



**BIDS AND AWARDS COMMITTEE I**

**Supplemental/Bid Bulletin No. 2**

**SUPPLY, DELIVERY, TESTING AND COMMISSIONING OF ONE (1) SET BRAND NEW ELISA READER & ELISA WASHER WITH ACCESSORIES FOR THE UNIVERSITY OF THE PHILIPPINES-MANILA (UPM) – PHILIPPINE GENERAL HOSPITAL (PGH)**

**Bid Reference No. GPG-B1-2018-278 2<sup>nd</sup> Rebid**  
(Previous Bid Reference No. GAG-B1-2016-158 Rebid)

**Approved Budget for the Contract: ₱1,186,560.00**

This **Supplemental/Bid Bulletin No. 2** is being issued to further clarify, modify and amend provisions in the Bidding Documents and in response to queries raised by Bidders for the aforementioned project.

**A) AMENDMENT TO BIDDING DOCUMENTS**

FROM	TO
<b>Section III. Bid Data Sheet</b>	
<b>Under 12.1 (b) Technical Documents</b>	
(iii) Duly signed/conformed Terms of Reference of UPM-PGH attached as Annex V-A	(iii) Duly signed/conformed Terms of Reference of UPM-PGH attached as <b>Revised Annex V-A</b>
<b>Under Post Qualification</b>	
<b>Under 29.2, 20.2(a), 29.2(b) and 29.2(d)</b>	
Post Qualification: Within a non-extendible period of five (5) calendar days from receipt by the supplier of the Notice from the the BAC that supplier has the Single/Lowest Calculated Bid (S/LCB), the Supplier shall submit and/or present the following requirements for post qualification:  1. ....XXXX.... 2. ....XXXX.... 3. ....XXXX....	<b>Post Qualification:</b> Within a non-extendible period of <b>five (5) calendar days</b> from receipt by the supplier of the Notice from the BAC that the supplier has the Single/Lowest Calculated Bid (S/LCB), the Supplier shall submit and/or present the following requirements for post qualification:  1. ....XXXX.... 2. ....XXXX.... 3. ....XXXX....  <b>TO ADD:</b>  <b><u>FOR FOREIGN BIDDERS/MANUFACTURERS</u></b>  <b>Present <u>original copy</u> of the following:</b> a) <b>Valid and current Certificate of PhilGEPS Registration;</b> b) <b>Valid and current certificate/license/authority to conduct business issued by the regulatory authority in the country where the company is based;</b> c) <b>Valid and current Tax Delinquency Certificate (issued to Non-Resident Foreign Corporation), OR Valid and current Tax Clearance issued by Accounts Receivable Monitoring Division per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR.</b>  ....XXXX....

<b>Section VI. Bidding Forms</b>	
Annex V-A Terms of Reference	<b>Revised Annex V-A</b> Terms of Reference <i>Please use Revised Annex V-A</i>

**B) REPLY TO QUERY PER EMAIL FROM BIDDER DATED 26 JULY 2018:**

<b>Query 1</b>	<i>Do we still have to attached the class A documents (mayors permit, tax clearance, audited financial statement etc.) if we chose to submit the Philgeps Certificate of registration instead?</i>
<b>Reply 1</b>	<p><i>As stated in Clause 12.1 (a.1) in the Bid Data Sheet, a Bidder may opt to submit their valid and current PhilGEPS Certificate of Registration and Membership (Platinum Registration*) together with <u>Annex A</u>, in lieu of <u>Class A documents</u> (Items (i), (ii), (iii) and (iv).</i></p> <p><i>There is no need to attach the Class A documents if the bidder chose to submit the PhilGEPS Certificate of Registration and Membership (Platinum Registration). However, Bidder must ensure that all Class "A" Eligibility Documents are valid and current at the time of submission of PhilGEPS Certificate of Registration and Membership (Platinum Registration). In case any of the submitted Eligibility Documents are not valid and current at the time of submission of Platinum Registration, bidders are required to submit the valid and current documents including the Audited Financial Statements for 2017 and 2016 (stamped received by the BIR or its duly accredited and authorized institution) together with the Platinum Registration.</i></p>
<b>Query 2</b>	<i>For bid security re: bank guarantee do we have to follow the attached format on the bid docs? What if the local commercial bank have different format of letter or certificate?</i>
<b>Reply 2</b>	<i>Bank Guarantee as attached in the bidding documents is a sample format. Bidder can submit a bank guarantee of different format as long as the content requirements are complete as contained in the sample format.</i>
<b>Query 3</b>	<p><i>Re: terms of reference (Number 12) Must submit ANY of the following certifications:</i></p> <ul style="list-style-type: none"> <li><i>a. Certificate of product registration from the Philippine DOH-FDA</i></li> <li><i>b. Certificate of product from the Philippine DOC-FDA:OR</i></li> <li><i>c. Certificate of exemption for Elisa Reagents and Certificate of Non-Radiation by the FDA</i></li> </ul> <p><i>Do we still need to submit ANY of the following requirements for Number 12? For Elisa reader and Washer no need for reagents.</i></p>

