



BIDS AND AWARDS COMMITTEE I

Supplemental Bid Bulletin No. 2

PROCUREMENT OF PROVINCIAL WI-FI INFRASTRUCTURE NETWORK FOR THE DEPARTMENT OF INFORMATION AND COMMUNICATIONS TECHNOLOGY (DICT)

**Bid Reference No. GPG-B1-2018-243 Rebid
(Previous Bid Reference No. GPG-B1-2018-027)**

Approved Budget for the Contract - P1,998,736,687.00

This **Supplemental/Bid Bulletin No. 2** is being issued to further clarify, modify and amend the provisions in the Bidding Documents and in response to clarification from prospective bidder (NOW Corporation) letter addressed to the Chair dated 09 April 2018.

A. AMENDMENTS TO THE BIDDING DOCUMENTS:

Section III Bid Data Sheet	
From	To
12. Documents Comprising the Bid: Eligibility and Technical Components	
12.1.b. Technical Documents	
<p>xxx...</p> <p>(v) Statement of Single Largest Completed Contract of Similar Nature within the last five (5) years from date of submission and receipt of bids equivalent to at least <u>(Annex I-A)</u>:</p> <ul style="list-style-type: none"> • At least one (1) single contract of similar nature amounting to at least twenty five percent (25%) of the ABC, or; • Aggregate of multiple contracts of similar nature and the aggregate contract amounts must at least be equivalent to twenty-five percent (25%) of the ABC, the largest of which must be atleast equivalent to twelve point five percent (12.5%) of the ABC of the lot being bid for. <p>“Similar” contract shall refer to contracts pertaining to the supply <u>and</u> management of Internet Protocol based interconnectivity of data, audio, and/or video.</p>	<p>xxx...</p> <p>(v) Statement of Single Largest Completed Contract of Similar Nature within the last five (5) years from date of submission and receipt of bids equivalent to at least (Revised Annex I-A):</p> <ul style="list-style-type: none"> • At least one (1) single contract of similar nature amounting to at least twenty five percent (25%) of the ABC, or; • Aggregate of multiple contracts of similar nature and the aggregate contract amounts must at least be equivalent to twenty-five percent (25%) of the ABC, the largest of which must be atleast equivalent to twelve point five percent (12.5%) of the ABC of the lot being bid for. <p>“Similar” contract shall refer to contracts pertaining to the supply or management of Internet Protocol based interconnectivity of data, audio, and/or video.</p>



<p>Any of the following documents must be submitted/attached corresponding to the listed completed largest contracts per <u>Annex I-A</u>:</p> <p>(a) Copy of End User’s Acceptance; or (b) Copy of Official Receipt/s; or (c) Copy of Collection Receipt with Sales Invoice</p> <p>xxx...</p>	<p>Any of the following documents must be submitted/attached corresponding to the listed completed largest contracts per Revised Annex I-A:</p> <p>(a) Copy of End User’s Acceptance; or (b) Copy of Official Receipt/s; or (c) Copy of Collection Receipt with Sales Invoice</p> <p>xxx...</p>
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(a.2) ELIGIBILITY DOCUMENTS FOR FOREIGN BIDDERS

