



BIDS AND AWARDS COMMITTEE I

Supplemental Bid Bulletin No. 1

SUPPLY AND DELIVERY OF 111 SETS BRAND NEW TRACTOR WITH SUGARCANE WHOLE-STALK CUTTER FOR THE SUGAR REGULATORY ADMINISTRATION (SRA)

**Bid Reference No. GPG-B1-2020-367 2nd Rebid
(Previous Bid Reference No. 2019-205 and GPG-B1-2019-428 Rebid)**

This **Supplemental/Bid Bulletin No. 1** is being issued to advise concerned parties on the amendments to some provisions of the Bidding Documents and reply to queries raised by suppliers through letters/emails for the information of all bidders for the afore cited project.

1. AMENDMENT TO THE BIDDING DOCUMENTS

SECTION I. INVITATION TO BID									
FROM			TO						
3) Project Completion Period and Delivery Site:			3) Project Completion Period and Delivery Site:						
Description	Project Completion Period	Project Delivery Site	<table border="1"> <thead> <tr> <th style="text-align: center;">Description</th> <th style="text-align: center;">Project Completion Period</th> <th style="text-align: center;">Project Delivery Site</th> </tr> </thead> <tbody> <tr> <td>Tractor with Compatible Sugarcane Whole-Stalk Cutter</td> <td>Within One Hundred Eighty (180) calendar days upon receipt of Notice to Proceed (NTP)</td> <td>Deployment Sites: Refer to Annex V-A2 as per Section VI. Bidding forms of the Bidding Documents</td> </tr> </tbody> </table>	Description	Project Completion Period	Project Delivery Site	Tractor with Compatible Sugarcane Whole-Stalk Cutter	Within One Hundred Eighty (180) calendar days upon receipt of Notice to Proceed (NTP)	Deployment Sites: Refer to Annex V-A2 as per Section VI. Bidding forms of the Bidding Documents
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Tractor with Compatible Sugarcane Whole-Stalk Cutter	Within One Hundred Eighty (180) calendar days upon receipt of Notice to Proceed (NTP)	Deployment Sites: Refer to Annex V-A2 as per Section VI. Bidding forms of the Bidding Documents							
Tractor with Compatible Sugarcane Whole-Stalk Cutter	Within One Hundred Twenty (120) calendar days upon receipt of Notice to Proceed (NTP)	Deployment Sites: Refer to Annex V-A2 as per Section VI. Bidding forms of the Bidding Documents	<table border="1"> <tbody> <tr> <td>Tractor with Compatible Sugarcane Whole-Stalk Cutter</td> <td>Within One Hundred Eighty (180) calendar days upon receipt of Notice to Proceed (NTP)</td> <td>Deployment Sites: Refer to Annex V-A2 as per Section VI. Bidding forms of the Bidding Documents</td> </tr> </tbody> </table> <p>Note: Project Completion Period shall include visual inspection and actual field testing prior to delivery at the Deployment Sites.</p>	Tractor with Compatible Sugarcane Whole-Stalk Cutter	Within One Hundred Eighty (180) calendar days upon receipt of Notice to Proceed (NTP)	Deployment Sites: Refer to Annex V-A2 as per Section VI. Bidding forms of the Bidding Documents			
Tractor with Compatible Sugarcane Whole-Stalk Cutter	Within One Hundred Eighty (180) calendar days upon receipt of Notice to Proceed (NTP)	Deployment Sites: Refer to Annex V-A2 as per Section VI. Bidding forms of the Bidding Documents							
SECTION III. BID DATA SHEET (BDS)									
12.1 b) TECHNICAL DOCUMENTS									
ii.) Duly signed, conformed and completed Technical Bid Form and other Technical Documents.		ii.) Duly signed, conformed and completed Technical Bid Form and other Technical Documents.							
Annex V-A	Technical Bid Form	Revised Annex V-A	Technical Bid Form						
Annex V-A1	Terms of Reference	Revised Annex V-A1	Terms of Reference						
Annex V-A2	Deployment Sites	Annex V-A2	Deployment Sites						
Annex V-A3	Actual Field Performance Test for Tractors	Annex V-A3	Actual Field Performance Test for Tractors						
Annex V-A4	Notarized Affidavit of Availability of Spare Parts Inventory Valued at No Less than One Million Pesos	Annex V-A4	Notarized Affidavit of Availability of Spare Parts Inventory Valued at No Less than One Million Pesos						
Annex V-A5	SRA Logo	Annex V-A5	SRA Logo						

<p>(viii) List of Accredited Service Centers</p> <p>(viii.a) For the Tractor - List of accredited Service Centers for after sales services within Luzon, Visayas and Mindanao, with at least five (5) years of experience in servicing such brand being offered (with available spare parts, indicating address, telephone & fax numbers, email address and contact person).</p> <p>(viii.b) For the sugarcane whole stalk cutter – List of accredited Service Centers in Luzon, Visayas and Mindanao (with available spare parts, indicating address, telephone & fax numbers, email address and contact person).</p>	<p>(viii) List of Accredited Service Centers</p> <p>(viii.a) For the Tractor - List of accredited Service Centers for after sales services within Luzon, Visayas and Mindanao, with at least three (3) years of experience in servicing such brand being offered (with available spare parts, indicating address, telephone & fax numbers, email address and contact person).</p> <p>(viii.b) For the sugarcane whole stalk cutter – List of accredited Service Centers in Luzon, Visayas and Mindanao (with available spare parts, indicating address, telephone & fax numbers, email address and contact person).</p>
<p>x.) A Detailed list of inventories of available parts amounting to no less than One Million Pesos.</p>	<p>DELETED</p>