<p><b>Reply 3</b></p>	<p>Yes, as included in this Bid Bulletin the Terms of Reference has been revised UPM-PGH Revised Terms of Reference (TOR) per Revised Annex V-A.</p> <p>The bidder must submit <b>ANY</b> of the following certifications from Philippine DOH-FDA .</p> <ol style="list-style-type: none"> <li>a. Certificate of product registration from the Philippine DOH-FDA</li> <li>b. Certificate of product <b>exemption</b> from the Philippine <b>DOH-FDA</b>; OR</li> <li>c. Certificate of exemption for Elisa Reagents and Certificate of Non-Radiation by the FDA</li> </ol> <p>FDA requires that products used for human testing be registered.</p>
<p><b>Query 4</b></p>	<p>Do you have prefer size of coupon bond long or short?</p>
<p><b>Reply 4</b></p>	<p>There is no preferred size of coupon bond to be used.</p>
<p><b>Query 5</b></p>	<p>How about the soft copy for our offer aside from the hard copy? Are we going to provide. What envelope Technical or Financial are we going to put?</p>
<p><b>Reply 5</b></p>	<p>As stated in Item No. (v) of Clause 12.1 (b) of the Technical Documents, we require Product Brochure and/or Technical Data Sheet (<b>soft and hard copy</b>) for the brand/model of the <b>Brand New Elisa Reader and Elisa Washer</b> being offered showing compliance to the required technical specifications of the item being bid as follows:</p> <ul style="list-style-type: none"> <li>• Elisa Reader</li> <li>• Elisa Washer</li> </ul> <p>Note: If not in English, must be subject to requirement per Clause 11 of the Instructions to Bidders.</p> <p>This requirement is part of the Technical Documents so this should be put in the <b><u>1<sup>st</sup> envelope for the "Eligibility and Technical Documents"</u></b>.</p>

Bidders are advised to use and submit the **Revised Annex V-A** and together with all other required documents for the Submission and Opening of Bids scheduled on **24 August 2018, 9:00AM**. Please use the 2<sup>nd</sup> Revised Checklist of Requirements as reference.

This Supplemental/Bid Bulletin 2 shall form part of the Bidding Documents. Any provisions in the Bidding Documents inconsistent herewith is hereby amended, modified and superseded accordingly.

For guidance and information of all concerned.

Issued this 17th day of August 2018 in Makati City.

Reviewed and Approved by:

**(Sgd) ATTY. MA. VICTORIA C. MAGCASE**  
Chairperson, Bids and Awards Committee – I

**(Sgd) ATTY. MA. GUDELIA C. GUESE**  
Vice Chairman

**(Sgd) CHRISTABELLE P. EBRIEGA**  
Member

**(Sgd) MYRA CHITELLA T. ALVAREZ**  
Member

**(Sgd) DAVID A. INOCENCIO**  
Member

**Concurred by:**

**(Sgd) DR. MA. MARGARITA LAT-LUNA**  
Provisional Member- UPM-PGH

<b>Received by:</b>	
_____	
(SIGNATURE OVER PRINTED NAME & DATE)	NAME OF COMPANY
<b>(PLEASE RETURN OR FAX THIS PAGE ONLY TO THE PITC BAC-I)</b>	

**Revised Annex V-A**

**TERMS OF REFERENCE**  
**As of 17 August 2018**



**PHILIPPINE GENERAL HOSPITAL**  
**The National University Hospital**  
University of the Philippines Manila  
Taft Avenue, Manila  
554-8400  
*PHIC – Accredited Health Care Provider*  
*ISO 9001:2008 Certified*