<p>xxx...</p> <p>(v) Statement of Single Largest Completed Contract of Similar Nature within the last five (5) years from date of submission and receipt of bids equivalent to at least <u>(Annex I-A)</u>:</p> <ul style="list-style-type: none"> • At least one (1) single contract of similar nature amounting to at least twenty five percent (25%) of the ABC, or; • Aggregate of multiple contracts of similar nature and the aggregate contract amounts must at least be equivalent to twenty-five percent (25%) of the ABC, the largest of which must be at least equivalent to twelve point five percent (12.5%) of the ABC of the lot being bid for. <p>“Similar” contract shall refer to contracts pertaining to the supply <u>and</u> management of Internet Protocol based interconnectivity of data, audio, and/or video.</p> <p>Any of the following documents must be submitted/attached corresponding to the listed completed largest contracts per <u>Annex I-A</u>:</p> <p>(a) Copy of End User’s Acceptance; or (b) Copy of Official Receipt/s;</p> <p>xxx...</p>	<p>xxx...</p> <p>(v) Statement of Single Largest Completed Contract of Similar Nature within the last five (5) years from date of submission and receipt of bids equivalent to at least (Revised Annex I-A):</p> <ul style="list-style-type: none"> • At least one (1) single contract of similar nature amounting to at least twenty five percent (25%) of the ABC, or; • Aggregate of multiple contracts of similar nature and the aggregate contract amounts must at least be equivalent to twenty-five percent (25%) of the ABC, the largest of which must be at least equivalent to twelve point five percent (12.5%) of the ABC of the lot being bid for. <p>“Similar” contract shall refer to contracts pertaining to the supply or management of Internet Protocol based interconnectivity of data, audio, and/or video.</p> <p>Any of the following documents must be submitted/attached corresponding to the listed completed largest contracts per Revised Annex I-A:</p> <p>(a) Copy of End User’s Acceptance; or (b) Copy of Official Receipt/s;</p> <p>xxx...</p>
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B. REPLY TO QUERIES OF BIDDER (NOW Corporation):

Query 1	The renewal of PhilGEPS Platinum Membership certificate is still being processed by PhilGEPS. If, by the time it is needed in the post-qualification stage, the certificate is still not issued by PhilGEPS, can we submit the expired certificate together with the screenshot of the PhilGEPS confirmation of the application for renewal?
PITC/DICT REPLY	No. Submission during post-qualification of Valid and Current PhilGEPS Platinum Membership certificate is a mandatory requirement pursuant to GPPB Circular 07-2017 dated 31 July 2017.
Query 2	Re: the Secretary's Certificate to support the foreign JV partner's Sworn Statement, what document can they submit in lieu of the Secretary's Certificate? Our foreign JV partner does not have a Corporate Secretary.
PITC/DICT REPLY	If Corporation, a Board Resolution can be submitted in lieu of the Secretary's Certificate.
Query 3	Re: the supporting document for the Single Largest Completed Contract, our foreign JV partner does not issue Official Receipts or Collection Receipts with Sales Invoice. As proof of the sale, they issue proforma invoice. May we request BAC to consider this? If not, what alternative document can the foreign JV partner submit?
PITC/DICT REPLY	A Pro-forma Invoice by itself is not acceptable. There should be a corresponding proof of payment i.e. L/C or Telegraphic Transfer. Aside from the aforementioned, a Certificate of Acceptance issued by the bidder's client is also acceptable.

This Supplemental Bid Bulletin No. 2 shall form part of the Bidding Documents

For the guidance and information of all concerned.

Issued this 10th day of May 2018 in Makati City.



Reviewed and approved by:

(Sgd.) ATTY. MA. VICTORIA C. MAGCASE
Chair, Bids and Awards Committee I (BAC I)

ATTY. MARIA GUDELIA C. GUESE
Vice Chair

(Sgd.) CHRISTABELLE P. EBRIEGA
Member

(Sgd.) DAVID A. INOCENCIO
Member

(Sgd.) MYRA CHITELLA T. ALVAREZ
Member

Concurred by:

ASEC. ALAN A. SILOR
BAC I Provisional Member
Department of Information and
Communications Technology (DICT)

Received by	_____
Bidder's Name	_____
Date received	_____
(PLEASE RETURN OR FAX THIS PORTION ONLY TO THE PITC BAC I)	



Revised Annex I-A

(Bidder’s Company Letterhead)

**PROCUREMENT OF PROVINCIAL WI-FI INFRASTRUCTURE NETWORK FOR
THE DEPARTMENT OF INFORMATION AND COMMUNICATIONS
TECHNOLOGY (DICT)**

**Bid Reference No. GPG-B1-2018-243 Rebid
(Previous Bid Ref. No. GPG-B1-2018-027)**

Lot no/s.	
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**Statement of Single Largest Completed Contract of Similar Nature within the
Last Five (5) Years from date of submission and receipt of bids**

A prospective Bidder should have completed within the last five (5) years from the date of submission and receipt of bids:

- At least one (1) single contract of similar nature amounting to at least twenty five percent (25%) of the ABC, or;
- Aggregate of multiple contracts of similar nature and the aggregate contract amounts must at least be equivalent to twenty-five percent (25%) of the ABC, the largest of which must be atleast equivalent to twelve point five percent (12.5%) of the ABC of the lot being bid for.

