



BIDS AND AWARDS COMMITTEE I

Supplemental/Bid Bulletin No. 1

SUPPLY AND DELIVERY OF TWO (2) UNITS BRAND NEW AERIAL LADDER TRUCK FOR THE BUREAU OF FIRE PROTECTION - NATIONAL HEADQUARTERS (BFP-NHQ)

Bid Reference No. GPG-B1-2018-105

This Supplemental/Bid Bulletin No. 1 is being issued to amend provisions in the bidding documents.

FROM	TO
Section III. Bid Data Sheet	
12.1 (b) Technical Documents	
(i) Bid Security ... xxx ... 3. Grounds for Forfeiture of Bid Security (i) ... xxx ... (ii) does not accept the correction of errors pursuant to ITB Clause (b) (iii) ... xxx ...	(i) Bid Security ... xxx ... 3. Grounds for Forfeiture of Bid Security (i) ... xxx ... (ii) does not accept the correction of errors pursuant to ITB Clause 28.3 (b) ; (iii) ... xxx ...
(xii) List of Authorized Service Center/s in the Philippines (with available spare parts, indicating address, telephone & fax numbers, email address and contact person). In the event of closure of business, termination of franchisee/ service center, the supplier shall notify the PCG and PITC accordingly of the new service centers with telephone numbers and address who can provide the needed parts, supplies and service;	(xii) List of Authorized Service Center/s in the Philippines (with available spare parts, indicating address, telephone & fax numbers, email address and contact person). In the event of closure of business, termination of franchisee/ service center, the supplier shall notify the BFP-NHQ and PITC accordingly of the new service centers with telephone numbers and address who can provide the needed parts, supplies and service;
(xiv) <u>For Foreign Manufacturer:</u> a. Written Appointment of the Philippine-based Representative Company b. ... xxx ...	(xiv) <u>For Foreign Manufacturer:</u> a. Valid and Current Written Appointment of the Philippine based company (as local representative of foreign Manufacturer) issued by the foreign Manufacturer. The written appointment must include detailed scope of responsibility of the local representative. In case the foreign Manufacturer allows payment to be received on their behalf by their local representative company, the Written Appointment shall include

	<p>an express provision authorizing said local representative company to receive/accept such payment.</p> <p>b. ... xxx ...</p>
<p>29. Post Qualification</p>	
<p>1. Present <u>original copy</u> and submit a <u>certified true copy</u> of the following:</p> <p><u>FOR LOCAL BIDDERS:</u></p> <p>a. ... xxx ... b. ... xxx ... c. ... xxx ... d. ... xxx ...</p> <p>2. Submit <u>original</u> copy of the following:</p> <p>a. ... xxx ... b. ... xxx ... c. ... xxx ...</p>	<p>A. FOR LOCAL MANUFACTURER/FIRST TIER DISTRIBUTOR:</p> <p>1. Present <u>original copy</u> and submit <u>certified true copy</u> of the following:</p> <p>a. ... xxx ... b. ... xxx ... c. ... xxx ... d. ... xxx ...</p> <p>2. Submit <u>original</u> copy of the following:</p> <p>a. ... xxx ... b. ... xxx ... c. ... xxx ...</p>
<p>3. Present <u>original copy</u> of the following:</p> <p><u>FOR LOCAL BIDDERS/PHILIPPINE BASED REPRESENTATIVE:</u></p> <p>a. Registration Certificate from SEC (for corporations) or DTI (for sole proprietorship or CDA (for cooperatives);</p> <p>b. Valid and Current Business/Mayor's permit issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas;</p> <p>c. Valid and Current Tax Clearance issued by Accounts Receivable Monitoring Division per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR;</p> <p>d. End-User's Acceptance, Official Receipt (duplicate or triplicate copy) or Sales Invoice with Collection Receipt/s (duplicate or triplicate copy) relative to Single Largest Completed Contract per submitted Annex I-A.</p>	<p>B. FOR PHILIPPINE-BASED REPRESENTATIVE OF FOREIGN MANUFACTURER:</p> <p>Present original copy of the following:</p> <p>a. ... xxx ...</p> <p>b. ... xxx ...</p> <p>c. <i>Deleted</i></p> <p>d. <i>Deleted</i></p>

TO ADD ...

