2, 3, 4, 5, 6, 7, 8 and 9.</p> <p>Chair reminded the Bidders that the Financial Bid Form should be in separate folder/envelope because if any of the bid submissions is declared "failed" the Committee cannot proceed with the opening of financial bid.</p>
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- The Committee would like the prospective bidders to take special note on the requirement - for whoever will be awarded the contract there is an additional requirement of a presentation/demonstration of "Prototype" within thirty (30) calendar days upon issuance of Notice of LCB. Details are found in Sec III. Bid Data Sheet ITB Clause 29.2 of the Bidding Documents.
- The Chair opened the floor for questions/clarifications. Hereunder are the details:

Bidder's Query/Clarification/s	Committee's Reply
	<p>Just a word of advice which has been the reason why this bid failed the last time was because some of you use a type writer to fill in the forms or even to type your name and if the type writer skips and you type over it and that type over or erasure can be a cause of bid failure.</p> <p>On Clause 19.5 of the Instructions to Bidders "Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the duly authorized representative/s of the Bidder".</p>
Saan po iche-check ang protoype?	In the Manufacturer's facility in the Philippines.
	If you're a distributor you have to find a place where we can check it, it will not be our responsibility to look for a place.
In the TBF Line No. 16, one of the documentary requirements for payment (as applicable), submit certified true copy of pertinent tax receipt.	
	That is related to imported equipment.
I just want to clarify because we locally manufactured the equipment but some components (Chair interrupted)	
	No, that one is applicable to the whole thing.
Okay, thank you.	
	By the way, even if you're bidding for several lots you only need to submit just one (1) prototype.
Regarding with the classification of the similar contract, how about for those some other equipment because we are participating in the Department of Agriculture and all of the machineries although it's the same (Chair interrupted)	
	You're saying that agriculture equipment may be included?

Yes.	
	I think Agriculture equipment is an Industrial equipment
How about the distribution of asphalt plant is that considered to be...	
	Asphalt plant? The plant itself?
Yes with conveyors and everything that's considered also Industrial.	
	You just have to write us about it, because we have to study that.
For the eligibility envelope, for example Lot 1, 2 and 3, do we separate them?	
	I just mentioned earlier only one (1) set in triplicate copies.
No, the technical	
	If you're bidding for nine lots I only expect three copies of eligibility and technical documents and put it in one master envelope.
With regards sa mga nag bid dati, do we have to pay for another bidding documents?	
	No more, except if you have changed your mind and you have different lots now, because each of the lot has its own bidding documents cost but if you already paid for ₱50,000 before there's no need for you to pay again.
	You can request to the BAC Secretariat to print the bidding documents for you again just present the Official Receipt.
Okay.	
Can I withdraw one set of documents I submitted last time?	
	You have to put it in writing sir, that you are retrieving one set for Bid Reference No. GPG-B1-2018-519.
Thank you.	
	Other technical questions, you can raise that in writing and we will refer it to the DENR-EMB and the answers will be through a Bid Bulletin which will be posted in the PhilGEPS and PITC website ( <a href="http://www.pitc.gov.ph">www.pitc.gov.ph</a> )
	By the way, for the information of the bidders here we take down the minutes and some of you are asking for the copy, its available 5 days from the pre-bid conference and we upload it already on our website.
On the Technical Bid Form (Line no. 7) there's a requirement for Certificate of AMTEC for Quality Assurance	
	That's during post-qualification.
But the AMTEC does not issue a Certification for Quality Assurance, AMTEC issue a Performance Test Result of the product.	
	Okay, just write us about it and we will clarify that with AMTEC.
Okay.	
	If there's any question relating to why EMB are buying this type of equipment, just trust the fact that its needed and it has been part already of their program.
	Thank you.

- Chair suggest that Bidders can put everything in writing and not wait for the last minute to ask/raise questions. Which can be sent by email or fax. The details can be found in the Bid Data Sheet.

Bidders can send queries/concerns until March 11, 2019 (Monday)

The Bid Opening is scheduled on March 21, 2019 (Thursday, 10:00 AM)

- Chair also informed the bidders that if the imported equipment is going to be more than \$1 million there is an additional requirement for the Counter Trade. For those interested a briefing will be conducted right after the pre-bid conference or can make an appointment to Ms. Joane Olan of the Countertrade Department.