SECTION V. SPECIAL CONDITIONS OF THE CONTRACT

<p>16.1 Delivery Inspection and Acceptance Testing</p> <ul style="list-style-type: none"> • Inspection and final acceptance of the items shall be conducted by SRA Personnel attested by at least two (2) PITC representatives. • SRA/PITC Representatives shall conduct visual inspection and recording of serial numbers of the items in the Supplier's Warehouse before delivery to the Deployment Sites. • Four (4) units shall be randomly selected from the Supplier's warehouse. Of the four (4) units, two (2) units are to be delivered and tested at Sugar Regulatory Administration, Araneta St., Singcang, Bacolod City, Negros Occidental and two (2) units at Sugar Regulatory Administration, Luzon Agricultural Research and Extension Center (LAREC) for visual inspection and actual field testing to be conducted by SRA/PITC. Once accepted, all the units will then be delivered to the deployment sites. <p>All expenses related to the conduct of Testing shall be for the account of the Supplier including accommodations and transportation (as applicable).</p>	<p>16.1 Delivery Inspection and Acceptance Testing</p> <ul style="list-style-type: none"> • The items are to be housed in the supplier's warehouse which can be in three (3) different locations. Sixty-nine (69) units in Visayas; Twenty-seven (27) units in Luzon and fifteen (15) units in Mindanao. • SRA representatives shall conduct visual inspection and recording of serial numbers of the units at the supplier's warehouses. • Four (4) sets will be randomly selected from the supplier's warehouses. Of the four (4) sets, two (2) sets are to be tested in Bacolod City, Negros Occidental and two (2) sets at the Sugar Regulatory Administration, Luzon Agricultural Research Center (LAREC). • All activities shall be participated by PITC representative/s via video conferencing as might be applicable at the time. <p>Once accepted, a Notice of Deployment will be issued by SRA to the supplier for delivery to the deployment sites.</p>
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SECTION VI-BIDDING FORMS

<p>Annex V-A – Technical Bid Form</p>	<p>Revised Annex V-A – Technical Bid Form</p>
<p>Annex V-A1- Terms of Reference and Training Plan</p>	<p>Revised Annex V-A1- Terms of Reference and Training Plan</p>

BIDDER'S QUERY;

<p align="center">P.I. FARM PRODUCTS email received on Oct. 7, 2020 and October 14, 2020</p>	
<p>Query No. 1</p>	<p>Under (VII) List of Accredited Service Centers, for the issuance of Certificate of Service Center of at least Five (5) years, during the conduct of pre-bidding conference, we mention stated to the Bids and Awards Committee I, our clarifications to allow our Mindanao Service Center with at least Three (3) years of experience in servicing of brand we are going to offer.</p>
<p>SRA Reply No. 1</p>	<p>Request Granted. Please see Revised Annex V-A1 – Terms of Reference.</p>
<p>Query No. 2</p>	<p>Requesting for adjustment of delivery period, from One Hundred Twenty (120) days to One Hundred Eighty (180) days.</p>
<p>SRA Reply No. 1</p>	<p>Request Granted. Delivery Period is One Hundred Eighty (180) Calendar Days. Please see Revised Annex V-A1 – Terms of Reference.</p>

AGRI COMPONENT CORPORATION email received on October 10, 2020

<p>Query No. 1</p>	<p>➤ On the Terms of Reference particularly in Sugarcane Whole-stalk Cutter. It is specified that the cutting drive mechanism is PTO shaft driving hydraulic pump and Working PTO (Hydraulic Driven). In this parameter, only one brand will be complied, and therefore, this will lead to the monopoly of the procurement process. More so, on the technical aspect with respect to the maintenance of the said equipment, spare parts for that kind of technology is complicated and not available on our local auto spare parts shop due to this specialized hydraulic pump device. Therefore, it is expected that once the said machine is malfunctioned, the farmer cannot undergo trouble-shooting but rather needs a specialized technician from time to time.</p> <p>In this regard, it is our earnest appeal to your good committee to please consider our suggestion, to wit;</p> <p>➤ That the Cutting Drive Mechanism will be PTO shaft driving hydraulic pump and Working PTO (Hydraulic Driven) or PTO Shaft Belt Driven and Working PTO Belt Driven. The advantages of having this type of technology are as follows:</p> <ul style="list-style-type: none"> • Simple and easy to trouble-shoot that even a farmer can do • Spare parts are readily available in any local Auto Shop • Repair and maintenance is cheaper and locally adoptable
<p>PITC Reply No. 1</p>	<p>Request Denied. Technical Specifications on the Knife Driving System remain the same.</p>

ABOMAR EQUIPMENT SALES CORPORATION email received on 14 October 2020

<p>Query No. 1</p>	<p>Terms of Reference - Requirements if Awarded the contract: Delivery Period: Within one hundred twenty (120) calendar days upon receipt of Notice to Proceed.</p> <p>REQUEST: May we request for an extension of the delivery schedule from 120 calendar days to 180 calendar days. Pandemic has huge effect in the manufacturing industry. Factories are still following skeletal workforce. There are also days that they need to stop their entire operation to close factories for sanitation purposes. Also, there are delays in supply chain because of the difficulty in logistics. The travel restrictions and different protocols per LGU is affecting logistics schedule which is also causing delay to our delivery schedules.</p>
<p>PITC Reply No. 1</p>	<p>Request Granted. Delivery Period is One Hundred Eighty (180) Calendar Days. Please see Revised Annex V-A1 – Terms of Reference.</p>

Please use the following forms (attached) together with all other required documents for the Bid Opening on **26 October 2020 at 10:00am.**

- 1) Revised Annex V-A- Technical Bid Form
- 2) Revised Annex V-A1- Terms of Reference.

