



**INVITATION TO BID**

**SUPPLY, DELIVERY, TESTING AND COMMISSIONING OF ONE (1) SET BALANCE TRAINER FOR THE DEPARTMENT OF REHABILITATION MEDICINE FOR THE UNIVERSITY OF THE PHILIPPINES MANILA – PHILIPPINE GENERAL HOSPITAL (UPM-PGH)**

**Bid Reference No.: GPG-B1-2018-153**

**Approved Budget for the Contract: ₱ 1,616,688.00**

1. The **Philippine International Trading Corporation (PITC)** and the **University of the Philippines (Manila) –Philippine General Hospital (UPM-PGH)** intend to apply the sum of Pesos: **One Million Six Hundred Sixteen Thousand Six Hundred Eighty Eight & 00/100 Only (₱ 1,616,688.00)** being the Approved Budget for the Contract (ABC) to payment under the contract for the **Supply, Delivery, Testing and Commissioning of One (1) Set Balance Trainer for the Department of Rehabilitation Medicine of the University of The Philippines Manila - Philippine General Hospital (UPM-PGH)**.

Description	ABC (VAT Inclusive) (₱)	Funding Source	Bid Security (in any of the following forms)	Cost / Price of Bid Documents (cash payment only) (₱)
One (1) Set Balance Trainer	1,616,688.00	PITC AR No. 0001180 dated September 29, 2015	<ul style="list-style-type: none"> <li>• Bid Securing Declaration</li> <li>• Cash or Cashier's/ Manager's Check* equivalent to at least 2% of the ABC</li> <li>• Bank Guarantee/ Bank draft or Irrevocable Letter of Credit to at least 2% of the ABC*</li> <li>• Surety bond callable upon demand to at least 5% of the ABC**</li> </ul>	1,600.00

\*Only those issued and confirmed by a Local Universal or Local Commercial Bank

\*\*Must be callable upon demand issued by a Surety or Insurance Company duly certified by the Insurance Commission as authorized to issue such bond

Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The PITC and UPM-PGH now invite Bids from Suppliers who are themselves Manufacturers or First Tier Distributors of the principal manufacturer of Balance Trainer for the Department of Rehabilitation Medicine – University of the Philippines (Manila) - Philippine General Hospital (UPM-PGH) (hereinafter referred to as GOODS).

***“First Tier Distributor”*** shall mean a company directly appointed by the principal manufacturer of the equipment with ongoing business relationship over the last five (5) years, regardless of the type of equipment/products carried for the principal manufacturer.

- A prospective Bidder should have completed a contract of similar nature within the last five (5) years from the date of submission and receipt of bids as follows:

Single completed contract of similar nature amounting to at least fifty percent (50%) of the ABC.

“Similar nature” shall mean **Cardiovascular Machine/Equipment**.

- The **Delivery / Completion Period**: Within **One Hundred Twenty (120)** calendar days from receipt of Notice to Proceed.
- Delivery Place**: Property Section, Philippine General Hospital, Taft Avenue, Manila
- Open competitive bidding procedures will be conducted using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) 9184, otherwise known as the “Government Procurement Reform Act”. All particulars relative to this bidding including Eligibility Checking, Bid Security, Evaluation and Post-Qualification Procedures and Award of Contract shall be governed by **R.A. 9184** and its **2016** Revised IRR.
- The complete set of Bidding Documents may be acquired by interested bidders during office hours (8:00am – 4:00pm) but not later than 4:00pm upon payment of a non-refundable fee as indicated above. The Bidding Documents shall be received personally by the prospective Bidder or his duly authorized representative upon presentation of proper identification document.

It may also be downloaded free of charge from the website of the PhilGEPS and the PITC website, PROVIDED that bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

For the Pre-Bid Conference, bidders are encouraged to send their authorized technical representatives or personnel who are familiar with the bid requirements and will prepare the documents for the bidder.

- The **Schedule of Bidding Activities** shall be as follows:

ACTIVITIES	TIME	VENUE
1. Sale and Issuance of Bid Documents	<b>8:00 AM to 4:00 PM only Mondays to Fridays Starting 20 July 2018</b>	BAC I Secretariat c/o Ms. Ana DG Asprec at 5/F NDC Building, 116 Tordesillas Street Salcedo Village, 1227 Makati City
2. Pre-Bid Conference	<b>27 July 2018, (Friday) at 2:00 PM</b>	5/F Conference Room, NDC Bldg 116 Tordesillas Street, Salcedo Village 1227 Makati City
3. Submission and Opening of Bid Documents*	<b>27 August 2018, (Monday) at 2:00 PM (Late bids shall not be accepted)</b>	

- Interested bidders may obtain further information from the BAC I Secretariat c/o Ms. Ana DG Asprec at the 5/F NDC Building, 116 Tordesillas Street, Salcedo Village, 1227 Makati City, from 8:00 AM to 4:00 PM only, Mondays to Fridays starting **20 July 2018** at tel. No. 818-98-01 loc. 308. **However, any queries relative to the contents of the bidding documents and the project requirements can only be made by the prospective bidders not later than ten (10) calendar days prior to the Submission and Opening of Bids.**
- PITC reserves the right to accept or reject any bid proposal, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.

**(Sgd.)PITC, Bids & Awards Committee I**

Postings on 20 July 2018 at PhilGEPS, PITC Website ([www.pitc.gov.ph](http://www.pitc.gov.ph)) & PITC Bulletin Board.