



**BIDS AND AWARDS COMMITTEE I**

**Supplemental/Bid Bulletin No. 1**

**SUPPLY, DELIVERY, INSTALLATION AND TESTING OF ONE (1) LOT BRAND NEW LASER CUTTER CARTRIDGE AND PERIPHERALS FOR THE COMMISSION ON HIGHER EDUCATION – PHILIPPINE-CALIFORNIA ADVANCED RESEARCH INSTITUTES (CHED-PCARI)**

**Bid Ref. No. GPG-B1-2018-606 NEGO**  
**(Previous Bid Ref. Nos. GPG-B1-2018-181 and GPG-B1-2018-334 Rebid)**

**Approved Budget for the Contract: ₱ 1,705,000.00**

This **Supplemental/Bid Bulletin No. 1** is being issued to advise bidder/s on the new schedule of Submission and Opening of Proposals and amendment to some provisions of the Bidding Documents during the Pre-Negotiation Conference on 14 January 2019 for the aforementioned project.

**A) New Schedule of Submission and Opening of Proposals**

<b>FROM</b>	<b>TO</b>
<b>23 January 2019 (Wednesday), 1:00PM</b>	<b>23 January 2019 (Wednesday), 3:00PM</b>

**B) Amendment to Bidding Documents**

<b>FROM</b>	<b>TO</b>
<b>Section II. Instructions to Invited Suppliers/Proposal Data Sheet</b>	
<b>12.1 (b) Technical Documents</b>	
(v) Copy of Valid and Current Certificate of Distributorship/Dealership/Resellership of the Brand New Laser Cutter Cartridge being offered, issued by the principal manufacturer authorizing the bidder to sell/distribute the items subject of this bidding:  If not issued by manufacturer, must also submit certification/ document linking bidder to the manufacturer.  <i>Note: If not in English, must be subject to requirement per Clause 11 of the Instructions to Bidders.</i>	(v) Copy of Valid and Current Certificate of Distributorship/Dealership/Resellership of the Brand New Laser Cutter Cartridge being offered, issued by the principal manufacturer authorizing the bidder to sell/distribute the items subject of this bidding:  If not issued by manufacturer, must also submit certification/ document linking bidder to the manufacturer.  <i>Note: If not in English, must be subject to requirement per Clause 11 of the Instructions to Bidders</i>

<p><b>MUST SUBMIT A SEPARATE CERTIFICATE IF THE FOLLOWING COMPONENTS OF THE BRAND NEW LASER CUTTER CARTRIDGE AND PERIPHERALS BEING OFFERED HAVE DIFFERENT BRAND/MANUFACTURER:</b></p> <p>a) 60W Laser Cartridge;  b) Computer-Controlled Compressed Air Unit;  c) Rotary Fixture;  d) Lens Kit;  e) Downdraft Honeycombed; and  f) Filter Kit</p> <p><i>Note: All components must be compatible with Universal Laser System Laser Cutter model VLS 3.6.</i></p>	<p><b><u>DELETED</u></b></p> <p><i>Note: All components must be compatible with Universal Laser System Laser Cutter model VLS 3.6.</i></p>
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Bidders are advised to refer to the new schedule of Submission and Opening of Proposals and the above amendment on the bidding document and submit together with all other required documents for the Submission and Opening of Proposals scheduled on **23 January 2019, 3:00 PM**. Please use the **Revised Checklist of Requirements** for reference.

This Supplemental/Bid Bulletin 1 shall form part of the Bidding Documents. Any provisions in the Bidding Documents inconsistent herewith is hereby amended, modified and superseded accordingly.

For the guidance and information of all concerned.

Issued this 18<sup>th</sup> day of January 2019 in Makati City.