<b>1. Name of Project: (as applicable)</b> <b>Supply, Delivery, Testing and Commissioning of One (1) Brand New ELISA READER and ELISA WASHER for Immunopathology Section Dept. Of Laboratories, Philippine General Hospital (as of August 17, 2018)</b>	
<b>2. Components:</b> a. One (1) Unit Elisa Reader b. One (1) Unit Elisa Washer c. Accessories i. Printer ii. UPS (Uninterruptible power supply)	
<b>3. Scope of Work: Not Applicable</b>	
<b>Technical Specifications</b> a. Elisa Reader i. Must be table top ii. Fully automatic reading with user programmable software that calculates point to point curve fit or linear regression and out-off absorbance. iii. Must have at least the following four (4) standard filters: 405 to 700nm iv. Must be able to read standard 96-well microtiter plates v. Absorbance reading: up to 4.000 Optical Density vi. Reading Speed: 60 seconds or faster vii. User interface: LCD, touch screen and soft touch buttons viii. Power supply: 220 VAC or Autovolt  b. Elisa Washer i. Must be table top ii. Must be able to read standard 96-well microtiter plates iii. Can wash either in 8-way or 12-way format iv. User Interface: Touch screen or soft touch buttons v. Automatic liquid monitoring system vi. Dispense volume: 250-450uL per well vii. Clean cycle: Automatic soak time 30-60 secs viii. Wash time: 120 seconds or faster ix. Must have wash, rinse, waste reservoir x. Power supply: 220 VAC or Autovolt  c. Accessories (Third Party) i. Printer: a. Must be narrow carriage 9-pin dot matrix type b. Speed: not less than 300 cps ii. Uninterruptible power supply (UPS) c. Digital type d. Minimum of 2000VA/2KVA	
<b>3. Requirement/s if declared as Lowest/Single Calculated Bids (as applicable)</b> - No other requirement	
<b>4. Requirement/s if awarded the contract:</b> 4.1. Delivery Period: Within 120 Calendar Days after receipt of Notice to Proceed (NTP). 4.2. Delivery Place: Property Section, Philippine General Hospital, Taft Avenue, Manila 4.3. Warranty Period/ Coverage of Warranty: At least Two (2) years on parts and service. Free quarterly preventive maintenance during the warranty period. Warranty Period shall commence from the date of acceptance by the end user after installation, testing and commissioning. 4.4. Undertaking to provide a service unit for components that need repair during the warranty period within 48 hours	

**Conforme:**

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**Bidder's Company Name**

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**Name & Signature of Authorized Representative**

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**Designation**

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**Date**

**Revised Annex V-A**  
**(Page 2 of 2)**



**PHILIPPINE GENERAL HOSPITAL**  
The National University Hospital  
University of the Philippines Manila  
Taft Avenue, Manila  
554-8400  
*PHIC – Accredited Health Care Provider*  
*ISO 9001:2008 Certified*



of notification.
4.5. Undertaking to provide product orientation for end users.
4.6. Quotation of the Annual Preventive Maintenance Cost after the warranty period expires
4.7. Manuals: The supplier must provide hard copy of operators and service manuals in English Language upon delivery.
4.8. Test and Acceptance Parameters (as applicable). Must be used successfully on at least 20 samples with concordance of results when compared to existing equipment.
<b>Other requirements to be required/submitted by the Bidder for bid opening (as applicable)</b>
1. Brochures and Technical Data Sheet
2. Certification that the manufacturer has been in the business of manufacturing laboratory equipment for at least 10 Years.
3. Certified true copy of the Certificate of Distributorship for the last 3 years. The principal and the local distributor must have been in business partnership for the past 3 years.
4. Guarantee letter from the manufacturer and local distributor to ensure availability of supplies, parts and accessories for at least five (5) years after expiration of the warranty period.
5. Certification by the principal that service engineers are factory trained on service and repair.
6. Certification by the supplier that at least one service engineer is available locally to provide quick on-site support.
7. Certification that components of the system are of the same brand except when otherwise stated as "third party" in the specification.
8. Submission of sample: Not Required
9. Site Inspection: Not Required
10. List of Service Center/s
11. Certificate of Performance Evaluation
12. Must submit ANY of the following Certifications: a) Certificate of product registration from the Philippine DOH/FDA; b) Certificate of product exemption from the Philippine DOH/FDA; OR c) Certificate of Exemption for ELISA Reagents and Certificate of Non-Radiation by the FDA.
13. ISO compliance document of the manufacturer.
14. Proof that the manufacturer has presence in any country in Western Europe, US/Canada and Japan.