Please use the **Revised Checklist of Requirements** as reference.

This **Supplemental/Bid Bulletin 1** shall form part of the Bidding Documents. Any provisions in the Bidding Documents inconsistent herewith is hereby amended, modified and superseded accordingly.

For guidance and information of all concerned.

Issued this **19th October 2020** in Makati City.

Reviewed and Approved by:

CHRISTABELLE P. EBRIEGA
Chairperson, Bids and Awards Committee - I

MYRA CHITELLA T. ALVAREZ
Vice Chairman

JOEL S. RODRIGUEZ
Member

ATTY. MITZELL ARTHUR MAGDAONG
Member

ATTY. ROXANNE MARIE Q. CRUZ
Member

Concurred by:

ATTY. IGNACIO SANTILLANA
BAC Provisional Member-SRA

PLEASE USE THIS BID FORM. DO NOT RETYPE OR ALTER

Revised Annex V-A (Page 1 of 6)

PHILIPPINE INTERNATIONAL TRADING CORPORATION

SUPPLY AND DELIVERY OF 111 SETS BRAND NEW TRACTOR WITH COMPATIBLE SUGARCANE WHOLE-STALK CUTTER FOR THE SUGAR REGULATORY ADMINISTRATION (SRA)

**Bid Reference No. GPG-B1-2020-367 2nd Rebid
(Previous Bid Reference No. GPG-B1-2019-205 and GPG-B1-2019-428 Rebid)**

TECHNICAL BID FORM

PHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPIN

INSTRUCTION TO THE SUPPLIER: Indicate **"COMPLY"** (per line number) under **Supplier's Statement of Compliance** if bidder can meet the technical specifications and project requirements. DO NOT LEAVE ANY BLANK. A "YES OR NO" ENTRY WILL NOT BE ACCEPTED. FAILURE TO CONFORM WILL RESULT IN A RATING OF **"FAILED"**.

Line No:	Project Requirements	Bidder's Statement of Compliance
1)	Supply and Delivery of 111 sets Tractor with Compatible Whole-stalk Sugarcane Cutter per Sugar Regulatory Administration (SRA) Terms of Reference dated 19 October 2020 (Annex V-A1) .	
2)	With reflectorized SRA Logo minimum of 4" diameter in two sides of the Tractor per Annex V – A5 .	

Description	Brand and Model Number being Offered:
Tractor	
Sugarcane Whole-stalk Cutter	

Line No:	Project Requirements	Bidder's Statement of Compliance
3)	Bidder has no overdue deliveries or unperformed services intended for PITC and SRA.	
4)	Bidder did not participate as a consultant in the preparation of the design or technical specification of the GOODS subject of the bid.	
5)	The brand of the tractor must have been in the Philippine market for the last twenty five (25) years and four (4) years for the whole-stalk cutter.	

BIDDER'S UNDERTAKING

I/We, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable, hereby BID to (supply/deliver/perform) the above described items.

I/We undertake, if our bid is accepted, to deliver the items in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security within ten (10) calendar days from receipt of the Notice of Award.

Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us.

Name of Company (in print)

Signature of Company Authorized Representative

Name & Designation (in print)

Date

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Revised Annex V-A (page 2 of 6)

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Line No:	ADDITIONAL REQUIREMENTS TO BE PROVIDED BY THE SUPPLIER IF DECLARED SINGLE/ LOWEST CALCULATED BID (SCB/LCB)	Bidder's Statement of Compliance
6)	<p>Presentation of Prototype Sample To present representative/prototype sample within fifteen (15) calendar days from receipt of Notice to Present Sample for post-qualification/product demonstration purposes: Prototype/Sample may either brand new, or previously sold will be subjected to actual testing as per Annex V-A3:</p> <p>Brand new unit to be used for product demonstration, which at the option of the Supplier may be part of the delivery, OR</p> <p>Previously sold item, provided that it is delivered not more than 1 year prior to product demonstration as evidenced by the Delivery Receipt. Bidder will have to make arrangements with the owner of the sold item to make the product available in the Testing Site, including the warranties.</p> <p>Prototype shall be subjected to Actual Field Performance Test for Tractors (see Annex V – A3) The prototype/sample to be presented during post-qualification must be identical to the unit being bid for. The tractor with compatible sugarcane whole-stalk cutter shall be subject to functional testing and inspection as deemed appropriate by PITC/SRA.</p>	
7)	<p>Project Completion Period: Within one hundred eighty (180) calendar days upon receipt of Notice to Proceed (NTP)</p>	
8)	<p>Deployment Sites: Refer to Annex V-A2 as per Section VI. Bidding Forms of the Bidding Documents.</p>	

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Line No.	REQUIREMENTS IF AWARDED THE CONTRACT	Bidder's Statement of Compliance
9)	<p>Delivery Inspection and Acceptance Testing:</p> <ul style="list-style-type: none">• The items are to be housed in the supplier's warehouses which can be in three (3) different locations. Sixty-nine (69) units in Visayas; Twenty-seven (27) units in Luzon and fifteen (15) units in Mindanao.• SRA representatives shall conduct visual inspection and recording of serial numbers of the units at the supplier's warehouses.• Four (4) sets will be randomly selected from the supplier's warehouses. Of the four (4) sets, two (2) sets are to be tested in Bacolod City, Negros Occidental and two (2) sets at the Sugar Regulatory Administration, Luzon Agricultural Research Center (LAREC).• All activities shall be participated in by PITC representative via video conferencing as might be applicable at the time.• Once accepted, a notice of deployment will be issued by SRA to the supplier for delivery to the deployment sites.• All expenses related to the conduct of Testing shall be for the account of the Supplier including accommodations and transportation (as applicable).	

