



**Philippine International Trading Corporation
BIDS & AWARDS COMMITTEE I**

**MINUTES OF THE PRE-BID CONFERENCE
SUPPLY AND DELIVERY OF 126 UNITS BRAND NEW 1,000 GALLONS CAPACITY FIRE
TRUCKS FOR THE BUREAU OF FIRE PROTECTION NATIONAL HEADQUARTERS (BFP-NHQ)
BID REF. NO. GPG-B1-2018-104
17 October 2018 5th Floor Conference Room**

There being a quorum, Chair convened the meeting at 10:00 A.M.

In attendance are:

FOR PITC BAC-I
Atty. Ma. Victoria C. Magcase, Chairperson
Atty. Ma. Gudelia C. Guese, Vice-Chair
Christabelle P. Ebriega, Member
Myra T. Alvarez, Member
David A. Inocencio, Member
PITC TWG/BAC Secretariat (as per attached attendance Sheet)
BIDDERS
As per attached attendance sheet

FOR PROPONENT – BFP-NHQ
As per attached attendance sheet

HIGHLIGHTS OF PROCEEDINGS:

- Chair welcomed everyone to the pre-bid conference for the Supply and Delivery of 126 Units Brand New 1,000 Gallons Capacity Fire Trucks for the Bureau of Fire Protection National Headquarters (BFP-NHQ). After which, Chair introduced the BAC members and the BFP-NHQ's Representatives.
- Chair acknowledged the presence of the prospective bidder present in this pre-bid conference; namely:
 1. Avantrac Heavy Machineries
 2. Palmer-Asia Inc.
 3. Isuzu Phils.
 4. KFT Company
 5. Jrog Marketing
 6. Alliance Auto and Truck Rebuilders Inc.
 7. Kolonwel Trading
 8. Hyundai Corp.
 9. Boston Home Inc.
 10. Integrated Energy Systems & Resources, Inc.
 11. Hubei Jiangnan Special Automobile Co. Ltd.
 12. Hyundai Alabang, Inc.
- Chair briefed the prospective bidders that PITC is a government corporation attached to the Department of Trade and Industry who have been tasked by the BFP-NHQ to undertake this procurement project for them.
- Chair informed that to be able to participate in this bid project, the prospective Bidder should have completed within the last ten (10) years from the date of submission and receipt of bids:
 - At least one (1) single contract of similar nature amounting to at least fifty percent (50%) of the ABC, or;
 - Aggregate of multiple contract of similar nature and the aggregate contract amounts must at least be equivalent to fifty percent (50%) of the ABC, the largest of which must be at least equivalent to twenty five (25%) of the ABC of the project.

"Similar contract" shall refer to the supply and delivery of fire trucks, aerial ladder, aerial tower, break squirt fire truck, rescue tender and rescue truck and vehicle.

- At the same time, this bid project is open to Suppliers who are themselves Manufacturers or Local First Tier Distributor of the principal manufacturer.

"First Tier Distributor" shall mean a Philippine-based Company directly appointed by the principal manufacturer of the item/equipment.

- Chair explained that the first part of the Bidding Documents is the Instructions to Bidders which should be read by the Bidders at their own good time. What will be discussed in this pre-bid conference are the documents that are required to be submitted on Bid Opening Day;
- Chair started to discuss the Envelope System:
 - **Envelope System:** The system of submission is a two envelope system wherein **Envelope 1** will contain the eligibility and technical documents and **Envelope 2** will only contain the Financial Bid.
 - **Number of Copies:** All documentary submission must come in three sets. These will be placed in 3 folders marked: "original", "duplicate" and "triplicate".
 - **Sealing/Markings:** The two envelopes will then be placed in a master envelope. The master envelope will then be sealed and marked in accordance with the instructions stated in the Bidding Documents.

ENVELOPE I – ELIGIBILITY & TECHNICAL DOCUMENTS

<u>Class "A" Eligibility Documents for Local Manufacturers</u>	<u>Chair's Instructions</u>
SEC/DTI Registration Certificate	<p>For Corporation, submission will be the SEC Registration Certificate.</p> <p>For the Sole Proprietorship a copy of valid and current DTI business registration valid and current.; and</p> <p>For Cooperatives a copy of valid and current Cooperative Development Authority (CDA)</p>
Business Permit issued by the city or municipality where the place of business is located OR the equivalent document for Exclusive Economic Zones or Areas.	Bidders must submit their 2018 Mayor's Permit.
Valid and Current Tax Clearance	<p>Bidders must submit their valid and current Tax Clearance issued by the Accounts Receivable Monitoring Division of the BIR.</p> <p>Chair informed Bidders that PITC does not accept any provisional Tax Clearance, renewal certificate or claim stub because the GPPB has already issued a ruling that only the Tax Clearance itself is acceptable.</p> <p>Chair advised Bidders to only transact with legitimate employees of BIR.</p>
Audited Financial Statements for 2016 and 2017	Submission will be the 2016-2017 Audited Financial Statements comprising of: Independent Auditor's Report, Balance Sheet and Income Statements, all page of which must have the stamp "Received" by the BIR.