“Similar” contract shall refer to contracts pertaining to the supply or management of Internet Protocol based interconnectivity of data, audio, and/or video.

NAME OF CLIENT	NAME OF THE CONTRACT	DATE OF THE CONTRACT	KINDS OF GOODS	AMOUNT OF CONTRACT	DATE OF DELIVERY	• OFFICIAL RECEIPT NUMBER WITH DATE; OR • END USER’S ACCEPTANCE WITH DATE; OR • COLLECTION RECEIPT WITH SALES INVOICE (Please attach to this form)

CERTIFIED CORRECT:

Name & Signature of Authorized Representative

Position

Date



PITC BIDS AND AWARDS COMMITTEE I
REVIED CHECKLIST OF REQUIREMENTS FOR BIDDERS

Name of Company:

Project: Procurement of Provincial Wi-Fi Infrastructure Network for the Department of Information and Communications Technology (DICT)

Bid Ref. No. Bid Reference No: GPG-B1-2018-243 Rebid

APPROVED BUDGET FOR THE CONTRACT: ₱ 1,998,736,687.00

Ref. No.	Particulars
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ENVELOPE 1: ELIGIBILITY AND TECHNICAL DOCUMENTS

In accordance with Clause 19.4 of the Instructions to Bidders, the bid, except for the unamended printed literature, shall be signed, and each and every page thereof shall be initialed, by the duly authorized representative/s of the Bidder.

12.1 (a)	<i>ELIGIBILITY DOCUMENTS</i>
	CLASS "A" DOCUMENTS
12.1 (a.1.)	<u>ELIGIBILITY DOCUMENTS FOR LOCAL BIDDERS</u>
(i)	Registration Certificate from the Securities and Exchange Commission (SEC) for corporations, Department of Trade and Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for cooperatives.
(ii)	Valid and Current Business/Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas; In cases of recently expired Mayor's / Business Permits, said permit shall be submitted together with the official receipt as proof that the bidder has applied for renewal with the period prescribed by the concerned local government units, provided that the renewed permit shall be submitted as a post-qualification requirement.
(iii)	Valid and current Tax Clearance issued by Philippines' Bureau of Internal Revenue (BIR) Accounts Receivable Monitoring Division per Executive Order 398, Series of 2005.



(iv)	<p>Copy of each of the following Audited Financial Statements for 2017 and 2016 (in comparative format or separate reports):</p> <p>(a) Independent Auditor’s Report;</p> <p>(b) Balance Sheet (Statement of Financial Position); and</p> <p>(c) Income Statement (Statement of Comprehensive Income)</p> <p>Each of the above statements must have stamped “received” by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions;</p>	
	<p><u>OR</u></p> <p>Submission of valid and current PHILGEPS Certificate of Registration and Membership (Platinum Registration*) together with Annex A in lieu of (Items (i), (ii), (iii) and (iv)) Eligibility Documents.</p> <p>Note: Bidder must ensure that all Class “A” Eligibility Documents are valid and current at the time of submission of PHILGEPS Certificate of Registration and Membership (Platinum Registration). In case any of the submitted Eligibility Documents are not valid and current at the time of submission of Platinum Registration, bidders are required to submit the valid and current documents together with the Platinum Registration.</p>	
(v)	<p>Statement of the prospective bidder’s all ongoing government and private contracts (including contracts awarded but not yet started), if any whether similar or not in nature and complexity to the contract to be bid. (Annex I);</p>	
(vi)	<p>Statement of Single Largest Completed Contract of Similar Nature within the last five (5) years from date of submission and receipt of bids equivalent to at least twenty-five percent (25%) of the total ABC of the item being bid (Revised Annex I-A).</p> <p>“Similar” contract shall refer to contracts pertaining to the supply or management of Internet Protocol based interconnectivity of data, audio, and/or video.</p> <p>Any of the following documents must be submitted/attached corresponding to the listed completed largest contracts per Revised Annex I-A:</p> <p>(a) Copy of End User’s Acceptance; or</p> <p>(b) Copy of Official Receipt/s; or</p> <p>(c) Copy of Collection Receipt with Sales Invoice</p>	



