



**Philippine International Trading Corporation
BIDS & AWARDS COMMITTEE I**

MINUTES OF THE PRE-BID CONFERENCE
DOUBLE CAB UTILITY VEHICLE FOR THE DEPARTMENT OF SOCIAL WELFARE
AND DEVELOPMENT-CENTRAL OFFICE (DSWD-CO)

BID REF. NO. GPG-B1-2018-167
5 October 2018 5th Floor Conference Room

There being a quorum, Chair convened the meeting at 1:00 P.M.

In attendance are:

FOR PITC BAC-I	FOR PROPONENT –DSWD-CO
Atty. Ma. Victoria C. Magcase, Chairperson	As per attached attendance sheet
Atty. Ma. Gudelia C. Guese, Vice-Chair	
Christabelle P. Ebriega, Member	
Myra T. Alvarez, Member	
David A. Inocencio, Member	
PITC TWG/BAC Secretariat (as per attached attendance Sheet)	
BIDDERS	
As per attached attendance sheet	

HIGHLIGHTS OF PROCEEDINGS:

- Chair welcomed everyone to the pre-bid conference for the Double Cab Utility Vehicle for the Department of Social Welfare and Development-Central Office. After which, Chair acknowledged the BAC members and the PN Provisional Member.
- Chair then announced that there were no prospective Bidder who bought Bidding Documents or anybody present to attend this Pre-Bid Conference.

There being no other matters discussed the pre-bid conference was adjourned at 1:30 P.M.

MINUTES TAKEN BY:

MA. VERONICA A. MORALES
Head, BAC-I Secretariat
LMC

APPROVED BY:

ATTY. MA. VICTORIA C. MAGCASE
Chairperson, BAC-I



ATTENDANCE SHEET
PRE-BID CONFERENCE (Bid Ref. No. GPG-B1-2018-167)

DOUBLE CAB UTILITY VEHICLE FOR THE DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT-CENTRAL OFFICE (DSWD-CO)

05 October 2018, 1:00 P.M., 5/F Conference Room, Philippine International Trading Corporation (PITC)
NDC Building, 116 Tordesillas Street, Salcedo Village, Makati City

BIDS AND AWARDS COMMITTEE (BAC) I - [GOVERNMENT PROCUREMENT GROUP PROJECT]

Regular Members

Gender

Signature

- 1) Atty. Ma. Victoria C. Magcase (Chairperson) F
- 2) Atty. Ma. Gudelia C. Guese (Vice Chairperson) F
- 3) Christabelle P. Ebriega (Member) F
- 4) Myra Chitella T. Alvarez (Member) F
- 5) David A. Inocencio (Member) M
- 6) Mario M. Leygo (Alternate Member) M
- 7) Dir. Perita V. Panganiban (Provisional Member) F

End-Users

- 1) Dr. Nicomedes P. Suller M
- 2) Braddy M. Agarma M
- 3) Ma. Hazel Joy A. Ladrera F
- 4) Ramonette-Laygo III M
- 5) Vincent Eltagon M
- 6) Ronald J. Reonal M
- 7) Engr. Jymlee Pacala M
- 8) Sandy Roy L. Ocampo F
- 8) Olive Arcaina F

Account Officer

- 1) Jojo Delfin O. Morillo M

Technical Working Group

Gender

Signature

- 1) Elena E. Romero F (Team Coordinator)
- 2) Maria Victoria S. Castillo F (Member)
- 3) Jacky C. Crispino M (Member)
- 4) Maria Eda I. Maningat F (Member)
- 5) Marilou C. Bernal F (Member)
- 6) Verra Liza DV. Maramot F (Member)
- 7) Rhoneil O. Bautista M (Member)
- 8) Kriss Ann S. Hizon F (Member)
- 9) Mary Ann M. Valencia F (Member)
- 10) Erika April Guycoa F (Member)
- 11) Katrina B. Alba F (Member)

Secretariat

- 1) Ma Veronica A. Morales HMC F (Head)
- 2) Jane C. Arcilla F (Member)
- 3) Ana DG. Asprec F (Member)
- 4) Ma Teresa S. Elima F (Member)
- 5) Mirasol S. Ninobla F (Member)
- 6) Ma. Irissa G. Ordillano F (Member)

Observers

- 1) _____ (COA)
- 2) _____