<p>Valid and Current PhilGEPS Certificate of Registration and Membership (Platinum Registration).</p>	<p>If the Bidders is already a PhilGEPS Platinum Member he can submit the Platinum Membership Certificate together with the Annex "A". The Platinum Membership will</p> <p>Substitute for the four (4) eligibility documents enumerated earlier.</p> <p>However, if any of the documents listed in Annex A of the certificate has expired, Bidders must submit the current one.</p> <p>Chair emphasized that any documents that have expired, the valid and current document together with the PhilGEPS Certificate must be submitted.</p>
<p>Annex I Statement of all Ongoing government and private contracts including contracts awarded but not yet started</p>	<p>Chair's instructions to Bidders with respect to this document is:</p> <ul style="list-style-type: none"> • Form Annex I is already provided in the Bidding Documents. Bidders to use Annex I; • Bidders to provide the information called for; • Additional sheets can be used for as long as the authorized representative signs the last page.
<p>Annex I-A Statement of Single Largest Completed Contract</p> <p>The prospective Bidder should have completed within the last ten (10) years from the date of submission and receipt of bids:</p> <ul style="list-style-type: none"> - At least one (1) single contract of similar nature amounting to at least fifty percent (50%) of the ABC, or; - Aggregate of multiple contract of similar nature and the aggregate contract amounts must at least be equivalent to fifty percent (50%) of the ABC, the largest of which must be at least equivalent to twenty five (25%) of the ABC of the project. 	<ul style="list-style-type: none"> • A form is again provided; • Bidders to supply the data or information required in the form and to attach any of the following documents: <ol style="list-style-type: none"> 1. Copy of Official Receipt; 2. End User's Acceptance 3. Sales Invoice together with Collection Receipt (They go together)
<p>Annex II Net Financial Contracting Capacity (NFCC)</p>	<p>For NFCC</p> <p>A form is provided for as Annex II</p> <p>As the sample form was flashed on the screen, Chair's instructions is for Bidders to supply the necessary details as required. A formula is already provided for the Bidders to come up with the NFCC.</p> <p>The NFCC must be at least equal to the ABC of the project.</p>

<p>Annex II-A Committed Line of Credit (CLC)</p>	<p>For CLC</p> <p>In case Bidders does not want to submit the NFCC, they have an option to submit Committed Letter of Credit, issued by a local commercial/Universal Bank.</p> <p>A form is provided for as Annex II-A</p> <p>Chair reminded the Bidders that the Committee does not accept any CLC issued by a Rural Bank or Savings Bank.</p> <p>Chair informed the Bidders that the Committee will issue a Bid Bulletin to include this particular form as Annex II-A.</p>
<p>FOR FOREIGN MANUFACTURER</p>	<p>For foreign manufacturers the following are the eligibility documents for submission:</p> <ol style="list-style-type: none"> 1. Valid and Current Certificate/ license/ authority to conduct business issued by the regulatory authority in the country where bidder is based. 2. Valid and Current Tax Clearance issued by Philippines' Bureau of Internal Revenue (BIR) Accounts Receivable Monitoring Division per Executive Order 398, Series of 2005. 3. Corporate Financial Statement or Annual Report for 2017 or 2016. <p>Chair informed the bidders that those three documents are the Mandatory Eligibility Documents. However, if the Foreign Manufacturer is already a PhilGEPS Platinum Member he can submit the Platinum Membership Certificate together with the Annex "A". The Platinum Membership will substitute for the three (3) eligibility documents enumerated above.</p> <ol style="list-style-type: none"> 4. Duly filled up and signed form Annex I; 5. Duly filled up and signed form Annex I-A, with any of the following attachment: <ul style="list-style-type: none"> • Certificate of Acceptance issued by the end-user; or • Official Receipt or Payment 6. NFCC or CLC.