C. FOR FOREIGN BIDDERS/MANUFACTURERS:

1. Present original copy and submit certified true copy of the following:

- a. Valid and current Certificate of PhilGEPS Registration (Platinum Membership)
- b. PO's or Contracts (OR equivalent document/s) for all Ongoing Contracts as listed per submitted Annex I
- c. PO's or Contracts (OR equivalent document/s) and End-user's Acceptance or Official Receipts (or equivalent document/s) for Completed Contracts as listed per submitted Annex I-A

(In case of Joint Venture with local companies, applicable requirements per item 1)

2. Submit original copy of the following:

- a. Company Profile (per Annex X). Company printed brochure may be included.
- b. Vicinity map/location of the business
- c. Undertaking to Pursue Countertrade (Annex XI).

Pursuant to the provisions of E.O. 120 s. 1993 on the adoption of COUNTERTRADE for government procurement of foreign goods and equipment, a winning bidder whose aggregate contract award hereunder amounts to the equivalent (in Philippine Pesos) of at least US\$1 Million over a period of one (1) year period from the date of award for the 1st project with PITC, shall be bound to undertake countertrade activities (counter purchase and/or offsets) for the benefit of the Philippines. The countertrade obligation of the said winning bidder shall sign a Countertrade Agreement with PITC outlining the terms and conditions of performance within 90 days after the signing of the Contract.

(In case of Joint Venture, both partners must present/submit items 2.a and 2.b)

3. Present original copy of the Valid and current Tax Clearance issued by Accounts Receivable Monitoring Division per Executive Order 398, Series of 2005, as finally reviewed and approved by BIR.

(In case of Joint Venture between local companies, applicable requirement shall apply.)

Bidders are advised to use and submit the required documents for the bid opening on **24 August 2018 (Friday) 10:00 AM**. Please use the Revised Checklist of Requirements as reference.

This **Supplemental/Bid Bulletin No. 1** shall form part of the Bidding Documents. Any provision in the Bidding Documents inconsistent herewith is hereby amended, modified and superseded accordingly.

For the guidance and information of all concerned.

Issued this 9th day of August 2018 in Makati City.

Reviewed and approved by:

(Sgd) ATTY. MA. VICTORIA C. MAGCASE
Chairperson, Bids and Awards Committee I

(Sgd) ATTY. MARIA GUDELIA C. GUESE
Vice Chairman

(Sgd) CHRISTABELLE P. EBRIEGA
Member

(Sgd) MYRA CHITELLA T. ALVAREZ
Member

DAVID A. INOCENCIO
Member

Conformed by:

CSUPT. JOSE S. EMBANG, JR.
PRINCIPAL PROVISIONAL MEMBER, BFP-NHQ

**PITC BIDS AND AWARDS COMMITTEE I
REVISED CHECKLIST OF REQUIREMENTS FOR BIDDERS**

Name of Company: _____

Project: **SUPPLY AND DELIVERY OF TWO (2) UNITS BRAND NEW AERIAL LADDER TRUCK FOR THE BUREAU OF FIRE PROTECTION - NATIONAL HEADQUARTERS (BFP-NHQ)**

Bid Ref. No. GPG-B1-2018-105

APPROVED BUDGET FOR THE CONTRACT: ₱ 142,405,063.30

Ref. No.	Particulars	
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ENVELOPE 1: ELIGIBILITY AND TECHNICAL DOCUMENTS		
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12.1 (a)	<i>ELIGIBILITY DOCUMENTS</i>	
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	CLASS "A" DOCUMENTS	
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12.1 (a.1.)	<u>ELIGIBILITY DOCUMENTS FOR LOCAL MANUFACTURERS OR FIRST TIER DISTRIBUTOR</u>	
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(i)	Registration Certificate from the Securities and Exchange Commission (SEC) for corporations, or from Department of Trade and Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for cooperatives;	
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(ii)	Valid and current Business / Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas; In cases of recently expired Mayor's / Business permits, said permit shall be submitted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement.	
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(iii)	Valid and Current Tax Clearance issued by Accounts Receivable Monitoring Division per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR;	
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(iv)	Copy of Audited Financial Statements for 2017 and 2016 (in comparative form or separate reports): (a) Independent Auditor's Report; (b) Balance Sheet (Statement of Financial Position); and (c) Income Statement (Statement of Comprehensive Income). Each of the above statements must have stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.	
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OR

Submission of valid and current **PHILGEPS Certificate of Registration and Membership (Platinum Registration*) together with Annex A** in lieu of items (i), (ii), (iii) and (iv) above.