(vii)	<p>Duly signed Net Financial Contracting Capacity (NFCC) per Annex II, in accordance with ITB Clause 5.5 OR Committed Line of Credit per Annex II-A.</p> <p>a) Should the bidder opts to submit NFCC, computation must be equal to the ABC of the project. The detailed computation using the required formula must be shown as provided for in Annex II.</p> <p>NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.</p> <p>Notes:</p> <ol style="list-style-type: none"> 1. The values of the bidder's current assets and current liabilities shall be based on the latest Audited Financial Statements submitted to the BIR. 2. The value of all outstanding or uncompleted contracts refers to those listed in Annex I. 3. The detailed computation must be shown using the required formula provided above. 4. The NFCC computation must at least be equal to the ABC of the project. <p>OR</p> <p>b) Should the bidder opts to submit a committed Line of Credit, it must be at least equal to ten percent (10%) of the ABC of the project issued by a Local Universal or Local Commercial Bank. The amount of the committed Line of Credit MUST BE MACHINE VALIDATED. (See sample Bank Form per Annex II-A).</p>	
12.1 (a.2.)	<u>ELIGIBILITY DOCUMENTS FOR FOREIGN BIDDERS</u>	
	a.2.1 For Foreign Bidders	
(i)	Valid and current certificate/license/authority to conduct business issued by the regulatory authority in the country where the bidder is based.	
(ii)	Valid and current Tax Clearance issued by Philippines' Bureau of Internal Revenue (BIR) Accounts Receivable Monitoring Division per Executive Order 398, Series of 2005.	
(iii)	Corporate Financial Statements or Annual Report for 2017 or 2016.	



	<p><u>Submission of valid and current PHILGEPS Certificate of Registration and Membership (Platinum Registration*) together with Annex A</u> in lieu of (Items (i), (ii), and (iii)) Eligibility Documents.</p> <p>Note: Bidder must ensure that all Class “A” Eligibility Documents are valid and current at the time of submission of PhilGEPS Certificate of Registration and Membership (Platinum Registration). In case any of the submitted Eligibility Documents are not valid and current at the time of submission of Platinum Registration, bidders are required to submit the valid and current documents together with the Platinum Registration.</p>	
(iv)	Statement of all ongoing government and private contracts, including contracts awarded but not yet started (Annex I);	
(v)	<p>Statement of Single Largest Completed Contract of Similar Nature within the last five (5) years from the date of submission and receipt of bids amounting to at least twenty-five percent (25%) of the ABC (Revised Annex I-A) of the item being bid for:</p> <p>“Similar” contract shall refer to contracts pertaining to the supply or management of Internet Protocol based interconnectivity of data, audio, and/or video.</p> <p>Any of the following documents must be attached to Revised Annex I-A:</p> <ul style="list-style-type: none"> • Certificate of Acceptance issued by the end user; OR • Official Receipt of payment 	
(vi)	<p>Duly signed Certificate of Net Financial Contracting Capacity (NFCC) per Annex II, in accordance with ITB Clause 5.5 OR Committed Line of Credit per Annex II-A.</p> <p>a) Should the bidder opt to submit NFCC, computation must be equal to the ABC of the project. The detailed computation using the required formula must be shown as provided for in Annex II.</p> <p>NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.</p> <p><u>Notes:</u></p> <ol style="list-style-type: none"> 1. The values of the bidder's current assets and current liabilities shall be based on the Corporate Financial Statements or Annual Report for 2017 or 2016. 2. The value of all outstanding or uncompleted contracts refers to those listed in Annex I. 3. The detailed computation must be shown using the required formula provided above. 	