<p>Class "B" Documents (For Joint Ventures)</p>	<p>Chair Instruction's</p>
<p>Joint Venture Agreement (JVA)</p>	<p>➤ Bidders to submit a copy of Joint Venture Agreement in case joint venture is already in existence;</p> <p>➤ If not submission will be a copy of Protocol/ Undertaking of Agreement (JVP) to enter into Joint Venture signed by all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.</p> <p>Submission shall be within (10) calendar days from receipt by the bidder of the notice from the BAC that the bidder is</p>

	the Lowest Calculated and Responsive Bid [Sec 37.1.4 (a) (i) of the 2016 Revised IRR of RA 9184].
For Local JV Partner	<p>Aside from the JVA or JVP, the local partner shall also submit the four (4) mandatory documents as follows:</p> <ol style="list-style-type: none"> 1. Registration Certificate from the Securities and Exchange Commission (SEC) for corporation, or from Department Trade of Industry (DTI) for Sole Proprietorship, or from Cooperative Development Authority (CDA) for cooperatives. 2. Business Permit issued by the city or municipality where the place of business is located OR the equivalent document for Exclusive Economic Zones or Areas. 3. Valid and Current Tax Clearance issued by Philippines' Bureau of Internal Revenue (BIR) Accounts Receivable Monitoring Division per Executive Order 398, Series of 2005. 4. 2016 and 2017 Audited Financial Statements comprising of: Independent Auditor's Report, Balance Sheet and Income Statements, all page of which must have the stamp "Received" by the BIR.
For Foreign JV Partner	<ul style="list-style-type: none"> ➤ Valid and Current Certificate/ license/ authority to conduct business issued by the regulatory authority in the country where bidder is based. ➤ Valid and Current Tax Clearance issued by Philippines' Bureau of Internal Revenue (BIR) Accounts Receivable Monitoring Division per Executive Order 398, Series of 2005. ➤ Corporate Financial Statement or Annual Report for 2017 or 2016.
PhilGEPS Certificate of Registration and Membership (Platinum Registration).	<p>The PhilGEPS Certificate of Registration as discussed earlier shall apply.</p> <p>Chair emphasized that any documents that have expired, the valid and current document together with the PhilGEPS Certificate must be submitted.</p> <p>Chair reminded the Bidders that in case the JV Partners opt to submit their eligibility documents, the Certificate of PhilGEPS Registration (Platinum Membership) shall be a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184. <i>"GPPB Circular 07-2017 dated 31 July 2017"</i></p>
	<p>For the rest of the Eligibility and Technical Documents, any of the JV partners can submit and it will be considered as collective compliance, i.e.</p> <ul style="list-style-type: none"> • Duly filled up and signed form Annex I; • Duly filled up and signed form Annex I-A, complete with the required attachment; • NFCC or CLC.

<u>Technical Documents</u>	<u>Chair 's Instructions</u>
<p>Annex IV Bid Security</p>	<p>Chair enumerated the types of Bid Security acceptable to PITC. These are:</p> <p>a. Bid Securing Declaration.</p> <ul style="list-style-type: none"> • A form is provided for as Annex IV. <p>Bidders should use the form provided by PITC because it is complete in contents.</p> <p>In order not to miss out on anything, Chair advised Bidders to photocopy the form or scan it, and then have the authorized representative sign the form and submit it notarized.</p> <p>The other forms of Bid Security are:</p> <p>b. Cash or Manager's Check issued by the local commercial/universal bank equivalent to at least 2% of the ABC;</p> <p>c. A Bank Draft / Bank Guaranty or Letter of Credit issued by a local commercial/universal bank equivalent to 2% of the ABC. Issued by a local commercial or Universal Bank.</p> <p>d. Surety Bond issued by a bonding company authorized by the Insurance Commission.</p> <p>In case Bidders will opt for a Surety Bond, Bidders has to submit a Certification from the Insurance Commission that the bonding company is authorized to issue Surety Bond. In addition to this, the Surety Bond should contain all the 14 grounds for the forfeiture of the Bid Security and it be written on Bond Itself.</p> <p>Chair advised Bidders to show the 14 grounds to their bonding company so that the latter can include or type them on the copy of the bond itself.</p> <p>The fourteen (14) grounds is found in Clause 12.1 (b) (i) (4) (b) (i) to (xiv) of the Bid Data Sheet.</p>
<p>Annex-V Duly signed/conformed Technical Bid Form</p>	<p>As the Technical Bid Form was flashed on the screen Chair's instructions are as follows:</p> <ul style="list-style-type: none"> • There is an instruction on the top most part of the form that states "Please use the Bid Form. Do not retype or alter"; • Bidders to put the word "Comply" on all the line item on the column "Bidder's Statement of Compliance"; • Bidders to indicate the Brand and Model Number being offered; • All ten (10) pages must be signed by the authorized representative of the Bidders. <p>Chair reminded Bidders that if there are any blanks left out unfilled, the TBF will fail because it will mean that Bidders cannot comply with the technical specifications.</p>

