



**Philippine International Trading Corporation
BIDS & AWARDS COMMITTEE I**

MINUTES OF THE PRE-BID CONFERENCE
MOBILE KITCHEN FOR THE DEPARTMENT OF SOCIAL WELFARE AND
DEVELOPMENT-CENTRAL OFFICE (DSWD-CO)
BID REF. NO. GPG-B1-2018-168
7 November 2018 5th Floor Conference Room

There being a quorum, Chair convened the meeting at 2:00 P.M.

In attendance are:


FOR PITC BAC-I	FOR PROPONENT – DSWD-CO
Atty. Ma. Victoria C. Magcase, Chairperson	As per attached attendance sheet
Atty. Ma. Gudelia C. Guese, Vice-Chair	
Christabelle P. Ebriega, Member	
Myra T. Alvarez, Member	
David A. Inocencio, Member	
PITC TWG/BAC Secretariat (as per attached attendance Sheet)	
BIDDERS	
As per attached attendance sheet	

HIGHLIGHTS OF PROCEEDINGS:

- Chair welcomed everyone to the pre-bid conference for the Mobile Kitchen for the Department of Social Welfare and Development-Central Office (DSWD-CO). Chair acknowledged the BAC members and the PA Representatives.
- Chair then announced that there were no prospective Bidder present to attend this Pre-Bid Conference.

There being no other matter discussed the pre-bid conference was adjourned at 2:30 P.M.

MINUTES TAKEN BY:


MA. VERONICA A. MORALES
Head, BAC-I Secretariat
LMC

APPROVED BY:


ATTY. MA. VICTORIA C. MAGCASE
Chairperson, BAC-I 



ATTENDANCE SHEET

No Bidder

PRE-BID CONFERENCE (Bid Ref. No. GPG-B1-2018-168)

MOBILE KITCHEN FOR THE DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT-CENTRAL OFFICE (DSWD-CO)

07 November 2018, 2:00 P.M., 5/F Conference Room, Philippine International Trading Corporation (PITC)
NDC Building, 116 Tordesillas Street, Salcedo Village, Makati City

BIDS AND AWARDS COMMITTEE (BAC) - [GOVERNMENT PROCUREMENT GROUP PROJECT]

Regular Members	Gender	Signature
1) Atty. Ma. Victoria C. Magcase	F	<i>(Signature)</i> (Chairperson)
2) Atty. Ma. Gudelia C. Guese	F	<i>(Signature)</i> (Vice Chairperson)
3) Christabelle P. Ebriega	F	<i>(Signature)</i> (Member)
4) Myra Chitella T. Alvarez	F	<i>(Signature)</i> (Member)
5) David A. Inocencio	M	<i>(Signature)</i> (Member)
6) Mario M. Leygo	M	<i>(Signature)</i> (Alternate Member)
7) Dir. Perlita V. Panganiban	F	<i>(Signature)</i> (Provisional Member)

End-Users

1) Braddy M. Agarma	M	<i>(Signature)</i> TWG Representative
2) Ma. Hazel Joy A. Ladrera	F	<i>(Signature)</i> TWG Representative
3) Ramonito Laygo <i>MI</i>	M	<i>(Signature)</i> TWG Rep.-Alternate
4) Vincent Etagon	M	<i>(Signature)</i> TWG Rep.-Alternate
5) <i>Merbert B. Dacelar</i>		
6) _____		
7) _____		
8) _____		
9) _____		

Account Officer

1) Jojo Defin O. Morillo	M	<i>(Signature)</i>
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Technical Working Group	Gender	Signature
1) Elena E. Romero	F	<i>(Signature)</i> (Team Coordinator) <i>on leave</i>
2) Maria Victoria S. Castillo	F	<i>(Signature)</i> (Member)
3) Jacky C. Crispino	M	<i>(Signature)</i> (Member)
4) Maria Eda I. Maningat	F	<i>(Signature)</i> (Member)
5) Marilou C. Bernal	F	<i>(Signature)</i> (Member)
6) Verna Liza DV. Maramot	F	<i>(Signature)</i> (Member)
7) Rhoneil O. Bautista	M	<i>(Signature)</i> (Member)
8) Kriss Ann S. Hizon	F	<i>(Signature)</i> (Member)
9) Mary Ann M. Valencia	F	<i>(Signature)</i> (Member)
10) Erika April Guycoa	F	<i>(Signature)</i> (Member)
11) Katrina B. Alba	F	<i>(Signature)</i> (Member)
12) Jinky C. Apolinar	F	<i>(Signature)</i> (Member)

Secretariat

1) Ma Veronica A. Morales	F	<i>(Signature)</i> (Head)
2) Jane C. Arcilla	F	<i>(Signature)</i> (Member)
3) Ana DG. Asprec	F	<i>(Signature)</i> (Member)
4) Ma Teresa S. Elima	F	<i>(Signature)</i> (Member)
5) Mirasol S. Ninobla	F	<i>(Signature)</i> (Member)
6) Ma. Irissa G. Ordillano	F	<i>(Signature)</i> (Member)

Observers

1) _____		
2) _____		

(COA)