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Line No.	REQUIREMENTS IF AWARDED THE CONTRACT	Bidder’s Statement of Compliance
10)	<p>Delivery Conditions:</p> <ul style="list-style-type: none">• Deliveries must be done within the delivery period/completion period at designated deployment site/s• Deliveries are subject to inspection at designated deployment site/s consisting of at least two (2) PITC representatives and one (1) SRA representative• All delivery/ies must be done in the presence of PITC/SRA Representatives. Any incidental expenses incurred in all deliveries shall be for the account of the Supplier• The Supplier must inform PITC Account Officer at least seven (7) days prior to the delivery of goods in delivery place/site. Failure to give due notice shall be a ground for non-acceptance of delivery.• Other than the delivery schedule / quantities stated, NO partial deliveries are allowed. Only complete deliveries will be accepted.• Deliveries made for “safekeeping” purposes are “NOT ALLOWED”.• Supplier shall be responsible for providing adequate fuel for the Tractors at the delivery site.	

BIDDER’S UNDERTAKING

I/We, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable, hereby BID to (supply/deliver/perform) the above described items.

I/We undertake, if our bid is accepted, to deliver the items in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security within ten (10) calendar days from receipt of the Notice of Award.

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Name of Company (in print)

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Line No.	REQUIREMENTS IF AWARDED THE CONTRACT	Bidder's Statement of Compliance
10)	Delivery Conditions: (continuation) During delivery, the supplier shall be responsible in unloading the items from the container/truck to the designated delivery center. All delivery and assembly, handling and other related expenses shall be done by the supplier. In the absence of materials handling equipment at the site, the supplier shall provide the necessary equipment such as but not limited to forklifts, hand pallet truck etc. All expenses related to delivery, inspection and acceptance including air fare, in-land transportation and accommodations of the inspectors shall be for the account of the supplier.	
11)	Replacement of Defective Items a) The Supplier shall replace any newly delivered unit found to be defective. b) Replacement shall be made within fifteen (15) calendar days after receipt of Notice from SRA/PITC. c) All expenses shall be for the account of the Supplier. For defective units and all defective integral parts of the equipment, supplier shall only be allowed up to two (2) replacements. After which, project shall be cancelled and performance security shall be forfeited.	

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Line No.	REQUIREMENTS IF AWARDED THE CONTRACT	Bidder's Statement of Compliance
12)	Operation and Maintenance Manual Provide Operation and Maintenance Manual in English (in Hard Copy) upon delivery of each units.	
13)	Warranty Two (2) years warranty period from date of acceptance due to hidden defects, defective parts, use of sub-standard materials, bad workmanship, and the likes.	
14)	Training Supplier to conduct training on machine operation, maintenance and harvesting in Luzon, Visayas, and Mindanao for a minimum of three (3) days with a maximum of five (5) personnel per recipient.	
15)	As one of documentary requirements for payment (as applicable), submit certified true copies of pertinent tax receipts and duties paid on the imported parts/equipment pursuant to COA Memo No. 90-684 dated Dec. 5, 1990 / Administrative Order No. 200 dated November 20, 1990. For locally purchased materials, the BIR registered sales invoice of the seller is acceptable.	

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Signature of Company Authorized Representative

Name & Designation (in print)

Date

TERMS OF REFERENCE



Republic of the Philippines
 Department of Agriculture
SUGAR REGULATORY ADMINISTRATION
 Sugar Center Bldg., North Ave., Diliman, Quezon City
 Philippines 1101
 TIN 000-784-336

TERMS OF REFERENCE

As of October 19, 2020

Name of Project: Supply and Delivery of 111 sets Brand New Tractor with compatible Sugarcane Whole-stalk Cutter for the Sugar Regulatory Administration
Requirements
Sugarcane Whole-stalk Cutter
1. Compatible with 35 to 40 Hp Tractor
2. Working PTO Speed: 540 rpm minimum (hydraulic driven)
3. Cutter bar length: At least 1.70 meter
4. Blade: Double knife reciprocating cutter bar
5. Cutting Speed: 1.6 to 4 km-row/hr
6. Knife driving system: Heavy duty open pivot cutter drive (PTO shaft driving a hydraulic pump)
7. Safety mechanism: Cutter bar safety breakaway, automatic spring released
8. Weight: Manufacturer's specifications
For tractor in tandem with the whole-stalk cutter
1. Rated engine power: 35-40 Hp
2. Engine displacement: 1,600-2500 cc
3. Minimum lifting force: 600 kg
4. Tractor speed: not more than 35 kph
5. Wheelbase: Manufacturer's specifications
6. Tire size: Manufacturer's specifications
Other requirements:
1. The bidder shall submit a Sworn Statement from the manufacturer that the brand has been available in the local market for the last twenty-five years for the tractors prior to the bid opening and four (4) years for the whole-stalk cutter. a. Tractor - 25 years b. Whole-Stalk cutter – 4 years
2. For the Tractor , List of Manufacturer's Branch Office/Sales Office in the following: a) any country in Western Europe, b) United States of America/Canada, AND c) Japan
Requirements during Bid Opening:
1. Valid and Current Appointment of the bidder as distributor, dealer, reseller issued by the manufacturer of the tractor AND sugarcane whole-stalk cutter; If the certificate is not issued by the manufacturer, bidder must also present an appropriate document showing the relationship between the manufacturer and the issuing company.
2. Technical Data Sheets/Brochures/Manuals must be signed and stamped with a dry seal by a Registered Professional Agricultural and Biosystems Engineer or Agricultural Engineer a. For Tractor b. Whole-Stalk Cutter
3. Valid and Current AMTEC Test Results of the following items are compliant with all SRA Technical Specifications. If specifications stated in the brochure are different from the AMTEC Test Results, the AMTEC Test Results will prevail. a. For Tractor b. Whole-Stalk Cutter



