



Request for Expression of Interest

CONSULTING SERVICES FOR THE DETAILED ARCHITECTURAL AND ENGINEERING DESIGN FOR THE PROPOSED CONSTRUCTION OF THE MULTI-PURPOSE BUILDING FOR THE COLLEGE OF ECONOMICS AND MANAGEMENT (CEM) FOR THE UNIVERSITY OF THE PHILIPPINES LOS BAÑOS (UPLB)

Bid Reference No: GPG-B1-2018-094
Approved Budget for the Contract: ₱ 5,900,000.00

1. The **Philippine International Trading Corporation (PITC)** and the **University of the Philippines Los Baños (UPLB)** intend to apply the sum of PESOS: Five Million Nine Hundred Thousand & 00/100 (₱ 5,900,000.00) being the Approved Budget for the Contract (ABC) to payments under the contract for *Consulting Services for the Detailed Architectural And Engineering Design for the Proposed Construction of the Multi-Purpose Building for the College of Economics and Management (CEM) for the University of the Philippines Los Baños (UPLB)*. Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.

| Description | TOTAL ABC (₱) (VAT Inclusive) | Funding Source | Bid Security* in any of the following forms: | Cost/Price of Bid Documents (cash payment only) (₱) |
|---|-------------------------------|---|--|---|
| <i>Consulting Services for the Detailed Architectural And Engineering Design for the Proposed Construction of the Multi-Purpose Building for the College of Economics and Management (CEM) for the University of the Philippines Los Baños (UPLB)</i> | 5,900,000.00 | PITC Acknowledgment Letter Ref No. TL-2017-050 dated October 11, 2017 | <ul style="list-style-type: none">• Bid Securing Declaration• Cash or Cashier's/ Manager's Check* equivalent to at least 2% of the ABC• Bank Guarantee/ Bank Draft or Irrevocable Letter of Credit to at least 2% of the ABC*• Surety bond callable upon demand to at least 5% of the ABC** | 5,900.00 |

*Must be issued by a Local Universal or Local Commercial Bank.

**Must be callable upon demand issued by a Surety or Insurance Company duly certified by the Insurance Commission as authorized to issue such bond.

2. PITC and UPLB now calls for the submission of Expression of Interest and Eligibility Documents for the Consulting Services for the Detailed Architectural and Engineering Design for the Proposed Construction of the Multi-Purpose Building for the College of Economics and Management (CEM) for the University of the Philippines Los Baños (UPLB). Applications for eligibility will be evaluated based on a non-discretionary "pass/fail" criterion.
3. Bidding is restricted to Filipino citizen/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.
4. Prospective bidders must have completed within the last five (5) years a contract of similar nature.

"Similar nature" shall mean **Detailed Architectural Engineering and Design**.

5. Bidding activities timelines are scheduled as follows:

| ACTIVITIES | TIME | VENUE |
|--|---|---|
| 1. Sale and Issuance of Bidding Documents | 8:00 AM to 4:00 PM only Mondays to Fridays starting 03 July 2018. | 5/F NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City |
| 2. Preliminary Conference | 10 July 2018 Tuesday 2:00PM | 5/F Conference Room, NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City |
| 3. Submission of Expression of Interest and Eligibility Documents and Opening of Eligibility Documents | 20 July 2018 Friday 1:00 PM | 5/F Conference Room, NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City |
| 4. Pre-Bid Conference for Shortlisted Bidders | 16 August 2018 Thursday 10:00 AM | 5/F Conference Room, NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City |
| 5. Submission of Technical and Financial Bid and Opening of Technical Bid | 06 September 2018 Thursday 1:00 PM | 5/F Conference Room, NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City |
| 6. Oral Presentation of the Methodology and Work Plan of the Shortlisted Bidders | 19 September 2018 Wednesday 1:00 PM | 5/F Conference Room, NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City |
| 7. Opening of Financial Bid of the Highest Rated Bidder | 27 September 2018 Thursday 1:00 PM | 5/F Conference Room, NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City |

6. A complete set of Bidding Documents may be acquired by interested bidders during office hours (8:00 AM - 4:00 PM) but not later than 4:00 PM starting 03 July 2018 upon payment of a nonrefundable fee of ₱ 5,900.00. The Bidding Documents shall be received personally by the prospective Bidder or his duly authorized representative upon presentation of proper identification document.

It may be also downloaded free of charge from the website of the PhilGEPS and the PITC website, PROVIDED that bidders shall pay the applicable fee for the Bidding Documents not later than the Submission of Expression of Interest and Eligibility Documents. For the Preliminary Conference bidders are encouraged to send their authorized technical representatives or personnel who are familiar with the bid requirements and will prepare the documents for the bidder.

