



PHILIPPINE INTERNATIONAL TRADING CORPORATION

Amendatory Bulletin No. 1

SUPPLY AND DELIVERY OF MAXIMUM OF THREE HUNDRED THOUSAND METRIC TONS (300,000MT) AT 25% BROKENS, WELL-MILLED LONG GRAIN WHITE RICE UNDER A GOVERNMENT-TO-GOVERNMENT (G-TO-G) ARRANGEMENT, CIF-DAP-TERM

Reference No.: [G2G ITSG/IMP 2020-05-001](#)
 Approved Budget for the Contract: ₱ 7,450,000,000.00

This **Amendatory Bulletin No. 1** is being issued to inform all interested parties that provisions of the Invitation to Submit Bids / Offer for the aforementioned project have been amended as follows:

FROM	TO
SECTION 2	
<p>The following are the Eligibility and Technical Documentary Requirements that must be submitted by the Bidders:</p> <p>a. <i>Law / resolution or any valid and current certificate/license/authority to conduct/operate business and is authorized to represent their respective governments to enter into a Government to Government contract;</i></p> <p>b. Corporate Financial Statement or Annual Report for 2018 and 2019;</p> <p>c. A prospective Bidder must have completed a Single contract of similar nature within the last five (5) years amounting to at least twenty five percent (25%) of the ABC of the item being bid.</p> <p>Similar contract shall mean "Supply and Delivery of Rice".</p> <p>Any of the following documents must be submitted/attached corresponding to listed completed largest contracts per "Annex A":</p> <p>(a) Copy of End User's Acceptance; or (b) Copy of Official Receipt/s; or (c) Copy of Sales Invoice with Collection Receipt/s</p>	<p>The following are the Eligibility and Technical Documentary Requirements that must be submitted by the Bidders:</p> <p>a. Law / resolution or any valid and current certificate/license/authority to conduct/operate business and is authorized to represent their respective governments to enter into a Government to Government contract <u>to supply and deliver rice;</u></p> <p>b. Corporate Financial Statement or Annual Report for 2018 and 2019;</p> <p>c. A prospective Bidder must have completed a Single contract of similar nature within the last five (5) years amounting to at least twenty five percent (25%) of the ABC of the item being bid.</p> <p>Similar contract shall mean "Supply and Delivery of Rice".</p> <p>Any of the following documents must be submitted/attached corresponding to listed completed largest contracts per "Annex A":</p> <p>(a) Copy of End User's Acceptance; or (b) Copy of Official Receipt/s; or (c) Copy of Sales Invoice with Collection Receipt/s</p>

<p>d. Duly accomplished and signed Omnibus Sworn Statements using the form prescribed as “<i>Annex B</i>”.</p> <ul style="list-style-type: none"> (i) Authority of the designated representative (ii) Non-inclusion in blacklist or under suspension status (iii) Authenticity of Submitted Documents (iv) Authority to validate Submitted Documents (v) Disclosure of Relations (vi) Compliance with existing labor laws and standards (vii) Bidders Responsibilities (viii) Did not pay any form of consideration <p>e. <i>Duly signed/conformed PITC Terms of Reference per Annex “C”</i></p> <p>f. <i>Duly signed/conformed Contract for the Project per Annex “D”</i></p>	<p>d. Duly accomplished and signed Omnibus Sworn Statements using the form prescribed as <u>Revised Annex “B”</u>.</p> <ul style="list-style-type: none"> (i) Authority of the designated representative (ii) Non-inclusion in blacklist or under suspension status (iii) Authenticity of Submitted Documents (iv) Authority to validate Submitted Documents (v) Disclosure of Relations (vi) Compliance with existing labor laws and standards (vii) Bidders Responsibilities (viii) Did not pay any form of consideration <p>e. PITC Terms of Reference per Annex “C”</p> <p>f. Contract for the Project per Annex “D”</p> <p>g. Duly signed Affidavit of Conformity on PITC Terms of Reference and Draft Contract for the Supply of Rice per <u>Revised Annex “H”</u></p> <p>Note:</p> <ol style="list-style-type: none"> 1. <u>Submission of incomplete Eligibility (letters A, B, C, D) and Technical Document (letter H) shall automatically disqualify the Bidder, and PITC will not open the Financial Bid.</u> 2. <u>All documents which requires notarization need not be notarized upon submission of the bid proposal. The Notarized document must be submitted before payment.</u>
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Section 4