Adjourned at 12:10 P.M.

MINUTES TAKEN BY:

  
**MA. VERONICA A. MORALES**  
Head, BAC-I Secretariat  
LMC

APPROVED BY:

  
**ATTY. MA. VICTORIA C. MAGCASE**  
Chairperson, BAC-I 



**ATTENDANCE SHEET**

**PRE-BID CONFERENCE (Bid Ref. No. GPG-B1-2019-067) - REBID**

(Previous Bid Reference No. GPG-B1-2018-024)

**SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF NINE (9) LOTS SOLID WASTE MANAGEMENT EQUIPMENT CONSISTING OF BRAND NEW MULTI-PURPOSE WASTE SHREDDER AND BRAND NEW COMPOSTER FOR THE DENR-EMB TO SUPPORT LOCAL GOVERNMENT UNITS (LGUs)**

**IN THE MANILA BAY REGION AND OTHER SELECTED LGUs**

28 February 2019, 11:00 A.M., 5/F Conference Room, Philippine International Trading Corporation (PITC)  
NDC Building, 116 Tordesillas Street, Salcedo Village, Makati City

**BIDS AND AWARDS COMMITTEE (BAC) [ GOVERNMENT PROCUREMENT GROUP PROJECT ]**

**Regular Members**

**Gender**

**Signature**

- 1) Atty. Ma. Victoria C. Magcase F (Chairperson)
- 2) Atty. Ma. Gudelia C. Guese F (Vice Chairperson)
- 3) Christabelle P. Ebriega F (Member)
- 4) Myra Chitella T. Alvarez F (Member)
- 5) David A. Inocencio M (Member)
- 6) Mario M. Leygo M (Alternate Member)
- 7) Engr. Nolan Francisco M (Provisional Member)

**End-Users**

- 1) Raymond P. Blaquera M TWG Member
- 2) Engr. Joseph Revatoris M TWG Member
- 3) Antorio R. Rol M TWG Member

**Account Officer**

- 1) Maria Victoria S. Castillo F

**Technical Working Group**

**Gender**

**Signature**

- 1) Elena E. Romero F (Team Coordinator)
  - 2) Maria Victoria S. Castillo F (Member)
  - 3) Jacky C. Crispino M (Member)
  - 4) Maria Eda I. Maningat F (Member)
  - 5) Marilou C. Bernal F (Member)
  - 6) Verna Liza DV. Maramot F (Member)
  - 7) Rhonell O. Bautista M (Member)
  - 8) Kriss Ann S. Hizon F (Member)
  - 9) Mary Ann M. Valencia F (Member)
  - 10) Erika April Guycoa F (Member)
  - 11) Katrina B. Alba F (Member)
  - 12) Jinky C. Apollinar F (Member)
- Secretariat**
- 1) Ma Veronica A. Morales F (Head)
  - 2) Jane C. Arcilla F (Member)
  - 3) Ana DG. Asprec F (Member)
  - 4) Ma Teresa S. Elima F (Member)
  - 5) Mirasol S. Ninobla F (Member)
  - 6) Ma. Irissa G. Ordillano F (Member)

**Observer/s**

- 1) \_\_\_\_\_ (COA)
- 2) \_\_\_\_\_



# Bids and Awards Committee (BAC 1)

## ATTENDANCE SHEET : PROSPECTIVE BIDDERS

## PRE-BID CONFERENCE

(Who Have Not Yet Bought Bid Docs as of Pre-Bid)

**Name of Project** : SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF NINE (9) LOTS SOLID WASTE MANAGEMENT EQUIPMENT  
 CONSISTING OF BRAND NEW MULTI-PURPOSE WASTE SHEDDER AND BRAND NEW COMPOSTER FOR THE DENRE-EMB TO  
 SUPPORT LGUS IN THE MANILA BAY REGION AND OTHER SELECTED LGUS

**Bid Reference No.** : GPG-B1-2019-067 REBID (Previous Bid Ref. No. GPG-B1-2018-024)

**Time / Date & Venue** : 28 February 2019, 11:00 A.M., 5th Floor Conference Room, PHILIPPINE INTERNATIONAL TRADING CORPORATION (PITC)

NDC Building, 116 Tordesillas Street, Salcedo Village, Makati City

PLEASE PRINT LEGIBLY

**NO ID - NO ENTRY**  
 For Company Personnel  
 • Valid Company ID with picture and signature  
 For Individuals (Not representing any Company)  
 • Any valid government-issued ID with picture and signature

