



## INVITATION TO BID

### SUPPLY AND DELIVERY OF VARIOUS BRAND NEW MOTOR VEHICLES FOR THE DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES – REGIONAL OFFICE 1 (DENR-RO1)

**Bid Reference No: GPG-B1-2018-340**

- The **Philippine International Trading Corporation (PITC)** and the **Department of Environment and Natural Resources – Regional Office 1 (DENR-RO1)** intends to apply the sum of the following amounts being the Approved Budget for the Contract (ABC) to payments under the contracts for the corresponding items. Bids received in excess of the ABC for each item shall be automatically rejected at bid opening.

Item No.	Description	Qty	ABC (₱) EX-DEALER'S WAREHOUSE (VAT Inclusive)		Funding Source	Bid Security* in any of the following forms:	Cost/Price of Bid Documents (cash payment only) (₱)
			PER UNIT	TOTAL			
1	Mini Bus / Coaster	1 unit	4,000,000.00	4,000,000.00	PITC A/R Nos. 0002918 dated 10 April 2018 and 0003126 dated 10 July 2018	<ul style="list-style-type: none"> <li>• Bid Securing Declaration</li> <li>• Cash or Cashier's/ Manager's Check* equivalent to at least 2% of the ABC</li> <li>• Bank Guarantee/ Bank draft or Irrevocable Letter of Credit to at least 2% of the ABC*</li> <li>• Surety bond callable upon demand to at least 5% of the ABC**</li> </ul>	2,000.00
2	4x4 Pick-up	2 units	1,430,000.00	2,860,000.00			1,000.00
3	4x2 Pick-up	1 unit	1,430,000.00	1,430,000.00			1,000.00
4	Passenger Van	1 unit	1,500,000.00	1,500,000.00			1,000.00

*Bidder may bid for one, some or all items (Separate Bid Security per Item)*

\*Only those issued and confirmed by a Local Universal or Local Commercial Bank

\*\*Must be callable upon demand issued by a Surety or Insurance Company duly certified by the Insurance Commission as authorized to issue such bond

- PITC** and **DENR-RO1** now invite bids from authorized Philippine Automotive Dealers/Suppliers/ Distributors Operating in the Ilocos Region, Tarlac, Pampanga, Laguna or Metro Manila and with Service Center in Region I for the Supply and Delivery of Various Brand New Motor Vehicles (hereafter referred to as GOODS).
- A prospective Bidder should have completed a contract of similar nature within the **last five (5) years** from the date of submission and receipt of bids amounting to at least **fifty percent (50%)** of the ABC of the item/s being bid for.  
“**Similar contract**” shall mean Motor Vehicles.
- The brand of the Motor vehicles must have been in the Philippine Market for the last **fifteen (15) years**.
- Availability / Pick up Period:** Within Forty-five (45) calendar days upon receipt of Notice to Proceed.
- Open competitive bidding procedures will be conducted using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) 9184, otherwise known as the “Government Procurement Reform Act”.



All particulars relative to this bidding including Eligibility Checking, Bid Security, Evaluation and Post-Qualification Procedures and Award of Contract shall be governed by **R.A. 9184** and its **2016 Revised IRR**.

7. The complete set of Bidding Documents may be acquired by interested bidders during office hours (8:00am-4:00pm) but not later than 4:00pm upon payment of a nonrefundable fee as indicated above. The Bidding Documents shall be received personally by the prospective Bidder or his duly authorized representative upon presentation of proper identification document.

It may be also downloaded free of charge from the website of the **PhilGEPS** and the **PITC** website, PROVIDED that bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

For the Pre-Bid Conference, bidders are encouraged to send their authorized technical representatives or personnel who are familiar with the bid requirements and will prepare the documents.

8. The **Schedule of Bidding Activities** shall be as follows:

ACTIVITIES	TIME	VENUE
1) <b>Sale and Issuance</b> of Bidding Documents	<b>8:00 AM to 4:00 PM only</b> <b>Mondays to Fridays</b> starting <b>22 August 2018</b>	<b>5/F NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City</b>
2) <b>Pre-Bid Conference</b>	<b>29 August 2018</b> <b>1:00 PM</b>	<b>5/F Conference Room, NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City</b>
3) <b>Submission and Opening of Bidding Documents*</b>	<b>25 September 2018</b> <b>2:00 PM</b>	

\*Late Bids shall not be accepted.

9. Interested bidders may obtain further information regarding purchased/acquisition of the bidding documents from the BAC Secretariat c/o **Ms. Ana DG. Asprec** at the 5/F NDC Building, 116 Tordesillas Street, Salcedo Village, 1227 Makati City, from **8:00 AM to 4:00 PM** only, Mondays to Fridays starting **22 August 2018** or call tel. No. 818-98-01 loc. 308. **However, any queries relative to the contents of the bid documents and the project requirements can be made by suppliers not later than ten (10) calendar days prior to the Submission and Opening of Bids.**
10. PITC reserves the right to accept or reject any bid proposal, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.

**PITC Bids & Awards Committee I**

*Posting of Invitation to Bid and Bidding Documents on 22 August 2018*

*@ PhilGEPS and PITC Bulletin Board.*