7. Interested bidders may obtain further information regarding the Bidding Documents from the BAC I Secretariat c/o Ms. Ana DG. Asprec at the **5/F NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City** during office hours (8:00 AM - 4:00 PM) but not later than 4:00 PM starting **03 July 2018** at tel. no. 818-9801 loc. 308. However, any queries relative to the Bidding Documents and the project requirements can only be made by the bidders not later than ten (10) calendar days prior to the Submission and Opening of Technical and Financial Bids.

8. The BAC shall draw up the short list of consultants from those who have submitted Expression of Interest and eligibility documents and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the "Government Procurement Reform Act", and its Implementing Rules and Regulations (IRR). Only the maximum of top **three (3) firms with a rating of at least seventy (70) points** will be invited to submit their technical and financial proposal. Details of the rating scheme for shortlisting shall be as follows:

| Criteria | | Score | % | % | Pts. |
|-----------|---|-------|----|-----------|-----------|
| A. | Applicable experience of the consultant | | | | 40 |
| | I. Firms Qualification | | | 70 | |
| 1.1 | Must be operational for at least fifteen (15) years | | 30 | | |
| | Above 17 years | 100 | | | |
| | 15 - 17 years | 85 | | | |
| | Below 15 years | 0 | | | |
| 1.2 | Must have five (5) years of Consulting experience in A & E design | | 30 | | |
| | Above 7 years | 100 | | | |
| | 5 - 7 years | 85 | | | |
| | Below 5 years | 0 | | | |
| 1.3 | Must have previously handled/managed at least one (1) project involving Detailed Architectural and Engineering Design or Fit Out Design of a Building | | 40 | | |
| | Above 3 projects | 100 | | | |
| | 1 - 3 projects | 85 | | | |
| | No project | 0 | | | |
| | II. Work Experience | | | 30 | |
| 2.1 | Single largest project of similar nature from 2012 to 2017 (completed) | | 50 | | |
| | More than 100% of the ABC | 100 | | | |
| | 100% of the ABC | 85 | | | |
| | Below 100 % of the ABC | 0 | | | |
| 2.2 | Total value of projects of similar nature from 2012 to 2017 (completed) | | 50 | | |
| | More than 100% of the ABC | 100 | | | |
| | 100% of the ABC | 85 | | | |
| | Below 100 % of the ABC | 0 | | | |
| B. | Personnel Complement | | | | 30 |
| | Qualification of Personnel to be Assigned (A & E Design) | | | 30 | |
| | 1. Principal Architect/Designer | | | 5 | |
| a) | Education | | 60 | | |
| | Licensed Architect with Masters Degree in Architecture | 100 | | | |
| | Licensed Architect | 85 | | | |
| | Bachelor's Degree | 0 | | | |
| b) | At least ten (10) years of experience in Architectural and Engineering Design | | 40 | | |
| | Above 12 years | 100 | | | |
| | 10 years to 12 years | 85 | | | |
| | Below 10 years | 0 | | | |
| | 2. Project Manager / Coordinator | | | 5 | |
| a) | Education | | 60 | | |
| | Licensed Architect with Masters Degree in Architecture | 100 | | | |
| | Licensed Architect | 85 | | | |
| | Bachelor's Degree | 0 | | | |
| b) | At least five (5) years of experience in work programming of Architectural and Engineering and Design | | 40 | | |
| | Above 7 years | 100 | | | |
| | 5 years to 7 years | 85 | | | |
| | Below 5 years | 0 | | | |