***Note:** Bidder must ensure that all Class "A" Eligibility Documents are valid and current at the time of submission of PhilGEPS Certificate of Registration and Membership (Platinum Registration). In case any of the submitted Eligibility Documents are not valid and current at the time of submission of Platinum Registration, bidders are required to submit the valid and current documents together with the Platinum Registration.

In case the bidder opts to submit their Class "A" Documents, the Certificate of PhilGEPS Registration (Platinum Membership) shall remain as a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184. *"GPPB Circular 07-2017 dated 31 July 2017"*.

(v)	Statement of all ongoing government and private contracts (including contracts awarded but not yet started), if any whether similar or not in nature and complexity to the contract to be bid. (Annex I) ;	
(vi)	<p>Statement of Single Largest Completed Contract of similar nature within the last five (5) years from date of submission and receipt of bids equivalent to at least fifty percent (50%) of the total ABC (Annex I-A).</p> <p>“Similar contract” shall mean Aerial Ladder Truck, Aerial Tower Truck, Break Squirt Fire Truck, Fire Truck, Rescue Truck or Vehicle.</p> <p>Any of the following documents must be submitted/attached corresponding to the listed completed largest contracts per Annex I-A:</p> <p>(a) Copy of End User’s Acceptance; or (b) Copy of Official Receipt/s; or (c) Sales Invoice and Collection Receipt</p>	
(vii)	<p>Duly signed Certificate of Net Financial Contracting Capacity (NFCC) per Annex II, in accordance with ITB Clause 5.5 OR Committed Line of Credit per Annex II-A</p> <p>a. Should the bidder opt to submit NFCC, computation must be equal to the ABC of the project. The detailed computation using the required formula must be shown as provided for in Annex II.</p> <p>NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.</p> <p>Notes:</p> <ol style="list-style-type: none"> 1. For Local Bidders: The values of the bidder's current assets and current liabilities shall be based on the latest Audited Financial Statements submitted to the BIR 2. The value of all outstanding or uncompleted contracts refers to those listed in Annex I. 3. The detailed computation must be shown using the required formula provided above. 4. The NFCC computation must at least be equal to the ABC of the project. <p>OR</p> <p>b. Should the bidder opt to submit a Committed Line of Credit, it must be at least equal to ten percent (10%) of the ABC of the project issued by a Local Universal or Local Commercial Bank. The amount of the committed Line of Credit MUST BE MACHINE VALIDATED. (See sample Bank Form per Annex II-A).</p>	
12.1 (a.2.)	<p><u>ELIGIBILITY DOCUMENTS FOR FOREIGN MANUFACTURERS</u> <i>In addition to Clause 19.4 of the Instructions to Bidders, if documents submitted are not in English, Clause 11 of Instruction to bidders must be applied.</i></p>	
	(i) Valid and current certificate / license / authority to conduct/operate business issued by the regulatory authority in the country where the Bidder is based. (If not in English, must be translated to English pursuant to Clause 11 of the Instructions to Bidders.	
	(ii) Valid and Current Tax Delinquency Verification Certificate (issued to Non-Resident Foreign Corporation), Valid and current Tax Clearance issued by Accounts Receivable Monitoring Division per Executive Order 398, Series of 2005, as finally reviewed and approved by BIR;	

(iii) Latest (2017 or 2016) Corporate Financial Statements OR Annual Report

OR

Submission of valid and current PHILGEPS Certificate of Registration and Membership (Platinum Registration*) together with Annex A in lieu of (Items (i), (ii) and (iii)) Eligibility Documents.

***Note:** Bidder must ensure that all Class "A" Eligibility Documents are valid and current at the time of submission of PhilGEPS Certificate of Registration and Membership (Platinum Registration). In case any of the submitted Eligibility Documents are not valid and current at the time of submission of Platinum Registration, bidders are required to submit the valid and current documents together with the Platinum Registration.

In case the bidder opt to submit their Class "A" Documents, the Certificate of PhilGEPS Registration (Platinum Membership) shall remain as a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184. "GPPB Circular 07-2017 dated 31 July 2017".