Annex V-A1 Technical Specification (17 pages)	<ul style="list-style-type: none"> • Bidder's authorized representative/s to sign the "Conforme" box provided on all pages.
Annex V-A2 Checklist for the evaluation of Accredited Fire Truck Service Center	
Annex V-A3 Visual and Functional Test Checklist	
Annex V-A4 Checklist of Document During Acceptance (2 pages)	
Product Brochure or Technical Data Sheet	Bidders to submit a Product Brochure or Technical Data Sheet of the brand/model of the equipment being offered showing compliance to the technical specifications. <ol style="list-style-type: none"> Engine Cab and Chassis Fire Pump Water Monitor <p>Note: If not in English, must be subject to requirement per Clause 11 of the Instruction to Bidders.</p>
Valid and Current ISO Certification (or equivalent document)	Bidders to submit valid and current ISO Certification in the name of the manufacturer of the Fire Truck issued by an Independent Certifying Agency. The ISO must cover the manufacture/design or production of the item subject to this project. <p>Again, If not in English, it must be accompanied by subject to requirement per Clause 11 of the Instruction to Bidders.</p>
For Manufacturers OR For First Tier Distributor	<p>For Manufacturers: Bidders must submit a Certification that the bidder has been in the business of manufacturing the item being offered for at least fifteen (15) years as per <u>Annex V-B</u>;</p> <p>For First Tier Distributor: Bidders to submit a valid and current Certificate of Distributorship of the item being offered, issued by the manufacturer of the fire truck.</p> <p>The certificate must indicate/include the following:</p> <ol style="list-style-type: none"> That the manufacturer has been engaged in the industry for at least fifteen (15) years; That the manufacturer is authorizing the bidder to sell/distribute the items subject of this bidding. <p>Again, If not in English, it must be accompanied by subject to requirement per Clause 11 of the Instruction to Bidders.</p>
Certification from the tire supplier of the fire truck manufacturer	Bidders to submit a Certification from the tire supplier of the fire truck manufacturer that the said adopted brand, model type and size of tire is available in the Philippine Market
Guarantee/certification from the engine, cab and chassis manufacturer and fire truck manufacturer	Bidders to submit a Guarantee/certification from the engine, cab and chassis manufacturer and fire truck manufacturer ensuring availability of supplies, parts, and accessories for at least ten (10) years after the expiration of the warranty period.
Certification from the cab and chassis owner/manufacturer	Bidders to submit a Certification from the cab and chassis owner/manufacturer that its spare parts had been available, sold and distributed in the Philippines market for the last fifteen (15) years immediately preceding the submission and opening of bids.

	If the cab and chassis of the fire truck being approved is procured from the authorized distributor/assembler of the cab and chassis of that specific brand in the Philippines, the Certification may be issued by the authorized distributor / assembler of that brand in the Philippines.
Certification that the bidder has at least one (1) established/authorized and/or accredited service center that has available in-house trained service and repair technicians locally with training certificates	Certification that the bidder has at least one (1) established/authorized and/or accredited service center that has available in-house trained service and repair technicians locally with training certificates to provide immediate support in case of immediate repair of the chassis, engine, body and fire pump of the fire truck in the following regions of the country, Region 1, 2, 3, 4A, 5, 6, 7, 8, 9, 10, 11, 12, Caraga and NCR. <ul style="list-style-type: none"> a. List of address of service center in the regions stated above; and b. List of service and repair technicians of the cab and chassis, engine, body, and fire pump.
Certification that the manufacturer/bidder has been engaged in the manufacturing/assembly and/or sale and supply of fire trucks and/or rescue truck vehicle in the Philippines for at least fifteen (15) years	Bidders to submit a certification that the manufacturer/bidder has been engaged in the manufacturing/assembly and/or sale and supply of fire trucks and/or rescue truck vehicle in the Philippines for at least fifteen (15) years immediately preceding the submission and opening of bids.
Certificate that the brand of the engine, cab and chassis of fire truck being offered must have been available and sold in the Philippine market for at least fifteen (15) years	Bidders to submit a certificate that the brand of the engine, cab and chassis of fire truck being offered must have been available and sold in the Philippine market for at least fifteen (15) years immediately preceding the submission and opening of bids. The Certification shall be issued by the exclusive distributor/assembler in the Philippines of the brand of the engine, cab and chassis of the fire truck being offered.
Centrifugal Pump Test Report	Bidders shall submit the following documents for Centrifugal Pump Test Report issued by an independent third party testing facility, to wit: <ul style="list-style-type: none"> a. Centrifugal Pump Performance Test b. Centrifugal Pump Hydrostatic Test Report
Certification from the Pump Manufacturer	Bidders to submit a certification from the Pump Manufacturer that: <ul style="list-style-type: none"> a) The fire pump is Underwriters laboratories (UL) listed; OR b) The fire pump is European Norms approved; OR c) The fire pump is National Fire Protection Agency (NFPA) approved; OR d) The fire pump is Japan Industrial Standard (JIS) approved.
Single Line Diagram showing Power Take Off (PTO) system	Bidders shall submit a Single Line Diagram showing Power Take Off (PTO) system.
Certification from the Engine Manufacturer that the engine is Euro IV or Euro V compliant.	Bidders to submit certification from the Engine Manufacturer that the engine is Euro IV or Euro V compliant.
Annex VI Certificate of Performance Evaluation	The Committee wants to make sure that Bidders has a good record with his client. As such, Bidders has to go back to the client which they identified in Annex I-A as the completed contract client or clients.