<p><i>Rice must be shipped in break bulk, container shipment is prohibited, “One Vessel, One Bill of Lading Policy”. Packing shall be in fifty (50) kilograms net each in woven polypropylene bags (with a minimum weight of 110 grams/pc) suitable for rice export with PITC markings, designs and specifications. Winning offer/s shall deliver the goods free of obligations and expenses of PITC up to designated warehouse/s. The designated warehouses shall be within 40-km radius from the intended port of discharge.</i></p> <p>All bidders are required to submit their offer in U.S. \$ per Metric Ton, on the basis of Cost Insurance and Freight (CIF), Delivered at Place (DAP) up to designated warehouses and stockpiling. Terms of payment shall be Documents Against Acceptance (D/A) with a tenor of 15 calendar days from receipt by PITC of the complete set of original documents.</p>	<p><u>Rice may be shipped in break bulk, container shipment or both</u>, “One Vessel, One Bill of Lading Policy”. Packing shall be in fifty (50) kilograms net each in woven polypropylene bags (with a minimum weight of 110 grams/pc) suitable for rice export with PITC markings, designs and specifications. Winning offer/s shall deliver the goods free of obligations and expenses of PITC up to designated warehouse/s. The designated warehouses shall be within 40-km radius from the intended port of discharge.</p> <p>All bidders are required to submit their offer in U.S. \$ per Metric Ton, on the basis of Cost Insurance and Freight (CIF), Delivered at Place (DAP) up to designated warehouses and stockpiling. Terms of payment shall be Documents Against Acceptance (D/A) with a tenor of 15 calendar days from receipt by PITC of the complete set of original documents.</p>
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Section 5

Interested government entities must submit together with the above requirements, duly completed and signed PITC Offer Sheet hereto attached Annex E-1 for Lot 1, Annex E-2 for Lot 2, Annex E-3 for Lot 3, Annex E-4 for Lot 4 and Annex E-5 for Lot 5. Any proposal with a financial component exceeding the ABC shall be automatically rejected/disqualified.

Upon receipt of the first and second envelopes, Procuring Entity shall generate a Bid receipt page for the official time of submission which can be saved or printed by the bidder.

As with the manual submission, Bidders may modify or withdraw their Bid at any time before the deadline for the submission and receipt of bids. Where a bidder modifies its Bid, it shall not be allowed to retrieve its Original Bid and shall only be allowed to submit another. For electronic bid submission, Bidders shall send another Bid equally secured, properly identified and labelled as “modification” of the one previously submitted. The time indicated in the latest Bid receipt page generated shall be the official time of submission. Bids submitted after the deadline shall not be accepted.

Interested government entities must submit together with the above requirements, duly completed and signed PITC Offer Sheet hereto attached **Annex E-1 for Lot 1, Annex E-2 for Lot 2, Annex E-3 for Lot 3, Annex E-4 for Lot 4 and Annex E-5 for Lot 5**. Any proposal with a financial component exceeding the ABC shall be automatically rejected/disqualified.

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Note:

- 1. Unprotected (no passwords) or corrupted compressed files shall automatically disqualify the bidder.**
- 2. All compressed files must not be more than 20MB. If more than 20MB, file name should contain part 1 of x.**
[example: G2G_ITSG/IM 2020-05-001Bid Submission-Eligibility and Technical - (Name of Bidder) part 1 of x]

Section 6

The Schedule of G to G Activities shall be as follows:

ACTIVITIES	TIME (Philippine Standard Time)
1) Issuance of Invitation to submit bids and Issuance of TOR	May 22, 2020 (Friday)
2) Preliminary Conference / Briefing (VIA ZOOM) * please see attached Annex “F” for the Guidelines for Zoom Conference	May 27, 2020; 2:00 PM (Wednesday)
3) Submission and Opening of Bids *please see attached Annex “G” for Procedure on the Electronic Submission and Opening of Sealed Bids	June 8, 2020; 12:00 NOON (Monday) *Late offers shall not be accepted.

The Schedule of G to G Activities shall be as follows:

ACTIVITIES	TIME (Philippine Standard Time)
1) Issuance of Invitation to submit bids and Issuance of TOR	May 22, 2020 (Friday)
2) Preliminary Conference / Briefing (VIA ZOOM) * please see attached Annex “F” for the Guidelines for Zoom Conference	May 27, 2020; 2:00 PM (Wednesday)
3) Submission and Opening of Bids *please see attached Revised Annex “G” for Procedure on the Electronic Submission of Sealed Bids	June 8, 2020; 12:00 NOON (Monday) *Late offers shall not be accepted.