Reviewed and Approved by:

**(Sgd)ATTY. MA. VICTORIA C. MAGCASE**  
Chair, Bids and Awards Committee – I

**(Sgd)ATTY. MA. GUDELIA C. GUESE**  
Vice Chair

**(Sgd)CHRISTABELLE P. EBRIEGA**  
Member

**(Sgd)(MYRA CHITELLA T. ALVAREZ**  
Member

**(Sgd)DAVID A. INOCENCIO**  
Member

**Concurred by:**

**(Sgd)ATTY. SEPTON DELA CRUZ**  
Provisional Member- CHED-PCARI

<b>Received by:</b>	
_____ (SIGNATURE OVER PRINTED NAME & DATE)	_____ NAME OF COMPANY
<b>(PLEASE RETURN OR FAX THIS PAGE ONLY TO THE PITC BAC-I)</b>	

**PITC BIDS AND AWARDS COMMITTEE I  
REVISED CHECKLIST OF REQUIREMENTS FOR BIDDERS**

**Name of Company:** \_\_\_\_\_

**Project:**

**SUPPLY, DELIVERY, INSTALLATION AND TESTING OF BRAND NEW LASER CUTTER CARTRIDGE AND PERIPHERALS FOR THE COMMISSION ON HIGHER EDUCATION – PHILIPPINE-CALIFORNIA ADVANCED RESEARCH INSTITUTES (CHED-PCARI)**

**Bid Ref. No.**

**GPG-B1-2018-606 Nego  
Previous Bid Ref. No. GPG-B1-2018-181 & GPG-B1-2018-334 Rebid**

**APPROVED BUDGET FOR THE CONTRACT: ₱ 1,705,000.00**

Ref. No.	Particulars	
<b>ENVELOPE 1: ELIGIBILITY AND TECHNICAL DOCUMENTS</b>		
In accordance with Clause 19.4 of the Instructions to Bidders, the bid, except for the unamended printed literature, shall be signed, and each and every page thereof shall be initialed, by the duly authorized representative/s of the Bidder.		
12.1 (a)	<b>ELIGIBILITY DOCUMENTS</b>	
	<b>CLASS "A" DOCUMENTS</b>	
12.1	<b>ELIGIBILITY DOCUMENTS FOR LOCAL BIDDERS</b>	
(i)	Registration Certificate from the Securities and Exchange Commission (SEC) for corporations, or from Department of Trade and Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for cooperatives;	
(ii)	Valid and Current Business/Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas;  In case of recently expired Mayor's/Business Permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement.	
(iii)	Valid and Current Tax Clearance issued by Accounts Receivable Monitoring Division per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR.	
(iv)	Copy of each of the following Audited Financial Statements for 2017 and 2016 (in comparative form or separate reports):  1. Independent Auditor's Report; 2. Balance Sheet (Statement of Financial Position); and 3. Income Statement (Statement of Comprehensive Income)  Each of the above statements must have stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.	

