



INVITATION TO BID

SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF ONE (1) SET BRAND NEW PORTABLE VETERINARY ULTRASOUND MACHINE FOR THE COLLEGE OF VETERINARY MEDICINE, UNIVERSITY OF THE PHILIPPINES LOS BAÑOS (CVM-UPLB)

Bid Reference No.: GPG-B1-2018-263

Approved Budget for the Contract: ₱ 1,500,000.00

- The **Philippine International Trading Corporation (PITC)** and the **College of Veterinary Medicine, University of the Philippines Los Baños (CVM-UPLB)** intend to apply the sum of **Pesos: One Million Five Hundred Thousand & 00/100 Only (₱1,500,000.00)** being the Approved Budget for the Contract (ABC) to payment under the contract for the **Supply, Delivery, Installation, Testing and Commissioning of One (1) Set Brand New Portable Veterinary Ultrasound Machine for the College of Veterinary Medicine, University of the Philippines Los Baños (CVM-UPLB).**

Description	Qty	Total ABC (VAT Inclusive) (₱)	Funding Source	Bid Security: Bid Securing Declaration OR Cashier's/ Manager's Check equivalent to at least 2% of the ABC (₱)	Cost/Price of Bid Documents (cash payment only) (₱)
Brand New Portable Veterinary Ultrasound Machine	1 set	1,500,000.00	A.R. No. 0001211 dated 15 October 2015, A.R. No. 0001504 dated 02 October 2016 and A.R. No. 0002843 dated 02 March 2018	<ul style="list-style-type: none"> • Bid Securing Declaration • Cash or Cashier's/ Manager's Check* equivalent to at least 2% of the ABC • Bank Guarantee/ Bank draft or Irrevocable Letter of Credit to at least 2% of the ABC* • Surety bond callable upon demand to at least 5% of the ABC** 	1,500.00

*Only those issued and confirmed by a Local Universal or Local Commercial Bank

**Must be callable upon demand issued by a Surety or Insurance Company duly certified by the Insurance Commission as authorized to issue such bond

Bids received in excess of the ABC shall be automatically be rejected at Bid opening.

- PITC and CVM-UPLB now invite bids from authorized Philippine dealers, distributors, or resellers for the Supply, Delivery, Installation, Testing and Commissioning of One (1) Set Brand New Portable Veterinary Ultrasound Machine (hereafter referred to as GOODS).
- A prospective Bidder must have completed a Single contract of similar nature within last five (5) years amounting to at least fifty percent (50%) of the ABC of the item being bid.
"Similar contract" shall mean **Ultrasound Machine**.
- The **Delivery / Completion Period**: Within **Sixty (60)** calendar days from receipt of Notice to Proceed or Opening of Letter of Credit whichever comes later. However, if payment is through a Letter of Credit, the supplier's Proforma Invoice for LC opening must be issued/made to PITC within seven (7) calendar days from receipt of Notice of Award. Also, Single Administrative Document (SAD) must be submitted within seven (7) calendar days upon receipt of the Notice to Submit SAD. Otherwise, the period for delivery shall be reckoned from date of receipt of the Notice to Proceed.
- Delivery Place**: Veterinary Teaching Hospital, College of Veterinary Medicine, University of the Philippines Los Baños.

6. Open competitive bidding procedures will be conducted using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) 9184, otherwise known as the “Government Procurement Reform Act”. All particulars relative to this bidding including Eligibility Checking, Bid Security, Evaluation and Post-Qualification Procedures and Award of Contract shall be governed by **R.A. 9184** and its **2016** Revised IRR.
7. The Invitation to Bid and Bidding Documents may be downloaded from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and PITC website at www.pitc.gov.ph. Interested bidders may inspect the Bidding Documents upon presentation of proper identification during office hours (8:00am – 4:00pm) on weekdays only.
8. The complete set of Bidding Documents may be acquired by interested bidders during office hours (8:00am – 4:00pm) but not later than 4:00pm upon payment of a non-refundable fee as indicated above. The Bidding Documents shall be received personally by the prospective Bidder or his duly authorized representative upon presentation of proper identification document.

It may also be downloaded free of charge from the website of the PhilGEPS and the PITC website, PROVIDED that bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

For the Pre-Bid Conference, bidders are encouraged to send their authorized technical representatives or personnel who are familiar with the bid requirements and will prepare the documents for the bidder.

9. The **Schedule of Bidding Activities** shall be as follows:

ACTIVITIES	TIME	VENUE
1) Sale and Issuance of Bidding Documents	8:00 AM to 4:00 PM only Mondays to Fridays starting 12 September 2018	BAC I Secretariat c/o Ms. Ana DG Asprec at 5/F NDC Building, 116 Tordesillas Street Salcedo Village, 1227 Makati City
2) Pre-Bid Conference	19 September 2018, 9:00 AM (Wednesday)	5/F NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City
3) Submission and Opening of Bid Documents	04 October 2018, 9:00 AM (Thursday) <i>*Late Bids shall not be accepted.</i>	

10. Interested bidders may obtain further information from the BAC Secretariat c/o Ms. Ana DG. Asprec at the 5/F NDC Building, 116 Tordesillas Street, Salcedo Village, 1227 Makati City, from 8:00 AM to 4:00 PM only, Mondays to Fridays **starting 12 September 2018**, or call tel. No. 818-98-01 loc. 308. **However, any queries relative to the contents of the bid documents and the project requirements can only be made by suppliers not later than ten (10) calendar days prior to the Submission and Opening of Bids.**
11. PITC reserves the right to accept or reject any bid proposal, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.

(Sgd) PITC Bids & Awards Committee I

Posting of Invitation to Bid and Bidding Documents on **12 September 2018**
 @ PhilGEPS,, PITC Bulletin Board and PITC Website