SECTION VI. BIDDING FORMS	
<i>Annex B Omnibus Sworn Statements</i>	Revised Annex B Omnibus Sworn Statements
<i>Annex G Procedure on the Electronic Submission of Sealed Bids</i>	Revised Annex G Procedure on the Electronic Submission of Sealed Bids
<i>To Add ...</i>	Annex H Affidavit of Conformity on PITC Terms of Reference and Draft Contract for the Supply of Rice

Bidders are reminded of the guidelines per **Annex F** and **Revised Annex G** and must use the attached **Revised Annex B, Annex H** and submit together with all other required documents for the Submission and Opening of Bids scheduled on June 8, 2020; 12:00 NOON (Monday). Also please use the Checklist of Requirements as guide/reference.

This Amendatory Bulletin 1 shall form part of the Invitation to Submit Bids / Offers. Any provisions in the Invitation to Submit Bids / Offers inconsistent herewith is hereby amended, modified and superseded accordingly.

For guidance and information of all concerned.

Issued this 26th day of May 2020 in Makati City.

Reviewed and Approved by:

ATTY. MARK BRIAN A. DELA CRUZ

Vice President

International Trading Services Group

(Bidder's Company Letterhead)

SUPPLY AND DELIVERY OF MAXIMUM OF THREE HUNDRED THOUSAND METRIC TONS (300,000MT) AT 25% BROKENS, WELL-MILLED LONG GRAIN WHITE RICE UNDER A GOVERNMENT-TO-GOVERNMENT (G-TO-G) ARRANGEMENT, CIF-DAP-TERM

Reference No.: [G2G ITSG/IMP 2020-05-001](#)
Approved Budget for the Contract: ₱ 7,450,000,000.00

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I/We, _____, of legal age, with residence at _____, after having been duly sworn to in accordance with law and in compliance with the bidding requirements as contained in the Instructions to Bidders / Bid Data Sheet for the bidding of the **Supply and Delivery of Maximum of Three Hundred Thousand Metric Tons (300,000MT) at 25% Brokens, Well-Milled Long Grain White Rice Under a Government-to-Government (G-to-G) Arrangements per Bid Ref No. G2G ITSG/IMP 2020-05-001** do hereby certify under oath as follows:

(a)

AUTHORITY OF THE DESIGNATED REPRESENTATIVE

(Please check appropriate box and fill up blanks)

That I/we am/are the duly authorized representative/s of <Department / Agency / State Trading Corporation name>, located at _____, with Telephone No. _____; Fax No. _____ and e-mail address, _____, as shown in the attached Secretary's Certificate or equivalent document issued by the Department / Agency / State Trading Corporation and granted full power and authority to execute and perform any and all acts necessary and/or to represent the Department / Agency / State Trading Corporation in the abovementioned bidding, including signing all bidding documents and other related documents such as the contracts:

1) Name: _____ 2) Name: _____
Title: _____ Title: _____
Specimen Signature: _____ Specimen Signature: _____

Note: Please attach duly executed Secretary's Certificate or equivalent document issued by the Department / Agency / State Trading Corporation

(b)

NON-INCLUSION IN THE BLACKLIST NOR UNDER SUSPENSION STATUS BY ANY AGENCY OR GOVERNMENT INSTRUMENTALITY

That the firm I/We represent is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, Foreign Government/Foreign or International Financing Institution whose blacklisting rules been recognized by the Government Procurement Policy Board;

(c)

AUTHENTICITY OF SUBMITTED DOCUMENTS

That each of the documents submitted by our company in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct.

(d)

AUTHORITY TO VALIDATE SUBMITTED DOCUMENTS

The undersigned duly authorized representative of the Applicant, for and in behalf of the Applicant, hereby submits this Letter of Authorization in relation with Application to apply for Eligibility and to Bid for the subject contract to be bid.

In connection thereat, all public official, engineer, architect, surety company, bank institution or other person, company or corporation named in the eligibility documents and statements are hereby requested and authorized to furnish the Chairman, PITC Bids & Awards Committee I or her duly authorized representative/s any information necessary to verify the correctness and authenticity of any item stated in the said documents and statements or regarding our competence and general reputation.

I/We hereby give consent and give authority to the **Philippine International Trading Corporation** or its duly authorized representative, to verify the authenticity and correctness, of any or all of the documents and statements submitted herein; and that I/we hereby hold myself liable, criminally or civilly, for any misrepresentation or false statements made therein which shall be ground for outright disqualification and/or ineligibility, and inclusion of my/our company among the contractors blacklisted from participating in future biddings of **Philippine International Trading Corporation**.