"A food-secure"



Website: <http://www.sra.gov.ph>, Email Address: srahead@sra.gov.ph



Conforme:

Bidder's Company Name

Name & Signature of Authorized Representative

Designation

Date

TERMS OF REFERENCE



Republic of the Philippines
 Department of Agriculture
SUGAR REGULATORY ADMINISTRATION
 Sugar Center Bldg., North Ave., Diliman, Quezon City
 Philippines 1101
 TIN 000-784-336

4. List of Accredited Service Centers.
a) For the Tractor - List of accredited Service Centers for after sales services within Luzon, Visayas and Mindanao, with at least three (3) years of experience in servicing such brand being offered (with available spare parts, indicating address, telephone & fax numbers, email address and contact person). b) For the sugarcane whole stalk cutter – List of accredited Service Centers in Luzon, Visayas and Mindanao (with available spare parts, indicating address, telephone & fax numbers, email address and contact person).
5. The bidder must submit a statement from the manufacturer that the Tractor is gender friendly for farm operations.
6. A detailed list of inventories of available parts amounting to no less than One Million Pesos must be submitted.
7. Valid and current National Agricultural and Fisheries Machinery Assemblers, Manufacturers, Importers and Dealers Accreditation and Classification (NAMDAC) Certificate of Accreditation (per DA AO No. 11 series of 2020) as importer, distributor, reseller or manufacturer of the item being offered.
Requirements during Post-qualification
Presentation of Prototype Sample.
To present representative/prototype sample within fifteen (15) calendar days from receipt of Notice to Present Sample for post-qualification/product demonstration purposes: Prototype/Sample may either brand new, or previously sold will be subjected to actual testing as per Annex V-A3:
Brand new unit to be used for product demonstration, which at the option of the Supplier may be part of the delivery, OR
Previously sold item, provided that it is delivered not more than 1 year prior to product demonstration as evidenced by the Delivery Receipt. Bidder will have to make arrangements with the owner of the sold item to make the product available in the Testing Site, including the warranties.
<i>Prototype shall be subjected to Actual Field Performance Test for Tractors</i>
The prototype/sample to be presented during post-qualification must be identical to the unit being bid for. The tractor with compatible sugarcane whole-stalk cutter shall be subject to functional testing and inspection as deemed appropriate by PITC/SRA.
Requirement/s if awarded the contract:
1. Delivery Period: Within one hundred eighty (180) calendar days upon receipt of Notice to Proceed.
2. Delivery Place/s:
<ul style="list-style-type: none"> - The items are to be housed in the supplier's warehouses which can be in three (3) different locations: sixty-nine (69) units in Visayas; twenty-seven (27) units in Luzon and fifteen (15) units in Mindanao. - SRA representatives shall conduct visual inspection and recording of serial numbers of the units. - Four (4) sets will be selected randomly. Of the four (4) sets, two (2) sets are to be tested in Bacolod City, Negros Occidental and two (2) sets at the Sugar Regulatory Administration, Luzon Agricultural Research Center (LAREC). - All activities shall be participated in by PITC representative via video conferencing as might be applicable at that time. - Once accepted, a notice of deployment will be issued by SRA to the supplier for delivery to the deployment sites.
3. Deployment Sites: see attached
4. Warranty Period/ Coverage of Warranty: Two (2) years on parts and services
5. Training (no. of days), no. of Employees, and place: Supplier to conduct training on machine operation, maintenance and harvesting in Luzon, Visayas, and Mindanao for a minimum of three (3) days with a maximum of five (5) personnel.
6. Operation and Maintenance Manual in English (Hard Copy) upon delivery of item/s
7. All expenses related to delivery, inspection and acceptance including air fare, inland transportation and accommodations of the inspectors shall be for the account of the supplier.



Conforme:

Bidder's Company Name

Name & Signature of Authorized Representative

Designation

Date



TERMS OF REFERENCE

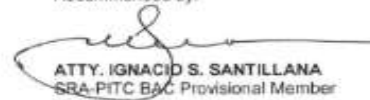


Republic of the Philippines
Department of Agriculture
SUGAR REGULATORY ADMINISTRATION
Sugar Center Bldg., North Ave., Diliman, Quezon City
Philippines 1101
TIN 000-784-336

Prepared by:


PATRICIO R. MACAMOS JR.
Technical Working Group

Recommended by:


ATTY. IGNACIO S. SANTILLANA
SRA-PITC BAC Provisional Member

Approved by:


HERMENEGILDO R. SERAFICA
Administrator

Conforme:

Bidder's Company Name

Name & Signature of Authorized Representative

Designation

Date



Management Systems
ISO 9001:2015
www.tuv.com
05 94000000



Website: <http://www.sra.gov.ph>, Email Address: srahead@sra.gov.ph
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Sugar Center Bldg., North Ave., Diliman, Quezon City
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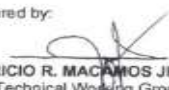
TRAINING PLAN

Name of Project: **Supply and Delivery of 25 units Brand New Tractor (118-120 hp)**


The training shall cover but not be limited to the following:

- A. Tractor operation**
 - Safety precautions
 - Demonstration of the functions of every mechanism
 - Periodic maintenance
 - Fuel filters
 - Oil change
 - Battery
- B. Basic Repair and Maintenance**
 - Electrical system
 - Hydraulic system
 - Engine
 - Cooling system
 - Other systems of the tractor
- C. Actual hitching of farm implements including proper adjustments**
 - Disc plow
 - Trailing harrow
 - Fertilizer applicator
 - Ripper
 - Furrower
- D. Actual/Hands-on Field Operation**

Prepared by:


PATRICIO R. MACANOS JR.
SRA Technical Working Group

Noted:


ATTY. IGNACIO S. SANTILLANA
SRA-PITC BAC Provisional Member

Website: <http://www.sra.gov.ph> - Email Address: srahead@sra.gov.ph Tel. No.: (632) 455-3376, (632) 455-7402, (632) 455-2136

Conforme:

Bidder's Company Name

Name & Signature of Authorized Representative

Designation

Date

PITC BIDS AND AWARDS COMMITTEE I	
REVISED CHECKLIST OF REQUIREMENTS FOR BIDDERS	
Name of Company:	
Project:	Supply and Delivery of 111 Units Brand New Tractor with Compatible Sugarcane Whole-stalk Cutter for the Sugar Regulatory Administration (SRA)
Bid Ref. No.	Bid Reference No. GPG-B1-2020-367 2nd Rebid (Previous Bid Reference No. GPG- B1 2019-205 GPG-B1-2019-428 Rebid)
Ref. No.	Particulars
ENVELOPE 1: ELIGIBILITY AND TECHNICAL DOCUMENTS	
12.1 (a)	ELIGIBILITY DOCUMENTS
	CLASS "A" DOCUMENTS
(i)	Registration Certificate from the Securities and Exchange Commission (SEC) for corporations, Department of Trade and Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for cooperatives.
(ii)	Valid and Current Business/Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas; In cases of recently expired Mayor's / Business Permits, said permit shall be submitted together with the official receipt as proof that the bidder has applied for renewal with the period prescribed by the concerned local government units, provided that the renewed permit shall be submitted as a post-qualification requirement.
(iii)	Valid and Current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018;
(iv)	Copy of each of the following Audited Financial Statements for 2019 and 2018 (in comparative format or separate reports): (a) Independent Auditor's Report; (b) Balance Sheet (Statement of Financial Position); and (c) Income Statement (Statement of Comprehensive Income) Each of the above statements must have stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions;
	<u>OR</u> Submission of valid and current PHILGEPS Certificate of Registration and Membership (Platinum Registration*) together with Annex A in lieu of (Items (i), (ii), (iii) and (iv)) Eligibility Documents. Note: Bidder must ensure that all Class "A" Eligibility Documents are valid and current at the time of submission of PHILGEPS Certificate of Registration and Membership (Platinum Registration). In case any of the submitted Eligibility Documents are not valid and current at the time of submission of Platinum Registration, bidders are required to submit the valid and current documents together with the Platinum Registration.

(v)	Statement of the prospective bidder's all ongoing government and private contracts (including contracts awarded but not yet started), if any whether similar or not in nature and complexity to the contract to be bid. (Annex I) ;	
(vi)	<p>A prospective bidder should have completed within the last five (5) years from the date of submission and receipt of bids equivalent to:</p> <ul style="list-style-type: none"> • At least one (1) single contract of similar nature amounting to at least fifty percent (50%) of the ABC of the item being bid for; OR • Two (2) or more contracts of similar nature equivalent to at least fifty percent (50%) of the ABC for the project the largest of these contracts must be equivalent to at least twenty five percent (25%) of the ABC of the lot being bid for. <p>“Similar” contract shall refer to contracts pertaining to farm machineries and/or implements.</p> <p>Any of the following documents must be submitted/attached corresponding to the listed completed largest contracts per Annex I-A:</p> <ul style="list-style-type: none"> (a) Copy of End User's Acceptance; or (b) Copy of Official Receipt/s; or (c) Copy of Collection Receipt with Sales Invoice 	
(vii)	<p>Duly signed Net Financial Contracting Capacity (NFCC) per Annex II, in accordance with ITB Clause 5.5 OR Committed Line of Credit per Annex II-A.</p> <p>a) Should the bidder opts to submit NFCC, computation must be equal to the ABC of the project. The detailed computation using the required formula must be shown as provided for in Annex II.</p> $\text{NFCC} = [(\text{Current assets minus current liabilities}) (15)] \text{ minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.}$ <p>Notes:</p> <ol style="list-style-type: none"> 1. The values of the bidder's current assets and current liabilities shall be based on the latest Audited Financial Statements submitted to the BIR. 2. The value of all outstanding or uncompleted contracts refers to those listed in Annex I. 3. The detailed computation must be shown using the required formula provided above. 4. The NFCC computation must at least be equal to the ABC of the project. <p>OR</p> <p>b) Should the bidder opts to submit a committed Line of Credit, it must be at least equal to ten percent (10%) of the ABC of the project issued by a Local Universal or Local Commercial Bank. (See sample Bank Form per Annex II-A).</p>	
	Class “B” Document: (For Joint Venture)	
	<p>The participating entities entering a Joint Venture Agreement (JVA) are to be treated as a single entity and shall be jointly and severally responsible or liable for the obligations and liabilities incurred by any partner to the JV pertinent to the project requirements.</p> <p>Hence, any Blacklisting Order and/or overdue deliveries intended for end-user or PITC shall apply to the JVA as the JV is deemed as one bidder.</p>	
	a) For Joint Ventures, Bidder to submit either:	