- (iv) Statement of all ongoing government and private contracts (including contracts awarded but not yet started), if any whether similar or not in nature and complexity to the contract to be bid (Annex I);
- (v) Statement identifying the bidder's Single Largest Completed Contract similar to the contract to be bid within the last five (5) years from date of submission and receipt of bids equivalent to at least fifty percent (50%) of the ABC of the item being bid (Annex I-A).

"Similar contract" shall mean Aerial Ladder Truck, Aerial Tower Truck, Break Squirt Fire Truck, Fire Truck, Rescue Truck or Vehicle.

Any of the following documents must be submitted / attached corresponding to listed completed largest contract per Annex I-A:

- a. Copy of End User's Acceptance; or
 - b. Copy of Official Receipt/s;
 - c. Copy of Sales Invoice with Collection Receipt
- (vi) Duly signed Certificate of Net Financial Contracting Capacity (NFCC) per Annex II, in accordance with ITB Clause 5.5 OR Committed Line of Credit (Annex II-A)
- a) Should the bidder opt to submit NFCC, computation must be equal to the ABC of the project. The detailed computation using the required formula must be shown as provided for in Annex II.

NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.

Notes:

1. The values of the bidder's current assets and current liabilities shall be based on the latest Corporate Financial Statements or Annual Report.
2. The value of all outstanding or uncompleted contracts refers to those listed in Annex I.
3. The detailed computation must be shown using the required formula provided above.
4. The NFCC computation must at least be equal to the ABC of the project.

OR

	b) Should the bidder opt to submit a committed Line of Credit, it must be at least equal to ten percent (10%) of the ABC of the project issued by a Local Universal or Local Commercial Bank. The amount of the committed Line of Credit MUST BE MACHINE VALIDATED. (See sample Bank Form per Annex II-A).	
Class “B” Document: (For Joint Venture)		
<p><i>The participating entities entering a Joint Venture Agreement (JVA) are to be treated as a single entity and shall be jointly and severally responsible or liable for the obligations and liabilities incurred by any partner to the JV pertinent to the project requirements.</i></p> <p><i>Hence, any Blacklisting Order and/or overdue deliveries intended for end-user or PITC shall apply to the JVA as the JV is deemed as one bidder.</i></p>		
a) For Joint Ventures, Bidder to submit either:		
(i)	Copy of the JOINT VENTURE AGREEMENT (JVA) in case the joint venture is already in existence, or	
(ii)	Copy of Protocol/Undertaking of Agreement to Enter into Joint Venture signed by all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful. (Annex III)	
<p>In case the joint venture is not yet in existence, the submission of a valid JVA shall be within ten (10) calendar days from receipt by the bidder of the notice from the BAC that the bidder is the Lowest Calculated and Responsive Bid [Sec 37.1.4 (a) (i) of the 2016 Revised IRR of RA 9184]</p> <p><u>The JVA or the Protocol/Undertaking of Agreement to Enter into Joint Venture (Annex III) must include/specify the company/partner and the name of the office designated as authorized representative of the Joint Venture.</u></p>		
b) Each JV Partner, must also submit the following:		
<u>Local JV Partner</u>		
(i)	Registration Certificate from the Securities and Exchange Commission (SEC) for corporations, or from Department of Trade and Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for cooperatives;	
(ii)	Valid and current Business / Mayor’s Permit issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas; In cases of recently expired Mayor’s / Business permits, said permit shall be submitted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement.	
(iii)	Valid and Current Tax Clearance issued by Accounts Receivable Monitoring Division per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR;	
<u>Foreign JV Partner</u>		
(i)	Valid and current certificate/license/authority to conduct/operate business issued by the regulatory authority in the country where the bidder is based;	
(ii)	Valid and Current Tax Clearance issued by Accounts Receivable Monitoring Division per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR.	

NOTE:

* The following Eligibility – Technical and Eligibility – Financial Documents may be submitted by only ONE of the parties to the JV:

1. Statement of all ongoing government and private contracts (including contracts awarded but not yet started), if any whether similar or not in nature and complexity to the contract to be bid. (Annex I);
2. Statement of Single Largest Completed Contract similar to the contract to be bid within the last five (5) years from date of submission and receipt of bids equivalent to at least **fifty percent (50%)** of the total ABC (Annex I-A)

“Similar contract” shall mean Aerial Ladder Truck, Aerial Tower Truck, Break Squirt Fire Truck, Fire Truck, Rescue Truck or Vehicle.