	<p>Bidders to present this form to their client and request the SLCC to transpose the form in their letterhead and then rate the Bidder. The rating should be at least <u>Very Satisfactory</u>.</p> <p>Chair emphasized that the form must be in the company letterhead of Bidder's Single Largest Completed Contract Client or Clients.</p>
For Foreign Manufacturers	<p>1) Valid and Current Written Appointment of the Philippine based company (as local representative of foreign manufacturer issued by the foreign bidder)</p> <p>The Written Appointment must include detailed scope of responsibility issued by the foreign bidder.</p> <p>2) Duly Notarized authorization of the Philippine Based Company's representative (e.g. Secretary's Certificate for Corporation, Special Power of Attorney for Sole Proprietor) with specimen signature of the authorized representative to transact with PITC including address, telephone number, fax number and email address.</p>
Proof of Authority of the Designated Representative	<p>Submission of a Proof of Authority of the Bidder's Authorized Representative:</p> <p>a) <u>For Sole Proprietorship</u> submission of Duly Notarized Special Power of Attorney.</p> <p>b) <u>For Corporation, Cooperative, or the Members of the Joint Venture</u> submission of Duly Notarized Secretary's Certificate evidencing the authority of the designated representative/s.</p> <p>In the case of Unincorporated Joint Venture each member shall submit a separate Special Power of Attorney and/or Secretary's Certificate evidencing the authority of the designated representative/s.</p> <p>Once again, Chair advised Bidders to check the wordings. In case the Board appoints more than one person, it is safe that it be worded "any of the following" or "or" so that even only one person can bind the company.</p> <p>However, if not stated this way, then the Committee will look for all the names and signatures of the persons named in the Secretary's Certificate. And if one signature is missing, the submission is non-compliant and will fail.</p>
Annex VII Omnibus Sworn Statement (OSS)	<p>Chair informed that the OSS is standard in all government biddings.</p> <p>Chair advised Bidders to use the form that PITC provided in this Bidding Document.</p> <p>The form must be copied verbatim. But to be sure that nothing is missed out, Chair suggested that the form just be scanned or photocopied and then filled up.</p> <p>On the "I/We", the name of the authorized representative named in the Secretary's Certificate will appear on the line.</p>

	<p>All blanks must be filled up, appropriate boxes must be ticked off.</p> <p>On the Authority of the Designated Representative, the portion: <u>Name, Title and Specimen Signature</u> must be filled up.</p> <p>All statements from "a" to "h" must be complete.</p> <p>The last page must be signed by the authorized representative and notarized.</p>
ENVELOPE 2: FINANCIAL ENVELOPE	<p>Envelope 2 will contain the Financial Bid of Bidders where he will indicate the Total Bid price in words and figures which should not exceed the ABC.</p> <p>Chair explained that similar to the TBF, the FBF cannot be retyped. It may be photocopied for purpose of the other 2 copies required.</p> <p>Chair again reminded Bidders that for any erasure, there must be a counter signature or initialed by the authorized representative/s.</p>

- The Chair opened the floor for questions/clarifications. Hereunder are the details:

Bidder's Query/Clarification/s	Committee's Reply
Palmer: Do we need to attach supporting documents for the All Ongoing Contracts?	
	No you don't have to.
	In fact we're only asking for OR, End-user's Acceptance date or Collection Receipt with Sales Invoice for the SLCC
For the SLCC what if we use an aggregate contracts and then for the contract number 1 we use certificate of acceptance and then for the contract number 2 we use OR?	
	Yes it's okay. It doesn't have to be the same kind supporting documents for all the contracts.
	As long as it's any one of those attachments.
Okay ma'am thank you.	
	Other concerns?
Alliance: Regarding the prototype sample would it be the 2018 model?	
	The model of the fire truck should be based on what you're going to be delivered.
	It has to be the exact fire truck, that's already considered as one of the 126 units.
We're talking about the Euro IV	
	Yes, Euro IV or Euro V.
So the Euro IV or Euro V should be a 2018 model?	
	As far as we are concerned, whether Euro IV or Euro V, the Specs should be based on the Technical Specifications given.
	There is no particular year required in their TOR.