	(i) Copy of the JOINT VENTURE AGREEMENT (JVA) in case the joint venture is already in existence, or	
	(ii) Copy of Protocol/Undertaking of Agreement to Enter into Joint Venture signed by all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful. (Annex III) In case the joint venture is not yet in existence, the submission of a valid JVA shall be within ten (10) calendar days from receipt by the bidder of the notice from the BAC that the bidder is the Lowest Calculated and Responsive Bid [Sec 37.1.4 (a) (i) of the 2016 Revised IRR of RA 9184] <u>The JVA or the Protocol/Undertaking of Agreement to Enter into Joint Venture (Annex III) must include/specify the company/partner and the name of the office designated as authorized representative of the Joint Venture.</u>	
	b) Each JV Partner must submit the following:	
	<u>Local JV Partner</u>	
	(i) Registration Certificate from the Securities and Exchange Commission (SEC) for corporations or from Department of Trade and Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for cooperatives;	
	(ii) Valid and Current Business/Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas; In cases of recently expired Mayor's/Business Permits, said permit shall be submitted together with the official receipt as proof that the bidder has applied for renewal with the period prescribed by the concerned local government units, provided that the renewed permit shall be submitted as a post-qualification requirement.	
	(iii) Valid and Current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018;	
	(iv) Copy of each of the following Audited Financial Statements for 2019 and 2018 (in comparative form or separate reports): a) Independent Auditor's Report; b) Balance Sheet (Statement of Financial Position); and c) Income Statement (Statement of Comprehensive Income) Each of the above statements must have stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.	
	<u>Foreign JV Partner</u>	
	(i) Valid and current certificate/license/authority to conduct/operate business issued by the regulatory authority in the country where the bidder is based. (If not in English, must be translated to English pursuant to Clause 11 of the Instructions to Bidders);	
	(ii) Valid and Current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018;	
	(iii) Corporate Financial Statement or Annual Report for 2019 or 2018.	
	<u>OR</u>	

	<p>Submission of valid and current PHILGEPS Certificate of Registration and Membership (Platinum Registration*) together with Annex A in lieu of the eligibility documents.</p> <p>Note: Bidder must ensure that all Class “A” Eligibility Documents are valid and current at the time of submission of PhilGEPS Certificate of Registration and Membership (Platinum Registration). In case any of the submitted Eligibility Documents are not valid and current at the time of submission of Platinum Registration, bidders are required to submit the valid and current documents.</p> <p>In case the JV Partners opt to submit their Class “A” Documents, the Certificate of PhilGEPS Registration (Platinum Membership) shall remain as a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184. <i>“GPPB Circular 07-2017 dated 31 July 2017”</i>.</p>	
	<p><i>The following Eligibility – Technical and Eligibility – Financial Documents may be submitted by only ONE of the parties to the JV:</i></p>	
	<p>1. Statement of all on-going government and private contracts (including contracts awarded but not yet started), if any whether similar or not in nature and complexity to the contract to be bid (Annex I);</p>	
	<p>2. A prospective bidder should have completed within the last five (5) years from the date of submission and receipt of bids equivalent to:</p> <ul style="list-style-type: none"> • At least one (1) single contract of similar nature amounting to at least fifty percent (50%) of the ABC of the item being bid for; OR • Two (2) or more contracts of similar nature equivalent to at least fifty percent (50%) of the ABC for the project the largest of these contracts must be equivalent to at least twenty five percent (25%) of the ABC of the lot being bid for. <p>“Similar” contract shall refer to contracts pertaining to farm machineries and/or implements.</p> <p>Any of the following documents must be submitted/attached corresponding to the listed completed largest contracts per Annex I-A:</p> <ol style="list-style-type: none"> a) Copy of End User’s Acceptance; or b) Copy of Official Receipt/s; or c) Copy of Collection Receipt with Sales Invoice (for local JV Partner) 	
	<p>3. Duly signed Certificate of Net Financial Contracting Capacity (NFCC) per Annex II, in accordance with ITB Clause 5.5 OR Committed Line of Credit per Annex II-A.</p> <ol style="list-style-type: none"> a) Should the bidder opt to submit NFCC, computation must be equal to the ABC of the project. The detailed computation using the required formula must be shown as provided for in Annex II. $NFCC = [(Current\ assets\ minus\ current\ liabilities)\ (15)]\ minus\ the\ value\ of\ all\ outstanding\ or\ uncompleted\ portions\ of\ the\ projects\ under\ ongoing\ contracts,\ including\ awarded\ contracts\ yet\ to\ be\ started,\ coinciding\ with\ the\ contract\ to\ be\ bid.$ <p>Notes:</p> <ol style="list-style-type: none"> 1. The values of the bidder's current assets and current liabilities shall be based on the latest Audited Financial Statements submitted to the BIR. 2. The value of all outstanding or uncompleted contracts refers to those listed in Annex I. 	