Any of the following documents must be submitted/attached corresponding to listed completed largest contracts per Annex I-A:

- a) Copy of End User’s Acceptance; or
- b) Copy of Official Receipt/s; or
- c) Copy of Sales Invoice with Collection Receipt/s
3. Copy of Audited Financial Statements for 2017 and 2016 (in comparative form or separate reports):
 - a) Independent Auditor’s Report;
 - b) Balance Sheet (Statement of Financial Position); and
 - c) Income Statement (Statement of Comprehensive Income).

Each of the above statements must have stamped “received” by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.

4. Duly signed Net Financial Contracting Capacity (NFCC) per **Annex II**, in accordance with ITB Clause 5.5.

OR

Should the bidder opt to submit a committed Line of Credit, it must be at least equal to ten percent (10%) of the ABC of the project issued by a Local Universal or Local Commercial Bank. The amount of the committed Line of Credit **MUST BE MACHINE VALIDATED**. (Annex II-B)

**** The determination as to (i) whose Audited Financial Statement should be used / submitted; and (ii) who submits the Statement of All-Ongoing Contracts – lies with the Partners Contracting the Joint Venture since the audited Financial Statements and the Ongoing Contracts of that JV partners should be the basis for the Computation of the NFCC.**

OR

Submission of valid and current PHILGEPS Certificate of Registration and Membership (Platinum Registration*) together with Annex A.

***Note:** Bidder must ensure that all Class “A” Eligibility Documents are valid and current at the time of submission of PhilGEPS Certificate of Registration and Membership (Platinum Registration). In case any of the submitted Eligibility Documents are not valid and current at the time of submission of Platinum Registration, bidders are required to submit the valid and current documents including:

For Local JV Partner: Audited Financial Statements for **2017 and 2016** (stamped received by the BIR or its duly accredited authorized institutions) together with the Platinum Registration

For Foreign JV Partner: Corporate Financial Statement or Annual Report for **2017 or 2016**.

In case the JV Partners opt to submit their Class “A” Documents, the Certificate of PhilGEPS Registration (Platinum Membership) shall remain as a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184. “GPPB Circular 07-2017 dated 31 July 2017”

For other required Class “A” Eligibility Documents, submission by any of the partner(s) constitutes collective compliance.

12.1.
(b)

TECHNICAL DOCUMENTS

(i)

Bid security must be issued in favor of the PHILIPPINE INTERNATIONAL TRADING CORPORATION (PITC) in any of the following forms:

- 1) Bid Securing Declaration per **Annex IV**;
 - 2) Cash or Cashier’s/ Manager’s Check equivalent to at least 2% of the ABC;
 - 3) Bank Guarantee/ Bank draft or Irrevocable LC equivalent to at least 2% of the ABC;
- OR**
- 4) Surety bond callable upon demand equivalent to at least 5% of the ABC.

Description	Total ABC (₱) (VAT Inclusive)	Bid Security:	
		2% of ABC	5% of ABC
Supply and Delivery of Two (2) Units Brand New Aerial Ladder Truck for the Bureau of Fire Protection - National Headquarters (BFP-NHQ)	142,405,063.30	2,848,101.27	7,120,253.17

(ii)

Duly signed, conformed and completed Technical Bid Form. Bidder must use, accomplished and submit the Technical Bid Form attached as **Annex V**.

(iii)

Duly signed/conformed BFP Technical Specifications per **Annex V-A**.

(iv)

Duly signed/conformed BFP-NHQ Visual and Functional Test Checklist per **Annex V-B**.

(v)

Duly signed/conformed BFP-NHQ Checklist of Documents during Acceptance per **Annex V-C**.