(e)

DISCLOSURE OF RELATIONS

That for and in behalf of the Bidder, I/We hereby declare that the sole proprietor or proprietress/ all officers and members of the partnership or cooperative/ all officers, directors, and controlling stockholders of the corporation/ all partners and members of the Joint Venture are not related by consanguinity or affinity up to the third civil degree with the **Head of the Procuring Entity**, members of the **Board of Directors**, the **President**, **Officers** or **Employees** having direct access to information that may substantially affect the result of the bidding such as, but not limited to, the **members of the PITC BAC**, the **members of the TWG of PITC**, the **PITC BAC Secretariat**, the **head of the end-user unit**, and the **project consultants**. It is fully understood that the existence of the aforesaid relation by consanguinity or affinity of the Bidder with the aforementioned Officers of the Corporation shall automatically disqualify the Bid.

(f)

COMPLIANCE WITH EXISTING LABOR LAWS AND STANDARDS

That our company diligently abides and complies with existing labor laws and standards.

(g)

BIDDER'S RESPONSIBILITIES

1. That I/we have taken steps to carefully examine all of the bidding documents;
2. That I/we acknowledge all conditions, local or otherwise affecting the implementation of the contract;
3. That I/we made an estimate of the facilities available and needed for the contract to be bid, if any;
4. That I/we will inquire or secure Amendatory Bid Bulletins issued for this project;
5. That the submission of all bidding requirements shall be regarded as acceptance of all conditions of bidding and all requirements of authorities responsible for certifying compliance of the contract;
6. That I have complied with our responsibility as provided for in the bidding documents and all Amendatory Bid Bulletins;
7. That failure to observe any of the above responsibilities shall be at my own risk and
8. That I agree to be bound by the terms and conditions stated in the Conditions of the Contract for this project.

(h)

DID NOT PAY ANY FORM OF CONSIDERATION

That our company did not give or pay directly or indirectly any commission, amount, fee or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of _____, 2020 at _____, Philippines.

Bidder's Representative/Authorized Signatory
Signature over Printed Name

SUBSCRIBED AND SWORN TO BEFORE ME this _____ day of _____ at _____, Philippines. Affiant exhibited to me his/her competent Evidence of Identity (as defined by the 2004 Rules on Notarial Practice _____ issued _____ at _____, Philippines.

NOTARY PUBLIC

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

**PROCEDURE ON THE ELECTRONIC
SUBMISSION AND OPENING OF SEALED BIDS**

I. PREPARATION OF BID PROPOSALS

- a. Bidders shall submit all documentary requirements as listed in the Invitation to Bid and the attached duly signed / conformed / accomplished annexes marked as **Annex “A”, Revised Annex “B”, Revised Annex “C”, and Financial Bid Forms Annex “E”, Annex “E-1”, Annex “E-2”, Annex “E-3”, Annex “E-4”, Annex “E-5”**.
- b. To ensure security of the bid proposals, Bidders shall compress their files using winrar, winzip or 7zip application and format the extension to **rar file** for uniformity and with an assigned Bidder password.
- c. Passwords will be provided to PITC during the actual opening of the Bids through ZOOM video conferencing.

II. FILE NAME

- a. The Bidders shall use the file name
ELIGIBILITY AND TECHICAL DOCUMENT FILE NAME:
G2G_ITSG/IM 2020-05-001Bid Submission-Eligibility and Technical -
(Name of Bidder)

OFFER SHEET:

G2G_ITSG/IM 2020-05-001Bid Submission-Offer Sheet - (Name of Bidder)

Note:

1. **Unprotected (no passwords) or corrupted compressed files shall automatically disqualify the bidder.**
2. **All compressed files must not be more than 20MB. If more than 20MB, file name should contain part 1 of x.**
[example: G2G_ITSG/IM 2020-05-001Bid Submission-Eligibility and Technical - (Name of Bidder) part 1 of x]

III. SUBMISSION OF BID PROPOSALS

- a. Bid proposals shall electronically be mailed at vmonsanto@pitc1973.onmicrosoft.com
- b. Upon receipt of the first and second envelopes, Procuring Entity shall generate a Bid receipt page for the official time of submission which can be saved or printed by the bidder.

As with the manual submission, Bidders may modify or withdraw their Bid at any time before the deadline for the submission and receipt of bids. Where a bidder modifies its Bid, it shall not be allowed to retrieve its Original Bid and shall only be allowed to submit another. For electronic bid submission, Bidders shall send another Bid equally secured, properly identified and labelled as “modification” of the one previously submitted. The time indicated in the latest Bid receipt page generated shall be the official time of submission. Bids submitted after the deadline shall not be accepted.