participate the bidding. In case I indicated only one of the partners because in the form it stated I/we and I put only one of the partners...	
	The "I/we" portion depends on who's authorized to represent the partnership. If Boston Home is authorized by the partnership to sign then Boston Home will sign that.
But in case of a JV	
	That's why I said in the JV protocol or JVA you have to indicate who is the authorized partner and who will be representing the JV.
	And remember we're asking for Secretary's Certificate from the bidder, if you're in a JV we need the secretary certificate from both partners not only the representative it has to be the secretary certificate of both parties.
	Because we want to know that the ones who sign the JV protocol are authorized by their board.
Yes I understand, but I replace the wordings and I put only one company	
	Vice-Chair: If you specify that you're only signing for Boston Home then it is not acceptable because the Bid Security should bind both, it should be for the joint venture.
Okay.	
	Vice-Chair: You cannot specify only one company. But if it's just an identification that you're signing because you're a Boston employee but you're authorized to sign for the joint venture then that binds the joint venture.
Okay I agree ma'am, So therefore once I sign in behalf of Boston in other words the document is defective.	
	Vice-Chair: It will really depend on the wordings you will put.
	It will really depend on the wordings if you are binding only Boston.
For example in the Bid Securing Declaration in relation to the OSS, this is just a scenario it is a Joint Venture Agreement the... It also indicated that only one of the JV partners (chair interrupted)	
	Are you talking about the OSS?
Yes.	
	Chair instructed the TWG to flash the OSS form on the screen.
Actually Ma'am I'm referring to the GPPB issued OSS, and it's not part of your forms	
	That's why we want you to use our forms.
	Because we don't want you to get confused,
	Whatever forms we put in our Bidding Documents please follow it, don't compare to what was required to other Governments. Just use the forms in our Bidding Documents.
	Remember I said the "I/we" in the OSS whose name will come out? The name of the person who is the authorized representative indicated in the Secretary's Certificate.
The OSS and Bid Securing Declaration is considered as technical documents?	

	Yes it's all technical documents.
So it's not the legal documents?	
	The GPPB said that there are nothing to stop the procuring entity from putting additional technical requirements, the only thing that we cannot add to are the eligibility documents.
Because ma'am there is an argument, there is a GPPB rule (Chair interrupted)	
	Sir may I suggest that you it in writing, we will just study it and will give our opinion.
Okay ma'am, can we ask for the clarification on the process of payment in case using a Letter of Credit	
	It's all there in the Special Conditions of the Contract. Pages 61 to 64 of the Bidding Documents
	I suggest you just study that and if you have concerns/clarification regarding that matter just put everything in writing.
Kolonwel: For the supporting documents for the post-qual in service center/s you required tax clearance, but tax clearance is additional eligibility requirement.	
May I suggest that instead of tax clearance a self-certification that the service center has no tax liability	
	BFP-NHQ: it was stated in the TOR "or"
Yes, but the point is tax clearance is not a technical document, it is an eligibility requirement.	
	Chair: Well that's a technical requirement of BFP, just put that in writing sir and we will refer that to the BFP
	Other concerns?
No less than the commissioner of the BIR made mention about that tax clearance required by the BFP, I was told by the commissioner that there is already an existing law which covers that only the JV partners should be tax cleared and PhilGEPS member no need for the service center but then the BFP insisted that they should require that	
	Apparently that was the concern in the last bidding, just put your concern it writing and we will try to discuss that requirement with BFP.
I happen to have the provision of RA 9184 must not be abused by the end-user.	
	Duly noted and take it down also, but is suggested to put that matter in writing
Okay ma'am thank you.	
Regarding the requirement for the spare parts it states that spare parts had been available, sold and distributed in the Philippine market for the last 15 years	

	My understanding here is still the same meaning it's been in the market for the last 15 years.
Because there are new engines that are new in the market but they're good.	
	Can you put it in writing sir.
Okay ma'am thank you.	
Availability in the Philippine Market how can it be? BFP has just started procurement of the latest model the only fire truck 2014 now for this fire truck with provision, it's first time so paano po yun magiging 15 years.	
	You know actually I can't answer all of that for you, you really need to put that in writing ma'am and we'll just discuss the matter with the BFP for any modifications.
	And I understand your concerns but at this point we can't change anything you just have to put it in writing and all the answer to your concerns will be through a Bid Bulletin and will post in the PhilGEPS.
May I ask your valuable intervention with regard to this project kasi na notice namin because of this tax clearance requirement for the service center we were told by the BIR that the only one liable is the bidder and the JV partner	
	Just write the Committee on that matter.
And if there was already a bidding before na 56 units, then yung bidder po for example committed a case of falsification what will be the decision of the BFP to allow that bidder to join again in this bidding or not	
	That is the prerogative of the procuring entity to blacklist or suspend the bidder that has committed falsification and until it comes to the notice of PITC about that bidder that has been blacklisted or suspended, the bidder can still participate.
	Because we don't work on word of mouth, it has to be official.
	So if BFP is suspending a bidder we have to receive an official document and it has to be posted by GPPB in its website.
Last question ma'am who will conduct the post-qualification?	
	The BFP technical will conduct but PITC's Technical Working Group will always be present during the Post-Qualification.
Okay ma'am.	
KFT: Just a simple question about the PTO requirement...	
	I think ma'am you have to put your concern in writing because that's a very technical question and we will just refer that matter to BFP
Okay ma'am.	
The same policy lang na Foreign LC will be given to the bidders	
	Yes, definitely all charges will be for the account of the bidder.