	<p>4. The NFCC computation must at least be equal to the ABC of the project.</p> <p><u>OR</u></p> <p>b) Should the bidder opt to submit a committed Line of Credit, it must be at least equal to ten percent (10%) of the ABC of the project issued by a Local Universal or Local Commercial Bank. The amount of the committed Line of Credit MUST BE MACHINE VALIDATED. (See sample Bank Form per Annex II-A).</p>	
	a.2.2. For Philippine Based Representative Company of the Foreign Bidder	
(vii)	Registration certificate from the Securities and Exchange Commission (SEC) for corporation, Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives of the Philippine base representative company of the Foreign bidder;	
(viii)	<p>Valid and Current Business/Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas;</p> <p>In cases of recently expired Mayor's / Business Permits, said permit shall be submitted together with the official receipt as proof that the bidder has applied for renewal with the period prescribed by the concerned local government units, provided that the renewed permit shall be submitted as a post-qualification requirement.</p>	
(ix)	Secretary's Certificate (for Corporation) or Special Power of Attorney (for Sole Proprietor) of the Philippine Company indicating the name and specimen signature of the authorized representative/s of the Philippine company who transact with PITC (as Philippine based Representative) including address, telephone number, fax number and email address;	
(x)	<p>Valid and Current Written Appointment of the Philippine based company (as local representative of foreign bidder) issued by the foreign bidder.</p> <p>The written appointment must include detailed scope of responsibility of the local representative.</p>	
	Class "B" Document: (For Joint Venture)	



The participating entities entering a Joint Venture Agreement (JVA) are to be treated as a single entity and shall be jointly and severally responsible or liable for the obligations and liabilities incurred by any partner to the JV pertinent to the project requirements.

Hence, any Blacklisting Order and/or overdue deliveries intended for end-user or PITC shall apply to the JVA as the JV is deemed as one bidder.

a) For Joint Ventures, Bidder to submit either:

- (i) Copy of the JOINT VENTURE AGREEMENT (JVA) in case the joint venture is already in existence, or
- (ii) Copy of Protocol/Undertaking of Agreement to Enter into Joint Venture signed by all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful. (Annex III)

In case the joint venture is not yet in existence, the submission of a valid JVA shall be within ten (10) calendar days from receipt by the bidder of the notice from the BAC that the bidder is the Lowest Calculated and Responsive Bid [Sec 37.1.4 (a) (i) **of the 2016 Revised IRR of RA 9184**]

The JVA or the Protocol/Undertaking of Agreement to Enter into Joint Venture (Annex III) must include/specify the company/partner and the name of the office designated as authorized representative of the Joint Venture.

b) Each JV Partner must submit the following:

Local JV Partner

- (i) Registration Certificate from the Securities and Exchange Commission (SEC) for corporations or from Department of Trade and Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for cooperatives;
- (ii) Valid and Current Business/Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas;

In cases of recently expired Mayor's / Business Permits, said permit shall be submitted together with the official receipt as proof that the bidder has applied for renewal with the period prescribed by the concerned local government units, provided that the renewed permit shall be submitted as a post-qualification requirement;



- (iii) Valid and current Tax Clearance issued by Philippines' Bureau of Internal Revenue (BIR) Accounts Receivable Monitoring Division per Executive Order 398, Series of 2005.
- (iv) Copy of each of the following Audited Financial Statements for 2017 and 2016 (in comparative form or separate reports):
 - a) Independent Auditor's Report;
 - b) Balance Sheet (Statement of Financial Position); and
 - c) Income Statement (Statement of Comprehensive Income)Each of the above statements must have stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.

Foreign JV Partner

- (v) Valid and current certificate/license/authority to conduct/operate business issued by the regulatory authority in the country where the bidder is based;
- (vi) Valid and current Tax Clearance issued by Philippines' Bureau of Internal Revenue (BIR) Accounts Receivable Monitoring Division per Executive Order 398, Series of 2005.
- (vii) Corporate Financial Statement or Annual Report for 2017 or 2016.