- c. Submission should be sent on or before June 8, 2020 before 12:00 Noon, Philippine Standard Time.
- d. Submission made after 12:00PM Philippine Standard Time of June 8, 2020 shall be considered late.

Annex H

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

**AFFIDAVIT OF CONFORMITY
ON PITC TERMS OF REFERENCE AND
DRAFT CONTRACT FOR THE SUPPLY OF RICE**

I (NAME), the representative of (Name of Department / Agency / State Trading Corporation) of the Government of _____ do hereby depose, and state that:

1. I am the authorized representative of the Government of _____ to participate in the Government to Government Contract to supply and deliver rice under Reference No. G2G ITSG/IMP 2020-05-001;
2. I acknowledge that we have downloaded / received the Instruction to Bidders, Terms of Reference, Draft Contract and all Amendatory Bulletins issued by PITC;
3. I have read all pages and understood the PITC Terms of Reference, Draft Contract and all Amendatory Bulletins issued;
4. I understand that this Affidavit of Conformity shall form part of the submission of the technical documentary requirements of the bid proposal and the non-submission of this document shall result in the automatic disqualification of our bid proposal.

AFFIANT SAYETH NAUGHT.

(Name and Signature of Authorized Representative)

SUBSCRIBED AND SWORN TO BEFORE ME this _____ day of _____ at _____, Philippines. Affiant exhibited to me his/her competent Evidence of Identity (as defined by the 2004 Rules on Notarial Practice _____ issued _____ at _____, Philippines.

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Series of _____

PHILIPPINE INTERNATIONAL TRADING CORPORATION

CHECKLIST OF REQUIREMENTS FOR BIDDERS

Project: Supply and Delivery of Maximum of Three Hundred Thousand Metric Tons (300,000MT) at 25% Broken, Well-Milled Long Grain White Rice Under a Government-to-Government (G-to-G) Arrangements, CIF-DAP-TERM

Bid Ref. No. G2G ITSG/IMP 2020-05-001

Ref. No.	Particulars
FOLDER 1: ELIGIBILITY AND TECHNICAL DOCUMENTS	
a.	Law / resolution or any valid and current certificate/license/authority to conduct/operate business and is authorized to represent their respective governments to enter into a Government to Government contract <u>to supply and deliver rice</u>
b.	Corporate Financial Statement or Annual Report for 2018 and 2019
c.	<p>A prospective Bidder must have completed a Single contract of similar nature within the last five (5) years amounting to at least twenty five percent (25%) of the ABC of the item being bid.</p> <p>Similar contract shall mean "Supply and Delivery of Rice".</p> <p>Any of the following documents must be submitted/attached corresponding to listed completed largest contracts per "Annex A":</p> <ul style="list-style-type: none"> (a) Copy of End User's Acceptance; or (b) Copy of Official Receipt/s; or (c) Copy of Sales Invoice with Collection Receipt/s
d.	<p>Duly accomplished and signed Omnibus Sworn Statements using the form prescribed as Revised Annex B.</p> <ul style="list-style-type: none"> (i) Authority of the designated representative (ii) Non-inclusion in blacklist or under suspension status (iii) Authenticity of Submitted Documents (iv) Authority to validate Submitted Documents (v) Disclosure of Relations (vi) Compliance with existing labor laws and standards (vii) Bidders Responsibilities (viii) Did not pay any form of consideration
e.	<u>Duly signed Affidavit of Conformity on PITC Terms of Reference and Draft Contract for the Supply of Rice to the per Revised Annex "C"</u>
	<p><u>Note:</u></p> <ol style="list-style-type: none"> 1. <u>Submission of incomplete Eligibility and Technical Documents shall automatically disqualify the Bidder and PITC will not open the Financial Bid.</u> 2. <u>All documents which requires notarization need not be notarized upon submission of the bid proposal. The Notarized document must be submitted before payment.</u>

	ENVELOPE 2: FINANCIAL DOCUMENTS	
13.1	<p>Completed and signed Financial Bid Form.</p> <p>Interested government entities must submit together with the above requirements, duly completed and signed PITC Offer Sheet hereto attached Annex E-1 for Lot 1, Annex E-2 for Lot 2, Annex E-3 for Lot 3, Annex E-4 for Lot 4 and Annex E-5 for Lot 5. Any proposal with a financial component exceeding the ABC shall be automatically rejected/disqualified.</p>	
<p>Note: In case of inconsistency between the Checklist of Requirements for Bidders and the provisions in the Invitation to Submit Bids / Offers, the Invitation to Submit Bids / Offers shall prevail.</p>		