The same policy lang na Foreign LC will be given to the bidders	
	Yes, definitely all charges will be for the account of the bidder.
Which bank?	
Okay ma'am.	We only use Government banks Land bank, UCPB etc.
	Alright, I really want you to raise questions in writing and I know your concerns may have been raised before and hopefully we can answer your questions.
	Thank you so much.

- Chair suggest that Bidders raise questions in writing and not wait for the last minute to ask/raise questions which can be sent by email or fax. The details can be found in the Bid Data Sheet.

Bidders can send queries/concerns until November 6, 2018 (Tuesday).

- Chair also informed the bidders that if declared Lowest Calculated Bidder there is an additional requirement for the Counter Trade. For those interested a briefing will be conducted in the 5th floor conference room.

The Bid Opening is scheduled on November 16, 2018 (Friday)

Adjourned at 11:45 A.M.

MINUTES TAKEN BY:


MA. VERONICA A. MORALES
 Head, BAC-I Secretariat
 LMC

APPROVED BY:


ATTY. MA. VICTORIA C. MAGCASE
 Chairperson, BAC-I 



ATTENDANCE SHEET
PRE-BID CONFERENCE (Bid Ref. No. GPG-B1-2018-104)
SUPPLY AND DELIVERY OF ONE HUNDRED TWENTY SIX (126) UNITS OF FIRE TRUCKS FOR THE BUREAU OF FIRE PROTECTION - NATIONAL HEADQUARTERS (BFP-NHQ)
 17 October 2018, 10:00 A.M., 51F Conference Room, Philippine International Trading Corporation (PITC)
 NDC Building, 116 Tordesillas Street, Salcedo Village, Makati City

BIDS AND AWARDS COMMITTEE (BAC) / GOVERNMENT PROCUREMENT GROUP PROJECT

Regular Members

Gender

Signature

- 1) Atty. Ma. Victoria C. Magcase F (Chairperson)
- 2) Atty. Ma. Gudelia C. Guese F (Vice Chairperson)
- 3) Christabelle P. Ebriega F (Member)
- 4) Myra Chitella T. Alvarez F (Member)
- 5) David A. Inocencio M (Member)
- 6) Mario M. Leygo M (Alternate Member)
- 7) CSupt. Jose S. Embang, Jr. M (Provisional Member)
- 8) SSupt. Jerry D. Candido M (Alt. Prov. Member)

End-Users

- 1) Cinsp. Gilbert B. Arellano M Office Coordinator
 - 2) Cinsp. Zaldy D. Urbi M Principal Rep.-TWG
 - 3) SInsp. Gerard Venezuela M TWG Representative
 - 4) Atty. Jenny Oasay F TWG Representative
 - 5) _____
 - 6) _____
 - 7) _____
 - 8) _____
- Account Officer**
- 1) Maria Victoria S. Castillo F
 - 2) _____

Technical Working Group

Gender

Signature

- 1) Elena E. Romero F (Team Coordinator)
 - 2) Maria Victoria S. Castillo F (Member)
 - 3) Jacky C. Crispino M (Member)
 - 4) Maria Eda I. Maningat F (Member)
 - 5) Marilou C. Bernal F (Member)
 - 6) Verna Liza DV. Maramot F (Member)
 - 7) Rhonell O. Bautista M (Member)
 - 8) Kriss Ann S. Hizon F (Member)
 - 9) Mary Ann M. Valencia F (Member)
 - 10) Erika April Guycoa F (Member)
 - 11) Katrina B. Alba F (Member)
 - 12) Jinky C. Apolinar F (Member)
- Secretariat**
- 1) Ma Veronica A. Morales F (Head)
 - 2) Jane C. Arcilla F (Member)
 - 3) Ana DG. Asprec F (Member)
 - 4) Ma Teresa S. Elma F (Member)
 - 5) Mirasol S. Ninobia F (Member)
 - 6) Ma. Irissa G. Ordillano F (Member)

