

## INVITATION TO BID

### SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF SOLID WASTE MANAGEMENT EQUIPMENT CONSISTING OF SEVENTY SIX (76) UNITS BRAND NEW 100 KG/DAY RAPID COMPOSTER AND ONE HUNDRED THIRTY (132) BRAND NEW 20 KG/DAY RAPID COMPOSTER FOR THE DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES – ENVIRONMENTAL MANAGEMENT BUREAU (DENR-EMB)

Bid Reference No.: GPG-B1-2018-277

1. The **Philippine International Trading Corporation (PITC)** and the **Department of Environment and Natural Resources – Environmental Management Bureau (DENR-EMB)** intend to apply the sum of the following lot being the Approved Budget for the Contract (ABCs) to payments under the contract for each Lot:

Lot No.	Description	Quantity	ABC PER /UNIT ₱ (VAT Inclusive)	TOTAL ABC (₱) PER LOT (VAT Inclusive)	Funding Source	Bid Security in any of the following forms:	Cost/Price of Bid Documents (cash payment only) (₱)
1	Brand New 100 Kg/Day Rapid Composter	76 units	2,227,891.02	169,319,717.52	PITC AR Nos. 0002510 dated 04 September 2017 and 0002960 dated 24 Apr 2018	<ul style="list-style-type: none"> <li>• Bid Securing Declaration</li> <li>• Cash or Cashier's/ Manager's Check* equivalent to at least 2% of the ABC</li> <li>• Bank Guarantee/ Bank draft or Irrevocable Letter of Credit to at least 2% of the ABC*</li> <li>• Surety bond callable upon demand to at least 5% of the ABC**</li> </ul>	50,000.00
2	Brand New 20 Kg/Day Rapid Composter	132 units	1,201,760.90	158,632,438.80			50,000.00

**Bidder may bid for one or both Lots.**

\*Only those issued and confirmed by a Local Universal or Local Commercial Bank

\*\*Must be callable upon demand issued by a Surety or Insurance Company duly certified by the Insurance Commission as authorized to issue such bond.

2. Bids received in excess of the ABC for each Lot shall be automatically be rejected at Bid opening.
3. The PITC and DENR-EMB now invite Bids from **Manufacturers or First Tier Distributors** of the principal manufacturer for the Supply, Delivery, Installation, Testing and Commissioning of Solid Waste Management Equipment consisting of Seventy Six (76) Units Brand New 100 Kg/Day Rapid Composter and One Hundred Thirty Two (132) Units Brand New 20 Kg/Day Rapid Composter (hereinafter referred to as **GOODS**).

“**First Tier Distributor**” shall mean a Philippine-based company directly appointed by the principal manufacturer with ongoing business relationship over the last ten (10) years, regardless of the type of equipment/products carried for the principal manufacturer

However, Foreign Manufacturers must be represented by a Philippine-based Company.

4. A prospective Bidder should have completed within the last five (5) years from the date of submission and receipt of bids:
  - a) At least one (1) single contract of similar nature amounting to at least twenty five percent (25%) of the ABC, or;
  - b) Aggregate of multiple contracts of similar nature and the aggregate contract amounts must be at least equivalent to twenty percent (25%) of the ABC, the largest of which must be at least equivalent to twelve point five percent (12.5%) of the ABC of the lot being bid for.

**Similar contract** shall mean “**Industrial Equipment**”.

5. **Project Completion /Delivery, Installation, Testing and Commissioning** shall be within **One Hundred Twenty (120)** calendar days after receipt of Notice to Proceed or Opening of Letter of Credit whichever comes later.

However, if payment is through a Letter of Credit, the supplier's Proforma Invoice for LC opening must be issued/made to PITC within seven (7) calendar days from receipt of Notice of Award. Also, Single Administrative Document (SAD) must be submitted within seven (7) calendar days upon receipt of the Notice to Submit SAD. Otherwise, the period for delivery shall be reckoned from date of receipt of the Notice to Proceed.

6. **Delivery and Installation Sites:** Please refer to the DENR-EMB Terms of Reference per **Annex V-C**.
7. Open competitive bidding procedures will be conducted using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) 9184, otherwise known as the “Government Procurement Reform Act”. All particulars relative to this bidding including Eligibility Checking, Bid Security, Evaluation and Post-Qualification Procedures and Award of Contract shall be governed by **R.A. 9184** and its **2016** Revised IRR.
8. The complete set of Bidding Documents may be acquired by interested bidders during office hours (8:00am-4:00pm) but not later than 4:00pm upon payment of a nonrefundable fee as indicated above. The Bidding Documents shall be received personally by the prospective Bidder or his duly authorized representative upon presentation of proper identification document.

**Note:** *For lot procurement, the maximum fee for the Bidding Documents for each lot shall be based on its ABC, in accordance with the Guidelines issued by the GPPB; provided that the total fees for the Bidding Documents of all lots shall not exceed the maximum fee prescribed in the Guidelines for the sum of the ABC of all lots.*

It may be also downloaded free of charge from the website of the PhilGEPS and the PITC website, PROVIDED that bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

For the Pre-Bid Conference, bidders are encouraged to send their authorized technical representatives or personnel who are familiar with the bid requirements and will prepare the documents for the bidder.

9. Interested bidders may obtain further information from PITC and inspect the Bidding Documents at the address given below during office hours.
10. The **Schedule of Bidding Activities** shall be as follows:

<b>ACTIVITIES</b>	<b>TIME</b>	<b>VENUE</b>
<b>1) Sale and Issuance of Bidding Documents</b>	<b>8:00 AM to 4:00 PM only Mondays to Fridays starting 10 August 2018</b>	5/F NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City

<b>2) Pre-Bid Conference</b>	<b>17 August 2018 11:00 AM</b>	5/F Conference Room, NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City
<b>3) Submission and Opening of Bid Documents</b>	<b>19 September 2018 10:00 AM</b>	5/F Conference Room, NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City

\*Late bids shall not be accepted

11. Interested bidders may obtain further information from the BAC Secretariat c/o Ms. Ana DG. Asprec at the 5/F NDC Building, 116 Tordesillas Street, Salcedo Village, 1227 Makati City, from 8:00 AM to 4:00 PM only, Mondays to Fridays **starting 10 August 2018** or call tel. No. 818-98-01 loc. 308. **However, any queries relative to the contents of the bidding documents and the project requirements can only be made by suppliers not later than ten (10) calendar days prior to the Submission and Opening of Bids.**
12. PITC reserves the right to accept or reject any bid proposal, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.

### **PITC, Bids & Awards Committee I**

*Posting of Invitation to Bid and Bidding Documents on **10 August 2018** @ PhilGEPS & PITC Bulletin Board.*

*Posting @ PhilStar on **10 August 2018***