



INVITATION TO BID

ONE (1) LOT FREIGHT FORWARDING SERVICES DOOR-TO-DOOR DELIVERY OF VARIOUS CONTENTS FOR VARIOUS NATIONAL CHILD DEVELOPMENT CENTERS OF EARLY CHILDHOOD CARE AND DEVELOPMENT COUNCIL (ECCDC)

Bid Reference No: GPG-B1-2018-482

Approved Budget for the Contract: ₱ 4,211,712.00

- The **Philippine International Trading Corporation (PITC)** and the **Early Childhood Care and Development Council (ECCDC)** intend to apply the sum of **PESOS: Four Million Two Hundred Eleven Thousand Seven Hundred Twelve & 00/100 Only (₱4,211,712.00)** being the Approved Budget for the Contract (ABC) to payment under the contract for the One (1) Lot Freight Forwarding Services Door-to-Door Delivery of Various Contents for the Various Child Development Centers of ECCDC.

Description / Destination	ABC ₱ (VAT Inclusive)	Funding Source	Bid Security: Cash/ Cashier's/ Manager's Check, Bank Draft/ Guarantee, Irrevocable Letter of Credit (2%)* (₱)	Bid Security: Surety Bond (5%)** (₱)	Cost/Price of Bid Documents (cash payment only) (₱)
One (1) Lot Freight Forwarding Services Door-to-Door Delivery of Various Contents	4,211,712.00	PITC OR No. 1982 dated 10.5. 2015, OR No. 945 & 942 dated 04.10. 2015 and OR No. 814 dated 01.05.2016	84,234.24	210,585.60	4,200.00

*Only those issued and confirmed by a Local Universal or Local Commercial Bank

**Must be callable upon demand issued by a Surety or Insurance Company duly certified by the Insurance Commission as authorized to issue such bond

- Bids received in excess of the ABC shall be automatically rejected at bid opening.
- PITC** and **ECCDC** now invite bids from authorized Philippine Shippers/ Freight Forwarders/Consolidators for the Procurement of One (1) Lot Freight Forwarding Services Door-to-Door Delivery of Various Contents for the Various Child Development Centers of ECCDC. (Hereafter referred to as SERVICES).
- A prospective Bidder should have completed a contract of similar nature within the **last five (5) years** from the date of submission and receipt of bids amounting to at least **fifty percent (50%)** of the ABC.
"Similar contract" shall mean **Freight Forwarding Services**.
- The bidding is open to Filipino citizens/ sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.
- Delivery Period / Project Completion Period:** Collection, Installation of Crate, Repacking and Delivery of the goods shall be within One Hundred Forty (140) calendar days from receipt of Notice to Proceed.
- Delivery Place:** 283 sites of National Child Development Centers (NCDC's) Nationwide per ECCDC Distribution List attached as **Annex V-A2**.

8. Open competitive bidding procedures will be conducted using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) 9184, otherwise known as the “Government Procurement Reform Act”. All particulars relative to this bidding including Eligibility Checking, Bid Security, Evaluation and Post-Qualification Procedures and Award of Contract shall be governed by **R.A. 9184** and its **2016 Revised IRR**.
9. The complete set of Bidding Documents may be acquired by interested bidders during office hours (8:00am-4:00pm) but not later than 4:00pm upon payment of a nonrefundable fee as indicated above. The Bidding Documents shall be received personally by the prospective Bidder or his duly authorized representative upon presentation of proper identification document.

It may be also downloaded free of charge from the website of the **PhilGEPS** and the **PITC** website, PROVIDED that bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

For the Pre-Bid Conference, bidders are encouraged to send their authorized technical representatives or personnel who are familiar with the bid requirements and will prepare the documents.

10. The **Schedule of Bidding Activities** shall be as follows:

ACTIVITIES	TIME	VENUE
1) Sale and Issuance of Bidding Documents	8:00 AM to 4:00 PM only Mondays to Fridays Starting 09 November 2018 .	5/F NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City
2) Pre-Bid Conference	16 November 2018, Friday, 9:00AM	5/F Conference Room, NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City
3) Submission and Opening of Bidding Documents*	04 December 2018, Tuesday, 3:00PM *Late bids shall not be accepted	5/F Conference Room, NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City

11. Interested bidders may obtain further information regarding purchased/acquisition of the bidding documents from the BAC Secretariat c/o **Ms. Ana DG. Asprec** at the 5/F NDC Building, 116 Tordesillas Street, Salcedo Village, 1227 Makati City, from **8:00 AM to 4:00 PM** only, Mondays to Fridays starting **09 November 2018** or call tel. No. 818-98-01 loc. 308. **However, any queries relative to the contents of the bid documents and the project requirements can be made by suppliers not later than ten (10) calendar days prior to the Submission and Opening of Bids.**
12. PITC reserves the right to accept or reject any bid proposal, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.

(Sgd)PITC Bids & Awards Committee I

*Posting of Invitation to Bid and Bidding Documents on **09 November 2018**
@ PhilGEPS & PITC Bulletin Board and PITC Website*