(vi)

Accomplished and signed Bidder’s Statement of Reference of Technical Specification/s attached as **Annex V-D**

(vii)	<p>Product Brochure or Technical Data Sheet or equivalent showing compliance to the required technical specifications of the item being bid.</p> <ol style="list-style-type: none"> a) Engine b) Cab c) Chassis d) Water Pump e) Water Nozzle <p><i>Note: If not in English, must be subject to requirement per Clause 11 of the Instructions to Bidders</i></p>	
(viii)	<p>For Manufacturers: Valid and Current Certification that the manufacturer has been in the business of manufacturing the item being offered for at least ten (10) years, per Annex V-E.</p> <p>For First Tier Distributors:</p> <ul style="list-style-type: none"> • Valid and Current Certificate of Distributorship issued by the principal manufacturer authorizing the bidder to sell/distribute the item being offered subject of this bidding AND • Manufacturer's Certification that it has been in the business of manufacturing the item being offered for at least ten (10) years. <p><i>Note: If not in English, must be subject to requirement per Clause 11 of the Instructions to Bidders</i></p>	
(ix)	<p>Manufacturer's Test and Acceptance Procedure</p>	
(x)	<p>CAD Drawings for the following:</p> <ol style="list-style-type: none"> a) Whole Aerial Ladder b) Elevating Platform (Basket) c) Extendable Ladder 	
(xi)	<p>Valid and current ISO Certification 9001 in the name of the manufacturer of the Aerial Ladder Truck being offered issued by an Independent Certifying Agency. The ISO Certification must cover the manufacture/design or production of the item subject to this Bid Project.</p> <p><i>Note: If not in English, must be subject to requirement per Clause 11 of the Instructions to Bidders</i></p>	
(xii)	<p>List of Authorized Service Center/s in the Philippines (with available spare parts, indicating address, telephone & fax numbers, email address and contact person).</p> <p>In the event of closure of business, termination of franchisee/ service center, the supplier shall notify the BFP-NHQ and PITC accordingly of the new service centers with telephone numbers and address who can provide the needed parts, supplies and service;</p>	
(xiii)	<p>Certificate of Performance Evaluation (Annex VI) with a rating of at least Very Satisfactory issued by the Single Largest Completed Contract/s Client/s of the bidder per submitted Annex I-A.</p>	

(xiv)	<p><u>For Foreign Manufacturer:</u></p> <ol style="list-style-type: none"> a. Valid and Current Written Appointment of the Philippine based company (as local representative of foreign Manufacturer) issued by the foreign Manufacturer. b. Secretary's Certificate (for Corporation) or Special Power of Attorney (for Sole Proprietor) of the Philippine Company indicating the name and specimen signature of the authorized representative/s of the Philippine Company who transact with PITC (as Philippine based Representative) including address, telephone number, fax number and email address; 			
(xv)	<p>Proof of Authority of the bidder's authorized representative/s:</p> <ol style="list-style-type: none"> 1. FOR SOLE PROPRIETORSHIP (IF OWNER OPTS TO APPOINT A REPRESENTATIVE): Duly notarized Special Power of Attorney 2. FOR CORPORATIONS, COOPERATIVE OR THE MEMBERS OF THE JOINT VENTURE: Duly notarized Secretary's Certificate evidencing the authority of the designated representative/s. <p>IN THE CASE OF UNINCORPORATED JOINT VENTURE: Each member shall submit a separate Special Power of Attorney and/or Secretary's Certificate evidencing the authority of the designated representative/s.</p>			
(xvi)	<p>Omnibus Sworn Statements using the form prescribed. (Annex VII)</p> <ol style="list-style-type: none"> a) Authority of the designated representative b) Non-inclusion in blacklist or under suspension status c) Authenticity of Submitted Documents d) Authority to validate Submitted Documents e) Disclosure of Relations f) Compliance with existing labor laws and standards g) Bidders Responsibilities h) Did not pay any form of consideration 			
ENVELOPE 2: FINANCIAL DOCUMENTS				
13.1	<p>Completed and signed Financial Bid Form.</p> <table border="1" data-bbox="231 1243 1300 1310" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">FINANCIAL BID FORM</td> <td style="width: 50%; text-align: center;">ANNEX VIII</td> </tr> </table> <p>The ABC is inclusive of VAT. Any proposal with a financial component exceeding the ABC shall not be accepted.</p>	FINANCIAL BID FORM	ANNEX VIII	
FINANCIAL BID FORM	ANNEX VIII			

Note:

1. In case of inconsistency between the Checklist of Requirements for Bidders and the provisions in the Instruction to Bidders/Bid Data Sheet, the Instruction to Bidders/Bid Data Sheet shall prevail.
2. In order to facilitate efficiency in evaluating all the documents submitted by the prospective bidder/supplier, we encourage all prospective bidders to put tabs in all documents to be submitted with the same number as indicated in this Eligibility, Technical and Financial Documents checklist.