OR

Submission of valid and current PHILGEPS Certificate of Registration and Membership (Platinum Registration*) together with Annex A in lieu of the eligibility documents.

Note: Bidder must ensure that all Class "A" Eligibility Documents are valid and current at the time of submission of PhilGEPS Certificate of Registration and Membership (Platinum Registration). In case any of the submitted Eligibility Documents are not valid and current at the time of submission of Platinum Registration, bidders are required to submit the valid and current documents.

In case the JV Partners opt to submit their Class "A" Documents, the Certificate of PhilGEPS Registration (Platinum Membership) shall remain as a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184. "*GPPB Circular 07-2017 dated 31 July 2017*".

For other required Class "A" Eligibility Documents, submission by any of the partner(s) constitutes collective compliance.



b)	TECHNICAL DOCUMENTS	
(i)	<p>Bid security must be issued in favor of the PHILIPPINE INTERNATIONAL TRADING CORPORATION (PITC) in any of the following forms:</p> <ol style="list-style-type: none"> 1) Bid Securing Declaration per Annex IV; 2) Cash or Cashier's/ Manager's Check equivalent to at least 2% of the ABC; 3) Bank Guarantee/ Bank draft or Irrevocable LC equivalent to at least 2% of the ABC; OR 4) Surety bond callable upon demand equivalent to at least 5% of the ABC 	
(ii)	Duly signed and completed Technical Bid Form (Annex V-A)	
(iii)	Notarized Affidavit of Undertaking for the Terms of Reference (TOR) (Annex V-B)	
(iv)	<p>Brochures, Manuals and/or Data/Specification Sheets for the following sub-services:</p> <ol style="list-style-type: none"> 1. Operations Management CMS – Wi-Fi Network Dashboard Sub-Service; 2. Operations Management CMS – Integration to DICT CORE Sub-Service; 3. Operations Management CMS – Integration to DICT NMS Sub-Service; 4. Operations Management CMS – Fair Usage Policy Enforcement Sub-Service; 5. PoP CMS – Routing and Switching Sub-Service; 6. PoP CMS – Testing and Monitoring Sub-Service; 7. PoP CMS – Uninterrupted Power Supply Sub-Service; 8. MPoP CMS – Routing and Switching Sub-Service; 9. MPoP CMS – Testing and Monitoring Sub-Service; 10. MPoP CMS – Uninterrupted Power Supply Sub-Service; 11. Site Access CMS – Wi-Fi Access Sub-Service; 12. Site Access CMS – Testing and Troubleshooting Tool Sub-Service; and, 13. Site Access CMS – Uninterrupted Power Supply Sub-Service 	
(v)	Notarized Affidavit of Site Inspection duly signed by the bidder (Annex VI)	
(vi)	Certificate of Performance Evaluation (Annex VII) showing a rating of at least <i>Satisfactory</i> , issued by the Bidder's client of Completed Contract of Similar Nature within the last five (5) years;	
(vii)	Duly notarized Certificate of Filing or Non-Filing of Cases (Annex VIII);	