OR	<p><u>Submission of valid and current PhilGEPS Certificate of Registration and Membership (Platinum Registration*) in lieu of (Items (i), (ii), (iii) and (iv) Eligibility Documents.</u></p> <p><b>* Note: Bidder must ensure that all Class “A” Eligibility Documents are valid and current at the time of submission of PhilGEPS Certificate of Registration and Membership (Platinum Registration).</b></p> <p>In case the bidder opt to submit their Class “A” Documents, the Certificate of PhilGEPS Registration (Platinum Membership) shall remain as a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184 (GPPB Circular 07-2017 dated 31 July 2017).</p>	
(v)	Statement of all ongoing government and private contracts (including contracts awarded but not yet started) per <b>Annex I</b> ;	
(vi)	<p>Statement of Single Largest Completed Contract of Similar Nature to the contract to be bid within the last five (5) years from date of submission and receipt of bids equivalent to at least fifty (50%) of the ABC of the project (<b>per Annex I-A</b>);</p> <p><b><i>Similar contract shall mean “Laboratory Equipment”</i></b></p> <p><u>Any of the following documents must be submitted/attached corresponding to listed completed largest contract per <b>Annex I-A</b>:</u></p> <p>(a) Copy of End User’s Acceptance; or  (b) Copy of Official Receipt/s; or  (c) <u>Copy of Sales Invoice with Collection Receipt/s</u></p>	
(vii)	Duly signed Certificate of Net Financial Contracting Capacity (NFCC) ( <b>Annex II</b> ) in accordance with ITB Clause 5.5 OR Committed Line of Credit	
12.1	<b>Class “B” Document: (For Joint Venture)</b>	
	<p><b><i>The participating entities entering a Joint Venture Agreement are to be treated as a single entity and shall be jointly and severally responsible or liable for the obligations and liabilities incurred by any partner to the JV pertinent to the project requirements. Hence, any Blacklisting Order and/or overdue deliveries intended for end-user or PITC shall apply to the JA as the JV is deemed as one bidder.</i></b></p> <p><b>a) <u>For Joint Ventures</u>, Bidder to submit either:</b></p> <p>(i) Copy of the JOINT VENTURE AGREEMENT (JVA) in case the joint venture is already in existence, or</p> <p>(ii) Copy of Protocol/Undertaking of Agreement to Enter into Joint Venture signed by all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful. (Annex III)</p> <p><b>In case the joint venture is not yet in existence, the submission of a valid JVA shall be within ten (10) calendar days from receipt by the bidder of the notice from the BAC that the bidder is the Lowest Calculated and Responsive Bid [Sec 37.1.4 (a) (i)]</b></p> <p><b><u>The JVA or the Protocol/Undertaking of Agreement to Enter into Joint Venture (Annex III) must include/specify the company/partner and the name of the office designated as authorized representative of the Joint Venture.</u></b></p>	

	<p><b>b) Each JV Partner, must submit the following:</b></p> <p>(i) Registration Certificate from the Securities and Exchange Commission (SEC) for corporations or from Department of Trade and Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for cooperatives;</p> <p>(ii) Valid and Current Business/Mayor's permit issued by the city or municipality where the principal place of business of the prospective bidder is located <b>OR</b> the equivalent document for Exclusive Economic Zones or Areas;</p> <p>In case of recently expired Mayor's/Business Permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement.</p> <p>(iii) Valid and Current Tax Clearance issued by Accounts Receivable Monitoring Division per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR.</p> <p>(iv) Copy of each of the following Audited Financial Statements for 2017 and 2016 (in comparative form or separate reports):</p> <ol style="list-style-type: none"> <li>1. Independent Auditor's Report;</li> <li>2. Balance Sheet (Statement of Financial Position); and</li> <li>3. Income Statement (Statement of Comprehensive Income)</li> </ol> <p>Each of the above statements must have stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.</p>	
<b>OR</b>	<p>Submission of valid and current PhilGEPS Certificate of Registration and Membership (Platinum Registration*) in lieu of (Items (i), (ii), (iii) and (iv) Eligibility Documents.</p> <p>* Note: Bidder must ensure that all Class "A" Eligibility Documents are valid and current at the time of submission of PhilGEPS Certificate of Registration and Membership (Platinum Registration).</p> <p><i>For other required Class "A" Eligibility Documents, submission by any of the partner(s) constitutes collective compliance.</i></p>	
<b>12.1 (b)</b>	<b>TECHNICAL DOCUMENTS</b>	
(i)	Duly signed and completed Technical Proposal Form. Bidder must use, accomplish and submit the Technical Bid Form attached as <b>Annex IV</b> ;	
(ii)	Duly signed/conformed Terms of Reference of CHED-PCARI attached as: <b>Annex IV-A</b> ;	
(iii)	Accomplished and signed Bidder's Statement of Reference of Technical Specification/s attached as : <b>Annex IV-A1</b> ;	