Requested by:

**NELSON T. GERALDINO, MD, MSPH, MBAH**  
Chair, Dept. of Laboratories

Prepared by:

**RACEL IRENEO LUIS C. QUEROL, MD**  
TWG Representative/s

Recommended by:

**MA. MARGARITA LAT-LUNA, MD**  
Provisional Member

Approved by:

**GERARDO D. LEGASPI, MD**  
Head OR Director

<b>Conforme:</b>
_____
<b>Bidder's Company Name</b>
_____
<b>Name &amp; Signature of Authorized Representative</b>
_____
<b>Designation</b>
_____
<b>Date</b>
_____

**PITC BIDS AND AWARDS COMMITTEE I  
2<sup>ND</sup> REVISED CHECKLIST OF REQUIREMENTS FOR BIDDERS**

**Name of Company:** \_\_\_\_\_

**Project:** **SUPPLY, DELIVERY, INSTALLATION, COMMISSIONING AND TESTING OF ONE (1) SET BRAND NEW ELISA READER AND ELISA WASHER WITH ACCESSORIES FOR THE UNVIERSITY OF THE PHILIPPINES – PHILIPPINE GENERAL HOSPITAL (UPM-PGH)**

**Bid Ref. No.** **GPG-B1-2018-278 2nd Rebid  
(Previous Bid Reference No. GPG-B1-2016-158 Rebid)**

**APPROVED BUDGET FOR THE CONTRACT: ₱1,186,560.00**

Ref. No.	Particulars
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**ENVELOPE 1: ELIGIBILITY AND TECHNICAL DOCUMENTS**

**In accordance with Clause 19.4 of the Instructions to Bidders, the bid, except for the unamended printed literature, shall be signed, and each and every page thereof shall be initialed, by the duly authorized representative/s of the Bidder.**

<b>12.1 (a)</b>	<b>ELIGIBILITY DOCUMENTS</b>
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	<b>CLASS "A" DOCUMENTS</b>
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<b>12.1(a.1.)</b>	<b>ELIGIBILITY DOCUMENTS FOR LOCAL BIDDERS</b>
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(i)	Registration Certificate from the Securities and Exchange Commission (SEC) for corporations, or from Department of Trade and Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for cooperatives;
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(ii)	Valid and Current Business / Mayor’s Permit issued by the city or municipality where the principal place of business of the prospective bidder is located <b>OR</b> equivalent document for Exclusive Economic Zones or Areas;
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(iii)	Valid and Current Tax Clearance issued by Accounts Receivable Monitoring Division per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR.
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(iv)	Copy of each of the following Audited Financial Statements for 2017 and 2016 (in comparative form or separate reports): (a) Independent Auditor’s Report; (b) Balance Sheet (Statement of Financial Position); and (c) Income Statement (Statement of Comprehensive Income)  Each of the above statements <b>must have stamped “received”</b> by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.
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**OR** **Submission of valid and current PhilGEPS Certificate of Registration and Membership (Platinum Registration\*) together with Annex A, in lieu of (Items (i), (ii), (iii) and (iv) Eligibility Documents.**

\*Note: Bidder must ensure that all Class “A” Eligibility Documents are valid and current at the time of submission of PhilGEPS Certificate of Registration and Membership (Platinum Registration). In case any of the submitted Eligibility Documents are not valid and current at the time of submission of Platinum Registration, bidders are required to submit the valid and current documents including the Audited Financial Statements for 2017 and 2016 (stamped received by the BIR or its duly accredited and authorized institution) together with the Platinum Registration.

**In case the bidder opt to submit their Class “A” Documents, the Certificate of PhilGEPS Registration (Platinum Membership) shall remain as a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184 (GPPB Circular 07-2017 dated 31 July 2017.**

