



INVITATION TO BID

SUPPLY, DELIVERY, INSTALLATION AND TESTING OF ONE (1) LOT BRAND NEW LASER CUTTER CARTRIDGE AND PERIPHERALS FOR THE COMMISSION ON HIGHER EDUCATION – PHILIPPINE-CALIFORNIA ADVANCED RESEARCH INSTITUTES (CHED-PCARI)

**Bid Ref. No. GPG-B1-2018-334 Rebid
(Previous Bid Ref. No. GPG-B1-2018-181)**

Approved Budget for the Contract: ₱ 1,705,000.00

1. The **Philippine International Trading Corporation (PITC)** and the **Commission on Higher Education – Philippine-California Advanced Research Institutes (CHED-PCARI)** intend to apply the sum of Pesos: **One Million Seven Hundred Five Thousand & 00/100 (₱ 1,705,000.00)** being the Approved Budget for the Contract (ABC) to payment under the contract for the **Supply, Delivery, Installation and Testing of One (1) Lot Brand New Laser Cutter Cartridge and Peripherals for the Commission on Higher Education – Philippine-California Advanced Research Institutes (CHED-PCARI)**.

| Description | Qty. | ABC ₱ (VAT Inclusive) | Funding Source | Bid Security in any of the following forms: | Cost/ Price of Bid Documents (cash payment only) (₱) |
|--|--------------|-----------------------|--|---|--|
| One (1) Lot Brand New Laser Cutter Cartridge and Peripherals composed of: | | | | | |
| Laser Cartridge for Laser Cutter | 1 Lot | 1,705,000.00 | PITC AR No 0001583 dated 29 March 2016 | <ul style="list-style-type: none"> • Bid Securing Declaration • Cash or Cashier's/ Manager's Check* equivalent to at least 2% of the ABC • Bank Guarantee/ Bank Draft or Irrevocable Letter of Credit equivalent to at least 2% of the ABC* • Surety bond callable upon demand equivalent to at least 5% of the ABC** | 1,700.00 |
| Laser Cutter Peripherals | | | | | |

*Only those issued and confirmed by a Local Universal or Local Commercial Bank

**Must be callable upon demand issued by a Surety or Insurance Company duly certified by the Insurance Commission as authorized to issue such bond

Bids received in excess of the ABC shall be automatically rejected at Bid opening.

- PITC and CHED-PCARI now invite Bids from authorized Philippine Suppliers/Distributors for the Supply, Delivery, Installation and Testing of One (1) Lot Brand New Laser Cutter Cartridge and Peripherals (hereinafter referred to as GOODS).
- The bidding is open to Filipino citizens / sole proprietorships, partnerships, or organization with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.
- A prospective Bidder must have completed a Single contract of similar nature within last five (5) years amounting to at least fifty percent (50%) of the ABC of the lot being bid.

Similar contract shall mean "Laboratory Equipment"

- The Delivery of GOODS shall be within ninety (90) calendar days after receipt of Notice to Proceed.

**Delivery Place: Rm 203, Electrical and Electronics Engineering (EEE) Institute
University of the Philippines (UP)
Diliman, Quezon City**

6. Open competitive bidding procedures will be conducted using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) 9184, otherwise known as the “Government Procurement Reform Act”. All particulars relative to this bidding including Eligibility Checking, Bid Security, Evaluation and Post-Qualification Procedures and Award of Contract shall be governed by **R.A. 9184** and its **2016** Revised IRR.
7. The Invitation to Bid and Bidding Documents may be downloaded from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and PITC website at www.pitc.gov.ph.
8. The complete set of Bidding Documents may be acquired by interested bidders during office hours (8:00am-4:00pm) but not later than 4:00pm upon payment of a nonrefundable fee as indicated above. The Bidding Documents shall be received personally by the prospective Bidder or his duly authorized representative upon presentation of proper identification document.

It may be also downloaded free of charge from the website of the PhilGEPS and the PITC website, PROVIDED that bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

For the Pre-Bid Conference, bidders are encouraged to send their authorized technical representatives or personnel who are familiar with the bid requirements and will prepare the documents for the bidder.

9. The **Schedule of Bidding Activities** shall be as follows:

| ACTIVITIES | TIME | VENUE |
|---|--|--|
| 1. Sale and Issuance of Bid Documents | 8:00 AM to 4:00 PM only Mondays to Fridays starting 02 October 2018 | BAC I Secretariat c/o Ms. Ana DG Asprec at 5/F NDC Building, 116 Tordesillas Street Salcedo Village, 1227 Makati City |
| 2. Pre-Bid Conference | 09 October 2018 (Tuesday), 2:00PM | 5/F Conference Room, NDC Building 116 Tordesillas Street, Salcedo Village 1227 Makati City |
| 3. Submission and Opening of Bid Documents | 23 October 2018 (Tuesday), 11:00AM <i>* Late bids shall not be accepted</i> | |

10. Interested bidders may obtain further information from the BAC I Secretariat c/o Ms. Ana DG Asprec at the 5/F NDC Building, 116 Tordesillas Street, **02 October 2018** at tel. No. 818-9801 loc. 308. **However, any queries relative to the contents of the Bidding Documents and the project requirements can only be made by suppliers not later than ten (10) calendar days prior to the Submission and Opening of Bids.**
11. PITC reserves the right to accept or reject any bid proposal, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.

(Sgd)PITC BIDS AND AWARDS COMMITTEE I