

INVITATION TO BID

PROCUREMENT OF TRAINING FOR MEDICAL CERTIFICATION OF CAUSE OF DEATH (MCCOD) FOR THE DEPARTMENT OF HEALTH-KNOWLEDGE MANAGEMENT AND INFORMATION TECHNOLOGY SERVICE (DOH-KMITS)

Bid Reference No.: GPG-B1-2019-004
Approved Budget for the Contract: ₱3,000,000.00

1. The **Philippine International Trading Corporation (PITC)** and the **Department of Health (DOH)** intend to apply the sum of **PESOS: Three Million & 00/100 (₱3,000,000.00)** being the Approved Budget for the Contract (ABC) to payment under the contract for the **Procurement of Training for Medical Certification of Cause of Death (MCCOD) for the Department of Health-Knowledge Management and Information Technology Service (DOH-KMITS)**

Description	ABC per Lot (₱) (VAT Inclusive)	Funding Source	Bid Security: Bid Securing Declaration OR Cashier's/ Manager's Check equivalent to at least 2% of the ABC (₱)	Cost/Price of Bid Documents (cash payment only) (₱)
Procurement of Training for Medical Certification of Cause of Death (MCCOD) for the Department of Health-Knowledge Management and Information Technology Service (DOH-KMITS)	3,000,000.00	PITC TL no. TL-2017-038 dtd 07 June 2018 and TL no. TL-2018-141 dtd 17 Sept 2018	<ul style="list-style-type: none"> • Bid Securing Declaration • Cash or Cashier's/ Manager's Check* equivalent to at least 2% of the ABC • Bank Guarantee/ Bank draft or Irrevocable Letter of Credit to at least 2% of the ABC* • Surety bond callable upon demand to at least 5% of the ABC** 	3,000.00

*Only those issued and confirmed by a Local Universal or Local Commercial Bank

**Must be callable upon demand issued by a Surety or Insurance Company duly certified by the Insurance Commission as authorized to issue such bond

Bids received in excess of the ABC for each lot shall be automatically rejected at bid opening.

2. PITC and DOH now invite bids from qualified entities for the Training for Medical Certification of Cause of Death (MCCOD) for the Department of Health-Knowledge Management and Information Technology Service (DOH-KMITS) (hereafter referred to as SERVICE).
3. A prospective Bidder must have completed a contract of similar nature within the last five (5) years from the date of submission and receipt of bids as follows:
- a) Single completed contract of similar nature within the last five (5) years equivalent to at least twenty five percent (25%) of the ABC;
 - OR
 - b) Two (2) or more completed contracts of similar nature within the last five (5) years from date of submission and receipt of bids and the aggregate contract amounts should be equivalent to at least twenty five percent (25%) of the ABC. The largest of these similar contracts must be equivalent to at least twelve point five percent (12.5%) of the ABC.

Similar contract shall mean "Projects related to Medical Certification of Cause of Death (MCCOD)"

4. **Training Completion Period** shall be within One Hundred Eighty (180) calendar days from receipt of Notice to Proceed

Training Sites shall be as indicated in the Terms of Reference per **Annex V-A**

5. Open competitive bidding procedures will be conducted using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) 9184, otherwise known as the “Government Procurement Reform Act”. All particulars relative to this bidding including Eligibility Checking, Bid Security, Evaluation and Post-Qualification Procedures and Award of Contract shall be governed by **R.A. 9184** and its **2016** Revised IRR.
6. The complete set of Bidding Documents may be acquired by interested bidders during office hours (8:00am-4:00pm) but not later than 4:00pm upon payment of a nonrefundable fee as indicated above. The Bidding Documents shall be received personally by the prospective Bidder or his duly authorized representative upon presentation of proper identification document.

It may be also downloaded free of charge from the website of the PhilGEPS and the PITC website, PROVIDED that bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

For the Pre-Bid Conference, bidders are encouraged to send their authorized technical representatives or personnel who are familiar with the bid requirements and will prepare the documents for the bidder.

7. Interested bidders may obtain further information from PITC and inspect the Bidding Documents at the address given below during office hours.
8. The **Schedule of Bidding Activities** shall be as follows:

ACTIVITIES	TIME	VENUE
1) Sale and Issuance of Bidding Documents	8:00 AM to 4:00 PM only Mondays to Fridays starting 05 March 2019	5/F NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City
2) Pre-Bid Conference	12 March 2019, 11:00AM	5/F Conference Room, NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City
3) Submission and Opening of Bid Documents	05 April 2019, 11:00AM *Late bids shall not be accepted	5/F Conference Room, NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City

9. Interested bidders may obtain further information from the BAC Secretariat c/o Ms. Ana DG. Aspreo at the 5/F NDC Building, 116 Tordesillas Street, Salcedo Village, 1227 Makati City, from 8:00 AM to 4:00 PM only, Mondays to Fridays **starting 05 March 2019**, or call tel. No. 818-98-01 loc. 308. **However, any queries relative to the contents of the bid documents and the project requirements can only be made by suppliers not later than ten (10) calendar days prior to the Submission and Opening of Bids.**
10. PITC reserves the right to accept or reject any bid proposal, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.

PITC BIDS AND AWARDS COMMITTEE I

Posting of Invitation to Bid and Bidding Documents on 05 March 2019 @ PhilGEPS, PITC Bulletin Board