Observers

- 1) _____ (COA)
- 2) _____ (COA)

1



Bids and Awards Committee (BAC 1)

ATTENDANCE SHEET : PROSPECTIVE BIDDERS

PRE-BID CONFERENCE

(Who Have Not Yet Bought Bid Docs as of Pre-Bid)

Name of Project : SUPPLY AND DELIVERY OF 126 UNITS OF FIRE TRUCKS FOR THE BFP-NHQ

Bid Reference No. : GPG-B1-2018-104

Time / Date & Venue : 17 October 2018, 10:00 A.M., Barreto Hall Penthouse, NDC Bldg, 116 Tordesillas St. Salcedo Village, Mkt. City

NDC Building, 116 Tordesillas Street, Salcedo Village, Makati City

PLEASE PRINT LEGIBLY

NO ID - NO ENTRY
 For Company Personnel
 • Valid Company ID with picture and signature
 For Individuals (Not representing any Company)
 • Any valid government-issued ID with picture and signature

# No.	PRINTED NAMES OF REPRESENTATIVE	GENDER	COMPLETE COMPANY NAME / ADDRESS	CONTACT NOS.	E-MAIL ADDRESS	LOT NO./s	TIME-IN	BIDDER'S SIGNATURE
1	RACIBY MACE DAVID A	M	AVANTAGE HEAVY INDUSTRIES CORP 1152 # 275 N. PRACALSO AVE. CORE DEPT ACCESS RD. MARIKINA, CEBU CITY	0916617262	rfafast@yahoo.com		8:42 am	<i>[Signature]</i>
2	Kharen Gimada ERIMALDO	F	30 BUA Bungal Makati City PALMER-ASPEN INC.	0178714021	kpalmiers@palmer-aspen.com		8:25	<i>[Signature]</i>
3	Kristine Ruyosano Manopin Chao	F	Palmer - Asia Inc. 38 EDSA Bungal, Makati	0911581982	krayosa@palmer-asia.com		9:38	<i>[Signature]</i>
4	SHERN GONZALES	F	114 Technology Ave, Laguna Teporoarte Binnu Laguna SALIDA PHILS.	09173148210	shern-gonzales@brunaphil.com		9:35	<i>[Signature]</i>
5	TOSHIKI OSHIGE	M	SAME					<i>[Signature]</i>

2



Bids and Awards Committee (BAC 1)

ATTENDANCE SHEET : PROSPECTIVE BIDDERS

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	KIM JHE HEE	M	KT Company 192 10 5584-1295, Jaheekim@gmail.com				09:45 am	
	RONIE S. OSUAN	M	TRIG marketing Pushongin Dkt no city	09188094712 035 8490	maria-alliance@gmail.com		9:49	
	Sison Ben	M	Alliance Auto Truck Rebuilder Barrow Center Aquinaldo Highway	2184900853			10:00 am	
*	Wheyma Lamacrosa	F	#22 Pangasinan Grand Villa, Pangasinan (Home Address)				10:11 am	
	Ricardo Beriny	M	Alliance Auto Truck Rebuilder Barrow Center				10:11 am	

3



Bids and Awards Committee (BAC 1)

ATTENDANCE SHEET : **PROSPECTIVE BIDDERS**

PRE-BID CONFERENCE

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	ANDREW MANZUBA	F	KOLONYE PARTNER					
1	PETER GOODRICKS	M	KOCHINVEL FRANK 1582 RENIDO ST STA EREN, MANILA	0917533229	godricks@ gmaail.com		9:10	
2	VICTOR LUI (LUI)	M	HONG STANGLIN HONG SHUN NO.1 Xiangyang Industrial Bldg. No. 200, SIZHOU Hubei, China					
3	LEAH POURFALANOH	F	Same as #1	0926611934	leahpourfalalan@ gmail.com		10:00	
4	ANGELA GONZALES	F	Same as #1					
5	CLIMBA MORALES	M	KOLDWELL TRADING Barry Barrett Gandara, Sta. Manila	911-7974	climbamora@ gmail.com		10:00	

Manusell
 20/10/18



Bids and Awards Committee (BAC 1)

ATTENDANCE SHEET : PROSPECTIVE BIDDERS

PRE-BID CONFERENCE

(Who Have Not Yet Bought Bid Docs as of Pre-Bid)

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	Yolanda Cantan	F	7# 1608, Tower One, Ayala AX HUMBERT CORP Ayala Triangle mesa	09114660590	yobaltingan@ghmai.com		10:00	[Signature]
	Brian Park (Brian Park)	M	"	091795504006	brianpark@hrc.com		10:00	[Signature]