ID No.	PRINTED NAME/S OF REPRESENTATIVE	GENDER	COMPLETE COMPANY NAME / ADDRESS	CONTACT NOS.	E-MAIL ADDRESS	LOT NO./S	TIME-IN	BIDDER'S SIGNATURE
1	SAMSON M. BAUT	M	Agri Component Corp. D.C.	0918-9761172	agricompsalesmanila@gmail.com	1-9	11:00	
2	RAUDOU M. BECALA MAURICE C. MAESTRIS N/A RINGS	M	MAESTRIS TECHNOLOGIES INC. PDA, LAGUNA	0917 8978244	ntech-marketing@yahoo.com	6-7	11:00	
3	JUDY A. CALUMUTAN	F	CAFEEKI MARKING D.C.	09169258034	califeem22@gmail.com		11:48	
4	Gil Campo JR	M	Cabana from City JESTERBA ENTERPRISES CAUFANIL TUNAW	09933243359 0922253165	JESTERBA EN jcampo2044@gmail.com calitemize@gmail.com		11:40 11:47	
	JEFF FRANCO							



# Bids and Awards Committee (BAC 1)

## ATTENDANCE SHEET : PROSPECTIVE BIDDERS

## PRE-BID CONFERENCE

(Who Have Not Yet Bought Bid Docs as of Pre-Bid)

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5	ANGELO M. FERRERO	MALE	ACCENT MICRO TECHNOLOGIES, INC. / SP PHIL STOCK EXCHANGE CENTER ORIENTAL CENTER PHILCITY CITY	09445-735-8151	pharmadibaced@gmail.com CSM		9:25	
6	GARDON TARI	M	LIANTECH ENVIRONMENTAL EXIT 1 GOV. CAMARINES SUR CALIBRACION T-D, 11005 CITY CANTON	09352355511	garden.tari@gmail.com		10:25	
7	MARCELINA CANLAS	F	LA FUNDACION DE MICHIGAN GRP PAGCOR CITY ALZADA	09445-4381322	marcelinac@bid.com		10:30	
8	INEE BLANCAZI	F	BOYER HOME INC. EQUITABLE TOWER, MAKAS CITY	0910532144	inee.blancazi@gmail.com		10:32	
9	RUDY GUBO ALBERT DE LA TORRE	M M	SARKI TRADING CORP Aguas, Barangay Lagupa-Lagupa City	09114576733 091191142933	sarkitrd@corporation.com guborud@gmail.com albertde@yorkon.com		10:44	



# Bids and Awards Committee (BAC 1)

## ATTENDANCE SHEET : PROSPECTIVE BIDDERS

## PRE-BID CONFERENCE

**(Who Have Not Yet Bought Bid Docs as of Pre-Bid)**

**Name of Project** : SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF NINE (9) LOTS SOLID WASTE MANAGEMENT EQUIPMENT  
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ID No.	PRINTED NAMES OF REPRESENTATIVE	GENDER	COMPLETE COMPANY NAME / ADDRESS	CONTACT NOS.	E-MAIL ADDRESS	LOT NO./s	TIME-IN	BIDDER'S SIGNATURE
10	JOSEPH BRIDO <i>ALEXANDER H BENAVIDEZ</i>	M <i>(10)</i>	ZIDNTECH / O.C. <i>S&amp;S ENTERPRISES INC. TAVO, MAWILA</i>	09661739460 <i>0957765061</i>	<i>josepburbi.brido@gmail.com a.benavides@zidntech.com</i>		10:55 <i>10:58</i>	<i>[Signature]</i>
11	<i>Utrastine Ortanobing</i>	F <i>(11)</i>	<i>Lakas Agri-fish Mktg Rizal St, Dagupan city</i>	<i>09178733727</i>	<i>lakasagrifish@yahoo.com</i>		11:00	<i>[Signature]</i>
12	<i>ATWEL GARCIA</i>	M <i>(12)</i>	<i>C B G ENVIRONMENTAL WIT 913 QUEX CONDO PADO GIL 120 CO MANDALAY</i>	<i>09493650307</i>	<i>arnelgarcia@gmail.com</i>		11:00	<i>[Signature]</i>