(v)	Statement of all ongoing government and private contracts (including contracts awarded but not yet started) <b>(Annex I)</b>	
(vi)	Statement of Single Largest Completed Contract (SLCC) of similar nature within the last five (5) years from date of submission and receipt of bids equivalent to at least fifty percent (50%) of the ABC of the item being bid;  <b>Similar contract shall mean “Laboratory/Medical Equipment”</b>  <u>Any of the following documents must be submitted/attached corresponding to listed completed largest contracts per Annex I-A:</u> <ul style="list-style-type: none"> <li>(a) Copy of End User’s Acceptance; or</li> <li>(b) Copy of Official Receipt/s; or</li> <li>(c) Copy of Sales Invoice with Collection Receipt/s</li> </ul>	
(vii)	Duly signed Certificate of Net Financial Contracting Capacity (NFCC) <b>(Annex II)</b> in accordance with ITB Clause 5.5 OR Committed Line of Credit	
<b>12.1(a.2)</b>	<b><u>ELIGIBILITY DOCUMENTS FOR FOREIGN MANUFACTURERS AND ITS PHILIPPINE BASED REPRESENTATIVE</u></b>	
	<b><u>Class “A” Documents:</u></b>	
	<b><u>a.2.1 For Foreign Manufacturers</u></b>	
(i)	Valid and current certificate/license/authority to conduct/operate business issued by the regulatory authority in the country where the bidder is based;	
(ii)	Valid and Current Tax Delinquency Verification Certificate (issued to Non-Resident Foreign Corporation), OR Valid and Current Tax Clearance issued by Accounts Receivable Monitoring Division per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR.	
(iii)	Latest <b>(2017 or 2016)</b> Corporate Financial Statements <u>OR</u> Annual Report.  <b><u>OR</u></b>  <b>Submission of valid and current <u>PHILGEPS Certificate of Registration and Membership (Platinum Registration*)</u> together with Annex A.</b>  *Note: Bidder must ensure that all Class “A” Eligibility Documents are valid and current at the time of submission of PhilGEPS Certificate of Registration and Membership (Platinum Registration). In case any of the submitted Eligibility Documents are not valid and current at the time of submission of Platinum Registration, bidders are required to submit the valid and current documents including Corporate Financial Statement or Annual Report for 2017 or 2016.  *In case the bidder opts to submit their Class “A” Documents, the Certificate of PhilGEPS Registration (Platinum Membership) shall remain as a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184. “[GPPB Circular 07-2017 dated 31 July 2017]”	
(iv)	Statement of all ongoing government and private contracts (including contracts awarded but not yet started), if any whether similar or not in nature and complexity to the contract to be bid. <b>(Annex I)</b> ;	
(v)	Statement of Single Largest Completed Contract (SLCC) of similar nature within the last five (5) years from date of submission and receipt of bids equivalent to at least fifty percent (50%) of the ABC of the item being bid (Annex I-A).  <b>Similar contract shall mean “Laboratory/Medical Equipment”</b>  Any of the following documents must be attached in Annex I-A: <ul style="list-style-type: none"> <li>(a) Copy of End User’s Acceptance; or</li> <li>(b) Copy of Official Receipt/s; or</li> <li>(c) Copy of Sales Invoice with Collection Receipt/s</li> </ul>	
(vi)	Duly signed Certificate of Net Financial Contracting Capacity (NFCC) per Annex II-A, in accordance with ITB Clause 5.5 OR Committed Line of Credit per <b>Annex II-A.</b>	



<b>12.1 (a.2.2)</b>	<b><u>For Philippine-Based Representative Company of the Foreign Manufacturer</u></b>	
(i)	Registration certificate from the Securities and Exchange Commission (SEC) for corporation, Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives;	
(ii)	Valid and current Business/Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located <b>OR</b> the equivalent document for Exclusive Economic Zones or Areas;	
(iii)	Duly Notarized authorization of the Company's representative (e.g. Secretary's Certificate for Corporation, Special Power of Attorney for Sole Proprietor) with specimen signature of the authorized representative to transact with PITC including address, telephone number, fax number and email address;	
(iv)	Valid and Current Written Appointment of the Philippine based company (as local representative of foreign manufacturer) issued by the foreign bidder. The written appointment must include detailed scope of responsibility of the local representative.	
<b>12.1</b>	<b><u>Class "B" Document: (For Joint Venture)</u></b>	
	<b>a) <u>For Joint Ventures, Bidder to submit either:</u></b>  (i) Copy of the JOINT VENTURE AGREEMENT (JVA) in case the joint venture is already in existence, or  (ii) Copy of Protocol/Undertaking of Agreement to Enter into Joint Venture signed by all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful. <b>(Annex III)</b>	
	<b>b) <u>Each JV Partner, must also submit the following:</u></b>  <b><u>Local JV Partner</u></b>  (i) Registration Certificate from the Securities and Exchange Commission (SEC) for corporations or from Department of Trade and Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for cooperatives;  (ii) Valid and Current Business/Mayor's permit issued by the city or municipality where the principal place of business of the prospective bidder is located <b>OR</b> the equivalent document for Exclusive Economic Zones or Areas;  (iii) Valid and Current Tax Clearance issued by Accounts Receivable Monitoring Division per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR.  <b><u>Foreign JV Partner</u></b>  (i) Valid and current certificate/license/authority to conduct/operate business issued by the regulatory authority in the country where the bidder is based;  (ii) Valid and Current Tax Clearance issued by Accounts Receivable Monitoring Division per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR.  <b><u>NOTE:</u></b>  <b>* The following Eligibility – Technical and Eligibility – Financial Documents may be submitted by only ONE of the parties to the JV:</b>  1. Statement of all ongoing government and private contracts (including contracts awarded but not yet started), if any whether similar or not in nature and complexity to the contract to be bid. (Annex I);	