	<p>3. The detailed computation must be shown using the required formula provided above.</p> <p>4. The NFCC computation must at least be equal to the ABC of the project.</p> <p>OR</p> <p>b) Should the bidder opt to submit a committed Line of Credit, it must be at least equal to ten percent (10%) of the ABC of the project issued by a Local Universal or Local Commercial Bank. (See sample Bank Form per Annex II-A).</p> <p><i>The determination as to (i) whose Audited Financial Statement should be used / submitted; and (ii) who submits the Statement of All-Ongoing Contracts – lies with the Partners Contracting the Joint Venture since the audited Financial Statements and the Ongoing Contracts of that JV partners should be the basis for the Computation of the NFCC.</i></p>													
b)	TECHNICAL DOCUMENTS													
(i)	<p>Bid security must be issued in favor of the PHILIPPINE INTERNATIONAL TRADING CORPORATION (PITC) in any of the following forms:</p> <p>1) Bid Securing Declaration per Annex IV;</p> <p>2) Cash or Cashier's/ Manager's Check equivalent to at least 2% of the ABC of the lot being bid for;</p> <p>3) Bank Guarantee/ Bank draft or Irrevocable LC equivalent to at least 2% of the ABC of the lot being bid for; OR</p> <p>4) Surety bond callable upon demand equivalent to at least 5% of the ABC of the lot being bid for.</p>													
(ii)	<p>Duly signed, conformed and completed Technical Bid Form and other Technical Documents.</p> <table border="1"> <tr> <td>Revised Annex V-A</td> <td>Technical Bid Form</td> </tr> <tr> <td>Revised Annex V-A1</td> <td>Terms of Reference and Training Plan</td> </tr> <tr> <td>Annex V-A2</td> <td>Delivery Sites</td> </tr> <tr> <td>Annex V-A3</td> <td>Actual Field Performance Test for Tractors</td> </tr> <tr> <td>Annex V-A4</td> <td>Notarized Affidavit of Availability of Spare Parts Inventory Valued at No Less than One Million Pesos</td> </tr> <tr> <td>Annex V-A5</td> <td>SRA Logo</td> </tr> </table>	Revised Annex V-A	Technical Bid Form	Revised Annex V-A1	Terms of Reference and Training Plan	Annex V-A2	Delivery Sites	Annex V-A3	Actual Field Performance Test for Tractors	Annex V-A4	Notarized Affidavit of Availability of Spare Parts Inventory Valued at No Less than One Million Pesos	Annex V-A5	SRA Logo	
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Annex V-A5	SRA Logo													
(iii)	<p>Product brochure and/or Technical Data Sheets for the brand and model number of <u>tractor</u> AND <u>sugarcane whole-stalk cutter</u> showing compliance to the technical specifications. It must be signed and sealed by a registered Professional Agricultural and Biosystems Engineer or Agricultural Engineer.</p>													
(iv)	<p>Sworn Statement from the manufacturer that the brand has been available in the Philippine market for the last <u>twenty-five (25) years for the tractors</u> AND <u>four (4) years for the Sugarcane Whole Stalk Cutter.</u></p>													
(v)	<p>For MANUFACTURERS: Certification that the Bidder is a Manufacturer (Annex VI)</p>													

	For DISTRIBUTORS/DEALERS/RESELLERS: Valid Appointment of the bidder as distributor, dealer, reseller issued by the manufacturer of the <u>tractor</u> AND <u>sugarcane whole-stalk cutter</u> ; If the certificate is not issued by the manufacturer, bidder must also present an appropriate document showing the relationship between the manufacturer and the issuing company.	
(vi)	Valid and current AMTEC Test Results of <u>tractor</u> AND <u>sugarcane whole-stalk cutter</u> showing compliance with the Technical Specifications submitted by SRA per Annex V-A1;	
(vii)	For the Tractor - List of Manufacturer's Branch Office/Sales Office in the following a.) any country in Western Europe; b.) United States of America/Canada AND c.) Japan.	
(viii)	List of Accredited Service Centers; (viii.a) For the Tractor - List of accredited Service Centers for after sales services within Luzon, Visayas and Mindanao, with at least three (3) years of experience in servicing such brand being offered (with available spare parts, indicating address, telephone & fax numbers, email address and contact person). (viii.b) For the sugarcane whole stalk cutter – List of accredited Service Centers in Luzon, Visayas and Mindanao (with available spare parts, indicating address, telephone & fax numbers, email address and contact person).	
(ix)	Statement from the manufacturer of <u>tractor</u> that the machinery is gender friendly for farm operations.	
(x)	Deleted	
(xi)	Valid and current National Agricultural and Fisheries Machinery Assemblers, Manufacturers, Importers, and Dealers Accreditation and Classification (NAMDAC) Certificate of Accreditation (per DA AO No. 11 series of 2020) as importer, distributor, reseller or manufacturer of the item being offered.	
(xii)	Certificate of Performance Evaluation (Annex VII) showing a rating of at least Very Satisfactory, issued by the Bidder's client for the Single Largest Completed Contract of Similar Nature within the last five (5) years (Annex I-A);	
(xiii)	Proof of Authority of the bidder's authorized representative/s: (a) FOR SOLE PROPRIETORSHIP (IF OWNER OPTS TO APPOINT A REPRESENTATIVE) : Duly notarized Special Power of Attorney (b) FOR CORPORATIONS, COOPERATIVE OR THE MEMBERS OF THE JOINT VENTURE : Duly notarized Secretary's Certificate evidencing the authority of the designated representative/s. IN THE CASE OF UNINCORPORATED JOINT VENTURE: Each member shall submit a separate Special Power of Attorney and/or Secretary's Certificate evidencing the authority of the designated representative/s.	
(xiv)	Omnibus Sworn Statements using the form prescribed. (Annex VIII) (a) Authority of the designated representative (b) Non-inclusion in blacklist or under suspension status (c) Authenticity of Submitted Documents (d) Authority to validate Submitted Documents	

	(e) Disclosure of Relations (f) Compliance with existing labor laws and standards (g) Bidders Responsibilities (h) Did not pay any form of consideration	
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	ENVELOPE 2: FINANCIAL DOCUMENTS	
13.1	Completed and signed Financial Bid Forms. Bidder must use, accomplish and submit Financial Bid Form (Annex IX) . The ABC is inclusive of VAT. Any proposal with a financial component exceeding the ABC shall not be accepted.	
Note: In case of inconsistency between the Checklist of Requirements for Bidders and the provisions in the Instruction to Bidders/Bid Data Sheet, the Instruction to Bidders/Bid Data Sheet shall prevail.		