



INVITATION TO BID

SUPPLY, DELIVERY AND ASSEMBLY OF VARIOUS BRAND NEW FURNITURE, FIXTURES AND OTHER ACCESSORIES FOR NATIONAL CHILD DEVELOPMENT CENTER (NCDC) OF THE EARLY CHILDHOOD CARE AND DEVELOPMENT COUNCIL (ECCDC)

Bid Reference No.: GPG-B1-2018-246

1. The **Philippine International Trading Corporation (PITC)** and the **Early Childhood Care and Development Council (ECCDC)** intend to apply the sum of the following being the Approved Budget for the Contract (ABC) to payment under the contract for each lot below.

Lot No	Description (Supply and Delivery)	TOTAL ABC ₱ (VAT Inclusive)	Funding Source	Bid Security (in any of the following forms)	Cost/Price of Bid Documents (cash payment only) (₱)
1	Various Brand New Furniture, Fixtures and Accessories for Various NCDCs in North Luzon Area	10,569,375.12	PITC AR Nos. 00001981 dated 05 October 2016	<ul style="list-style-type: none"> • Bid Securing Declaration • Cash or Cashier's/ Manager's Check equivalent to at least 2% of the ABC • Bank Guarantee/ Bank draft or Irrevocable LC • Surety bond callable upon demand 	10,000.00
2	Various Brand New Furniture, Fixtures and Accessories for Various NCDCs in South Luzon Area	9,585,297.61			9,000.00
3	Various Brand New Furniture, Fixtures and Accessories for Various NCDCs in Visayas Area	5,711,432.04			5,000.00
4	Various Brand New Furniture, Fixtures and Accessories for Various NCDCs in Mindanao Area	16,733,914.80			16,000.00

Bidders may bid for one, some or all of the lots.

Separate Bid Security for each lot being bid.

***Only those issued and confirmed by a Local Universal or Local Commercial Bank**

****Must be callable upon demand issued by a Surety or Insurance Company duly certified by the Insurance Commission as authorized to issue such bond**

2. Composition of each lot are as follows:

Line No.	ITEM	(IN PIECES UNLESS OTHERWISE INDICATED)				
		Lot 1	Lot 2	Lot 3	Lot 4	Total
1	Art Shelf	54	46	28	78	206
2	Block Shelf	54	46	28	78	206
3	Book Shelf	54	46	28	78	206
4	Cubby holes Type 01	54	46	28	78	206
5	Cubby holes Type 02	54	46	28	78	206
6	Toy shelf	52	46	28	78	204
7	Combi Bag & Shoe Rack	52	46	28	78	204

Line No.	ITEM	(IN PIECES UNLESS OTHERWISE INDICATED)				
		Lot 1	Lot 2	Lot 3	Lot 4	Total
8	Teacher's Chair	26	23	13	40	102
9	Meeting Table	26	23	13	39	101
10	Meeting Chair	104	92	52	156	404
11	Reversible Board (Whiteboard and Corkboard)	26	23	13	39	101
12	Built-up Stage	27	23	14	39	103
13	1 Set-Toddler Bed with Mattress and Pillow (set)	26	23	13	39	101
14	Sand box	25	23	12	35	95
15	Easel Drawing Board	28	23	14	39	104
16	Trapezoidal Table	312	276	156	468	1212
17	Kiddie Chairs	936	828	468	1404	3636
18	Interlocking Rubber Matting	1300	1150	650	1950	5050
19	Multi-Storage Tote Trays	26	23	13	39	101
20	Circular Cushion Matting	26	23	13	37	99
21	Floor pillow with case	910	805	455	1365	3535

3. Bids received in excess of the ABC shall be automatically rejected at Bid opening.
4. PITC and ECCDC now invite authorized Philippine Suppliers or Resellers or Distributors for the SUPPLY, DELIVERY AND ASSEMBLY OF VARIOUS BRAND NEW FURNITURE, FIXTURES AND ACCESSORIES FOR VARIOUS NATIONAL CHILD DEVELOPMENT CENTER (NDC) OF THE EARLY CHILDHOOD CARE AND DEVELOPMENT COUNCIL (ECCDC) (hereafter referred to as GOODS/SERVICES).
5. The bidding is open to Filipino citizens / sole proprietorships, partnerships, or organization with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.
6. A prospective Bidder must have completed a Single contract of similar nature within last five (5) years from the date of submission and receipt of bids amounting to at least fifty percent (**50%**) of the ABC of per lot.

Similar nature shall mean **“Office Furniture and Fixtures”**

7. Delivery Period: Within one hundred eighty (180) calendar days upon approval of the sample in the second presentation.

Delivery Place: Various NDCs (See Annexes V-B1-V-B2, V-B3, V-B4 for the distribution list)

8. Open competitive bidding procedures will be conducted using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) 9184, otherwise known as the “Government Procurement

Reform Act". All particulars relative to this bidding including Eligibility Checking, Bid Security, Evaluation and Post-Qualification Procedures and Award of Contract shall be governed by **R.A. 9184** and its **2016** Revised IRR

9. The Invitation to Bid and Bidding Documents may be downloaded from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and PITC website at www.pitc.gov.ph. Interested bidders may inspect the Bidding Documents upon presentation of proper identification during office hours (8:00am – 4:00pm) on weekdays only.
10. The complete set of Bidding Documents may be acquired by interested bidders during office hours (8:00am-4:00pm) but not later than 4:00pm upon payment of a nonrefundable fee as indicated above. The Bidding Documents shall be received personally by the prospective Bidder or his duly authorized representative upon presentation of proper identification document.

It may be also downloaded free of charge from the website of the PhilGEPS and the PITC website, PROVIDED that bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

For the Pre-Bid Conference, bidders are encouraged to send their authorized technical representatives or personnel who are familiar with the bid requirements and will prepare the documents for the bidder.

11. The **Schedule of Bidding Activities** shall be as follows:

ACTIVITIES	TIME	VENUE
Sale and Issuance of Bidding Documents	8:00 AM to 4:00 PM only Mondays to Fridays Starting 19 September 2018	BAC I Secretariat c/o Ms. Ana DG Asprec at 5/F NDC Building, 116 Tordesillas Street Salcedo
Pre-Bid Conference	26 September 2018 (Wednesday), 10:00 AM	5/F Conference Room, NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City
Submission and Opening of Bid Documents	18 October 2018 (Thursday), 2:00 PM <i>*Late Bids shall not be accepted</i>	

12. Interested bidders may obtain further information from the BAC Secretariat c/o Ms. Ana DG. Asprec at the 5/F NDC Building, 116 Tordesillas Street, Salcedo Village, 1227 Makati City, from 8:00 AM to 4:00 PM only, Mondays to Fridays **starting 19 September , 2018.** or call tel. No. 818-98-01 loc. 308. **However, any queries relative to the contents of the Bidding Documents and the project requirements can only be made by suppliers not later than ten (10) calendar days prior to the Submission and Opening of Bids.**
13. PITC reserves the right to accept or reject any bid proposal, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.

(Sgd)PITC BIDS AND AWARDS COMMITTEE I