(iv)	<p>Product Brochures /Technical Data Sheet for each of the brand/model of the equipment being offered showing compliance to the technical specifications:</p> <table border="1" data-bbox="328 331 1307 528"> <thead> <tr> <th data-bbox="328 331 1307 371">Description</th> </tr> </thead> <tbody> <tr> <td data-bbox="328 371 1307 405"><i>New Laser Cutter Cartridge and Peripherals:</i></td> </tr> <tr> <td data-bbox="328 405 1307 439">a) <i>60W Laser Cartridge;</i></td> </tr> <tr> <td data-bbox="328 439 1307 472">b) <i>Computer-Controlled Compressed Air Unit;</i></td> </tr> <tr> <td data-bbox="328 472 1307 506">c) <i>Rotary Fixture; and</i></td> </tr> <tr> <td data-bbox="328 506 1307 528">d) <i>Filter Kit</i></td> </tr> </tbody> </table> <p><i>Note: All components must be compatible with Universal Laser System Laser Cutter model VLS 3.6</i></p> <p><i>Note: If not in English, must be subject to requirement per Clause 11 of the Instructions to Bidders.</i></p>	Description	<i>New Laser Cutter Cartridge and Peripherals:</i>	a) <i>60W Laser Cartridge;</i>	b) <i>Computer-Controlled Compressed Air Unit;</i>	c) <i>Rotary Fixture; and</i>	d) <i>Filter Kit</i>	
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(vi)	<p>Certificate of Performance Evaluation (<b>Annex V</b>) with a rating of <b>at least Very Satisfactory</b> issued by the Single Largest Completed Contract/s Client of the bidder per submitted <b>Annex I-A</b>.</p>							
(vii)	<p><b>Proof of Authority</b> of the bidder's authorized representative/s:</p> <p>a) FOR SOLE PROPRIETORSHIP (IF OWNER OPTS TO APPOINT A REPRESENTATIVE): Duly notarized Special Power of Attorney</p> <p>b) FOR CORPORATIONS, COOPERATIVE OR THE MEMBERS OF THE JOINT VENTURE: Duly notarized Secretary's Certificate evidencing the authority of the designated representative/s.</p> <p>IN THE CASE OF UNINCORPORATED JOINT VENTURE: Each member shall submit a separate Special Power of Attorney and/or Secretary's Certificate evidencing the authority of the designated representative/s.</p>							
(viii)	<p><b>Omnibus Sworn Statements</b> using the form prescribed. (<b>Annex VI</b>)</p> <p>a) Authority of the designated representative</p> <p>b) Non-inclusion in blacklist or under suspension status</p> <p>c) Authenticity of Submitted Documents</p> <p>d) Authority to validate Submitted Documents</p> <p>e) Disclosure of Relations</p> <p>f) Compliance with existing labor laws and standards</p> <p>g) Bidders Responsibilities</p> <p>h) Did not pay any form of consideration</p>							

**ENVELOPE 2: FINANCIAL DOCUMENTS**

**Completed and signed Financial Proposal Form.** Bidder must use, accomplish and submit Financial Bid Form hereto attached as follows:

13.1 (a)

<b>Annex</b>	<b>Description</b>	<b>Qty.</b>	<b>ABC (₱) (Inclusive of VAT)</b>
<b>Annex VII</b>	Brand New Laser Cutter Cartridge and Peripherals	1 Lot	<b>1,705,000.00</b>

**The ABC is inclusive of VAT. Any proposal with a financial component exceeding the ABC shall not be accepted.**

**Note:**

- 1. In case of inconsistency between the Checklist of Requirements for Bidders and the provisions in the Instruction to Bidders/Bid Data Sheet, the Instruction to Bidders/Bid Data Sheet shall prevail.**
- 2. In order to facilitate efficiency in evaluating all the documents submitted by the prospective bidder/supplier, we encourage all prospective bidders to put tabs in all documents to be submitted with the same number as indicated in this Eligibility, Technical and Financial Documents checklist.**