| | | | | | | |
|---|--|--|-----|----|----------|--|
| 3. Civil Works and Structural Engineer | | | | | 4 | |
| a) | Education | | | 60 | | |
| | | Licensed Civil Engineer with PhD Degree in Civil or Structural or Earthquake Engineering | 100 | | | |
| | | Licensed Civil Engineer with MS Degree in Civil or Structural or Earthquake Engineering | 85 | | | |
| | | Bachelor's Degree | 0 | | | |
| b) | At least five (5) years of experience in structural and civil works design | | | 40 | | |
| | | Above 7 years | 100 | | | |
| | | 5 to 7 years | 85 | | | |
| | | Below 5 years | 0 | | | |
| 4. Professional Electrical Engineer | | | | | 4 | |
| a) | Education | | | 60 | | |
| | | Professional Electrical Engineer with Masters Degree | 100 | | | |
| | | Professional Electrical Engineer | 85 | | | |
| | | Bachelor's Degree | 0 | | | |
| b) | At least five (5) years of experience in Electrical Design involving the design of electrical, security and fire alarm system requirements | | | 40 | | |
| | | Above 7 years | 100 | | | |
| | | 5 to 7 years | 85 | | | |
| | | Below 10 years | 0 | | | |
| 5. Communications Engineer | | | | | 4 | |
| a) | Education | | | 60 | | |
| | | Registered Communications Engineer (ECE) or Electronics Engineer with Masters Degree | 100 | | | |
| | | Registered Communications Engineer (ECE) or Electronics Engineer | 85 | | | |
| | | Bachelor's Degree | 0 | | | |
| b) | At least five (5) years of experience in Electronics and Communications Engineering Design involving acoustic design, design of ICT, security and fire alarm system requirements | | | 20 | | |
| | | Above 7 years | 100 | | | |
| | | 5 years to 7 years | 85 | | | |
| | | Below 5 years | 0 | | | |
| c) | With proven experience in design of structured cabling for big data management and controlled environment | | | 20 | | |
| | | Involved with more than 4 designs | 100 | | | |
| | | Involved with more than 2-4 designs | 85 | | | |
| | | Involved with less than 2 designs | 0 | | | |
| 6. Professional Mechanical Engineer | | | | | 4 | |
| a) | Education | | | 60 | | |
| | | Registered Professional Mechanical Engineer with Masters Degree | 100 | | | |
| | | Registered Professional Mechanical Engineer | 85 | | | |
| | | Bachelor's Degree | 0 | | | |
| b) | At least five (5) years of experience in Mechanical Design and Supervision involving design of mechanical systems, particularly for HVAC, biosafety-controlled environments and scientific laboratories, ATS and Fire Protection | | | 20 | | |
| | | Above 7 years | 100 | | | |
| | | 5 to 7 years | 85 | | | |
| | | Below 5 years | 0 | | | |

| | | | | | |
|-----------------------------|---|-----|-----|----------|------------|
| c) | Experience in designing controlled environments, including scientific laboratories, and ISO 17025 compliant buildings | | 20 | | |
| | Involvement in above 3 projects | 100 | | | |
| | Involvement in 2-3 projects | 85 | | | |
| | Below 2 projects | 0 | | | |
| 7. Sanitary Engineer | | | | 4 | |
| a) | Education | | 60 | | |
| | Licensed Sanitary Engineer with Masters Degree | 100 | | | |
| | Licensed Sanitary Engineer | 85 | | | |
| | Bachelor's Degree | 0 | | | |
| b) | At least five (5) years of experience in Sanitary Design of building | | 40 | | |
| | Above 7 years | 100 | | | |
| | 5 to 7 years | 85 | | | |
| | Below 10 years | 0 | | | |
| C. Current Workload | | | | | 30 |
| C.1 | Net Financial Contracting Capacity | | 100 | | |
| | If NFCC is over 150% of the ABC | 100 | | | |
| | If NFCC is 100-150% of the ABC | 85 | | | |
| | If NFCC is below 100% of the ABC | 0 | | | |
| TOTAL SCORE | | | | | 100 |
| PASSING SCORE | | | | | 70 |

9. A notice of Eligibility and Shortlisting indicating therein the schedule for the submission of Technical and Financial Documents shall be issued.
10. Technical Documents of shortlisted bidders shall be evaluated based on the Quality Based Evaluation/Selection (QBE/S) using the following formula:

| Plan of Approach and Methodology | Points |
|----------------------------------|------------|
| 1. Understanding of Objectives | 10 |
| 2. Quality of Methodology | 15 |
| 3. Innovativeness | 15 |
| 4. Work Programme | 30 |
| 5. Proposal Presentation | 30 |
| TOTAL | 100 |

11. Proposals shall be evaluated using the Quality Based Evaluation/Selection (QBE/S). The Consultant achieving the Highest Technical Score has its Financial Proposal opened and provided that it is within the ABC or cost estimate is invited to negotiate a contract.
12. The project must be completed within One Hundred Sixty (160) Calendar Days after receipt of the Notice to Proceed, inclusive of mobilization Period.
13. PITC reserves the right to accept or reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award, in accordance with Section 41 of RA 9184 and its 2016 Revised IRR, without thereby incurring any liability to the affected bidder or bidders.

(Sgd) PITC Bids & Awards Committee I

Posting of Invitation to Bid and Bidding Documents on **03 July 2018**

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