12.1	<p>2. Statement of Single Largest Completed Contract similar to the contract to be bid within the last five (5) years from date of submission and receipt of bids equivalent to at least <b>fifty percent (50%)</b> of the total ABC (Annex I-A)</p> <p>“Similar contract” shall mean <b>Laboratory/Medical Equipment”</b>.</p> <p>Any of the following documents must be submitted/attached corresponding to listed completed largest contracts per Annex I-A:</p> <p>(a) Copy of End User’s Acceptance; or  (b) Copy of Official Receipt/s; or  (c) Copy of Sales Invoice with Collection Receipt/s</p> <p>3. Copy of Audited Financial Statements for 2017 and 2016 (in comparative form or separate reports):</p> <p>(a) Independent Auditor’s Report;  (b) Balance Sheet (Statement of Financial Position); and  (c) Income Statement (Statement of Comprehensive Income).</p> <p>Each of the above statements must have stamped “received” by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.</p> <p>4. Duly signed Net Financial Contracting Capacity (NFCC) per <b>Annex II</b>, in accordance with ITB Clause 5.5.</p> <p><b><u>OR</u></b></p> <p>Should the bidder opt to submit a committed Line of Credit, it must be at least equal to ten percent (10%) of the ABC of the project issued by a Local Universal or Local Commercial Bank. The amount of the committed Line of Credit <b>MUST BE MACHINE VALIDATED</b>. (Annex II-B)</p> <p><b>** The determination as to (i) whose Audited Financial Statement should be used / submitted; and (ii) who submits the Statement of All-Ongoing Contracts – lies with the Partners Contracting the Joint Venture since the audited Financial Statements and the Ongoing Contracts of that JV partners should be the basis for the Computation of the NFCC.</b></p> <p><b><u>OR</u></b></p> <p>Submission of valid and current PHILGEPS Certificate of Registration and Membership (Platinum Registration*) together with Annex A.</p> <p>*Note: Bidder must ensure that all Class “A” Eligibility Documents are valid and current at the time of submission of PhilGEPS Certificate of Registration and Membership (Platinum Registration). In case any of the submitted Eligibility Documents are not valid and current at the time of submission of Platinum Registration, bidders are required to submit the valid and current documents including:</p> <p><b>For Local JV Partner:</b> Audited Financial Statements for <b>2017 and 2016</b> (stamped received by the BIR or its duly accredited authorized institutions) together with the Platinum Registration</p> <p><b>For Foreign JV Partner:</b> Corporate Financial Statement or Annual Report for <b>2017 or 2016</b>.</p> <p>In case the JV Partners opt to submit their Class “A” Documents, the Certificate of PhilGEPS Registration (Platinum Membership) shall remain as a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184. <i>“GPPB Circular 07-2017 dated 31 July 2017”</i></p> <p><b><i>For other required Class “A” Eligibility Documents, submission by any of the partner(s) constitutes collective compliance.</i></b></p>	
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<b>12.1 (b)</b>	<b>TECHNICAL DOCUMENTS</b>													
(i)	<p><b>Bid security must be issued in favor of the PHILIPPINE INTERNATIONAL TRADING CORPORATION (PITC) in any of the following forms:</b></p> <ol style="list-style-type: none"> <li>1) Bid Securing Declaration per <b>Annex IV</b>;</li> <li>2) Cash or Cashier's/ Manager's Check equivalent to at least 2% of the ABC;</li> <li>3) Bank Guarantee/ Bank draft or Irrevocable LC equivalent to at least 2% of the ABC; <b>OR</b></li> <li>4) Surety bond callable upon demand equivalent to at least 5% of the ABC</li> </ol> <table border="1" data-bbox="331 481 1340 645"> <thead> <tr> <th rowspan="2">Description</th> <th rowspan="2">Qty</th> <th rowspan="2">ABC ₱ (VAT Inclusive)</th> <th colspan="2">Bid Security</th> </tr> <tr> <th>2% of ABC</th> <th>5% of ABC</th> </tr> </thead> <tbody> <tr> <td><i>New Elisa Reader and Washer with Accessories</i></td> <td></td> <td>1,186,560.00</td> <td>23,731.20</td> <td>9,328.00</td> </tr> </tbody> </table> <p><b>Notes:</b></p> <ol style="list-style-type: none"> <li>(a) The Cashier's/Manager's Check shall be issued by a Local Universal or Commercial Bank.</li> <li>(b) The Bank Draft/Guarantee or Irrevocable Letter of Credit shall be issued by a Local Universal or Local Commercial Bank.</li> <li>(c) Should bidder opt to submit a Surety Bond as Bid Security, the surety bond must conform with the following: <ol style="list-style-type: none"> <li>(1) Issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such bond. <u>Together with the surety bond, a copy of a valid Certification from Insurance Commission must be submitted by the bidder which must state that the surety or insurance company is specifically authorized to issue surety bonds.</u></li> <li>(2) Callable upon demand</li> </ol> </li> </ol> <p><b>(3) <u>Must specify the grounds for forfeiture of bid security as stated in Section II, ITB Clause 18.5, to wit:</u></b></p> <ul style="list-style-type: none"> <li>▪ <b>IF A BIDDER:</b> <ol style="list-style-type: none"> <li>(i) withdraws its bid during the period of bid validity specified in ITB Clause 17;</li> <li>(ii) does not accept the correction of errors pursuant to ITB Clause 28.3 (b);</li> <li>(iii) has a finding against the veracity of any of the documents submitted as stated in ITB Clause 29.2; or</li> <li>(iv) submission of eligibility requirements containing false information or falsified documents;</li> <li>(v) submits bids that contain false information or falsified documents, or the concealment of such information in the bids in order to influence the outcome of eligibility screening or any other stage of the public bidding;</li> <li>(vi) allowing the use of one's name, or using the name of another for purposes of public bidding;</li> <li>(vii) withdrawal of a bid, or refusal to accept an award, or enter into contract with the Government without justifiable cause, after the Bidder had been adjudged as having submitted the Lowest Calculated and Responsive Bid;</li> <li>(viii) refusal or failure to post the required performance security within the prescribed time;</li> <li>(ix) refusal to clarify or validate in writing its bid during post-qualification within a period of seven (7) calendar days from receipt of the request for clarification;</li> </ol> </li> </ul>	Description	Qty	ABC ₱ (VAT Inclusive)	Bid Security		2% of ABC	5% of ABC	<i>New Elisa Reader and Washer with Accessories</i>		1,186,560.00	23,731.20	9,328.00	
Description	Qty				ABC ₱ (VAT Inclusive)	Bid Security								
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<i>New Elisa Reader and Washer with Accessories</i>		1,186,560.00	23,731.20	9,328.00										