(viii)	<p>Proof of Authority of the bidder's authorized representative/s:</p> <p>(a) FOR SOLE PROPRIETORSHIP (IF OWNER OPTS TO APPOINT A REPRESENTATIVE): Duly notarized Special Power of Attorney</p> <p>(b) FOR CORPORATIONS, COOPERATIVE OR THE MEMBERS OF THE JOINT VENTURE: Duly notarized Secretary's Certificate evidencing the authority of the designated representative/s.</p> <p>IN THE CASE OF UNINCORPORATED JOINT VENTURE: Each member shall submit a separate Special Power of Attorney and/or Secretary's Certificate evidencing the authority of the designated representative/s.</p>	
(ix)	<p>Omnibus Sworn Statements using the form prescribed. (Annex IX)</p> <p>(a) Authority of the designated representative</p> <p>(b) Non-inclusion in blacklist or under suspension status</p> <p>(c) Authenticity of Submitted Documents</p> <p>(d) Authority to validate Submitted Documents</p> <p>(e) Disclosure of Relations</p> <p>(f) Compliance with existing labor laws and standards</p> <p>(g) Bidders Responsibilities</p> <p>(h) Did not pay any form of consideration</p>	
ENVELOPE 2: FINANCIAL DOCUMENTS		
13.1	<p>Completed and signed Financial Bid Form. Bidder must use, accomplish and submit corresponding Financial Bid Form for lot being bid for and attached as supporting document completed and signed copies of Annexes 1 (Annex X-A) and Annex 2 (Annex X-B) of the Terms of Reference (TOR). Including digital copy stored in Universal Serial Bus (USB) flashdrive of filled-up Annex 1 and Annex 2 of the Terms of Reference reflecting the entirety of the hard copy submitted.</p> <p>The ABC is inclusive of VAT. Any proposal with a financial component exceeding the ABC per Lot/s shall not be accepted.</p>	
<p>Notes:</p> <ol style="list-style-type: none"> 1. In case of inconsistency between the Checklist of Requirements for Bidders and the provisions in the Instruction to Bidders/Bid Data Sheet, the Instruction to Bidders/Bid Data Sheet shall prevail. 2. For the following Class "A" Eligibility LEGAL Documents (whether local or foreign), bidders may submit only one (1) set for all the Lots being bid BUT in three (3) copies: <ol style="list-style-type: none"> a) Registration Certificate from SEC, DTI or CDA in case of local bidders; for foreign bidders - certificate/license/authority to conduct business b) Business/Mayor's Permit for local bidders c) Tax Clearance for both local and foreign bidders d) Audited Financial Statements for local bidders; or Corporate Financial Statements or Annual Report 		



For the Class “A” Eligibility TECHNICAL and FINANCIAL Documents (whether foreign or local bidder), bidders may submit only one (1) document, in three (3) copies BUT with indication of the specific Lots being bid. See forms attached hereto:

- a) Annex I – Statement of All On-Going Government and Private Contracts
- b) Annex I-A – Statement of Single Largest Completed Contract
- c) Annex II - Certificate of Net Financial Contracting Capacity

As regards the Technical Documents under Clause 12.1 (b) of the Bid Data Sheet, please be guided by following instructions:

- i) For cash, Manager’s/Cashier’s checks, letters of credit or bank guarantees, separate Bid Security for each Lot being bid.
- ii) One (1) Joint Venture Agreement or Protocol/Undertaking of Agreement to Enter into Joint Venture may be submitted, but still in three (3) copies, provided said document/s expressly state the Lot No./Province they are bidding for.
- iii) Bidders may submit only one (1) Technical Bid Form, in three (3) copies - specific Lot No. being bid should be indicated in the Technical Bid Form – please see and use Annex V-A attached hereto.
- iv) Bidders may submit only one (1) Affidavit of Undertaking, in three (3) copies – specific Lot No. being bid should be indicated in said document – please see and use Annex V-B attached hereto.
- v) Bidders may submit only one (1) Affidavit of Site Inspection, in three (3) copies – indicating therein all project sites inspected and the corresponding date of inspection – please see and use Annex VI attached hereto
- vi) Bidders must submit **three (3) sets** of Brochure, Manuals and/or Data/Specification Sheets for the sub-services indicated in the Bidding Documents – these will be accepted as compliance to all the Lots being bid. The three (3) sets of Brochures may be placed in a separate box duly labeled and sealed.
- vii) Bidders may submit only one (1) set of the Certificate of Performance Evaluation, Certificate of Filing or Non-Filing of Cases; and Omnibus Sworn Statements in three (3) copies.

Bidders are advised to just place in one (1) folder one (1) set of all Eligibility and Technical Documents (Clause 12.1 (a) and (b) of the Bid Data Sheet) covering all the Lots being bid. Do the same for the 2nd and 3rd copies required.

However, for the Financial Bid Forms, hard copies thereof must be placed in separate folders on a per Lot/Province basis – in three (3) copies. Soft copies of ALL Financial Bid Forms for ALL Lots being bid may come in one USB flash drive.