(i)	<p>(x) any documented attempt by a bidder to unduly influence the outcome of the bidding in his favor;</p> <p>(x) failure of the potential joint venture partners to enter into the joint venture after the bid is declared successful; or</p> <p>(xi) all other acts that tend to defeat the purpose of the competitive bidding, such as habitually withdrawing from bidding, submitting late Bids or patently insufficient bid, for at least three (3) times within a year, except for valid reason.</p> <p>▪ <b>IF THE SUCCESSFUL BIDDER:</b></p> <p>(xii) fails to sign the contract in accordance with ITB Clause 32; or</p> <p>(xiii) fails to furnish performance security in accordance with ITB Clause 33.</p>	
(ii)	Duly signed and completed Technical Bid Form. Bidder must use, accomplish and submit the Technical Bid Form attached as Annex V;	
(iii)	Duly signed/conformed Terms of Reference of UPM-PGH attached as <b>Revised Annex V-A;</b>	
(iv)	Accomplished and signed Bidder's Statement of Reference of Technical Specification/s per template attached as Annex V-A1;	
(v)	<p>Product Brochure and/or Technical Data Sheet (soft and hard copy) for the brand/model of the Brand New Elisa Reader and Elisa Washer being offered showing compliance to the required technical specifications of the item being bid as follows:</p> <ul style="list-style-type: none"> <li>• Elisa Reader</li> <li>• Elisa Washer</li> </ul> <p><i>Note: If not in English must be subject to requirement per Clause 11 of the Instructions to Bidders.</i></p>	
(vi)	<p><b><u>FOR MANUFACTURERS:</u></b> Certification that the manufacturer has been in the business of manufacturing the equipment being offered for at least ten (10) years, sample per Annex V-B;</p> <p><b>OR</b></p> <p><b><u>FOR FIRST TIER DISTRIBUTORS:</u></b> Copy of Valid and Current Certificate of Distributorship for the last three (3) years (as First Tier Distributor) issued by the principal manufacturer authorizing the bidder to sell/distribute the items subject of this bidding.</p> <p>The Certificate <b><u>MUST INDICATE/INCLUDE</u></b> the following:</p> <ol style="list-style-type: none"> <li>a) That the manufacturer is in the business of providing /manufacturing the equipment for at least ten (10) years;</li> <li>b) That there is an existing partnership/ business relationship between the principal manufacturer and the bidder for the past three (3) years;</li> <li>c) Guarantee/support to Warranty to be issued by the manufacturer (for first tier distributor) that in the event of change of local distributor, warranty and quarterly preventive maintenance shall be honored;</li> <li>d) Guarantee that supplies/parts and accessories of the equipment shall be available for at least five (5) years after expiration of the warranty period;</li> <li>e) That service engineers are factory trained on service and repair;</li> <li>f) That at least one service engineer is available locally to provide quick on-site support;</li> <li>g) That components of the system are of same brand except when otherwise stated as "third party" in the specifications.</li> </ol>	

(vii)	<p>Valid and current <b>Certificate of Product Registration</b> from the Philippine DOH-FDA or Certificate of Product Exemption from the Philippine DOH-FDA;</p> <p><b>OR</b></p> <p><b>Certificate of Exemption</b> for ELISA Reagents and <b>Certificate of Non-Radiation</b> by the Philippine DOH-FDA.</p> <p><i>Note: If not in English, must be subject to requirement per Clause 11 of the Instructions to Bidders.</i></p>	
(viii)	<p><b>Valid and current ISO Certification</b> (or equivalent document) <u>in the name of the manufacturer</u> of the <b>Brand New Elisa Reader and Elisa Washer</b> being offered issued by an Independent Certifying Agency. The ISO Certification (or equivalent document) must cover the manufacture/design or production of the item subject to this Bid Project.</p> <p><i>Note: If not in English must be subject to requirement per Clause 11 of the Instructions to Bidders.</i></p>	
(ix)	<p>List of Authorized Service Center/s in the Philippines (with available spare parts, indicating address, telephone &amp; fax numbers, email address and contact person).</p> <p>In the event of closure of business, termination of franchisee/ service center, the supplier shall notify the UPM-PGH and PITC accordingly of the new service centers with telephone numbers and address who can provide the needed parts, supplies and service;</p>	
(x)	<p>List of Manufacturer's/Branch Offices/Sales Offices in the following: Any country in:</p> <ol style="list-style-type: none"> <li>a. Western Europe</li> <li>b. US/Canada and</li> <li>c. Japan</li> </ol>	
(xi)	<p>Certificate of Performance Evaluation (<b>Annex VI</b>) with a rating of Very Satisfactory issued by the Largest Contract Client of the bidder per submitted Annex I-A.</p>	
(xii)	<p>Proof of Authority of the bidder's authorized representative/s:</p> <p>FOR SOLE PROPRIETORSHIP (IF OWNER OPTS TO APPOINT A REPRESENTATIVE): Duly notarized Special Power of Attorney</p> <p>FOR CORPORATIONS, COOPERATIVE OR THE MEMBERS OF THE JOINT VENTURE: Duly notarized Secretary's Certificate evidencing the authority of the designated representative/s.</p> <p>IN THE CASE OF UNINCORPORATED JOINT VENTURE: Each member shall submit a separate Special Power of Attorney and/or Secretary's Certificate evidencing the authority of the designated representative/s.</p>	
(xiv)	<p>Omnibus Sworn Statements using the form prescribed. (<b>Revised Annex VII</b>)</p> <ol style="list-style-type: none"> <li>(a) Authority of the designated representative</li> <li>(b) Non-inclusion in blacklist or under suspension status</li> <li>(c) Authenticity of Submitted Documents</li> <li>(d) Authority to validate Submitted Documents</li> <li>(e) Disclosure of Relations</li> <li>(f) Compliance with existing labor laws and standards</li> <li>(g) Bidders Responsibilities</li> <li>(h) Did not pay any form of consideration</li> </ol>	

<b>ENVELOPE 2: FINANCIAL DOCUMENTS</b>	
13.1	<p>Completed and signed Financial Bid. Bidder must use, accomplish and submit Financial Bid Form <b>(Revised Annex VIII)</b>. Bidder must not leave any blank, and must indicate zero "0" if bidder is offering it for free.</p> <p>The Total Financial Bid must not exceed the total ABC of the item being bid.</p> <p>The Total Bid must be inclusive of ALL cost for consumables and ALL OTHER REQUIREMENTS FOR THE PROJECT.</p> <p>The ABC is inclusive of VAT. Any proposal with a financial component exceeding the total ABC of the item being bid shall not be accepted.</p>
<p><b>Note:</b></p> <ol style="list-style-type: none"> <li><b>In case of inconsistency between the Checklist of Requirements for Bidders and the provisions in the Instruction to Bidders/Bid Data Sheet, the Instruction to Bidders/Bid Data Sheet shall prevail.</b></li> <li><b>In order to facilitate efficiency in evaluating all the documents submitted by the prospective bidder/supplier, we encourage all prospective bidders to put tabs in all documents to be submitted with the same number as indicated in this Eligibility, Technical and Financial Documents checklist.</b></li> </ol>	